

FLORE PARISH COUNCIL

Clerk: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL
Tel: 01327 341057 Email: florepc@btinternet.com

15th January 2020

Dear Councillor

This is your summons to the Meeting of the Parish Council to be held on **Monday 20th January 2020 at 7.00 pm** in the Brodie Lodge Pavilion. If you are not able to attend please let me know, before the meeting. Members of the Public and Press are invited to attend. The Agenda for the meeting is set out below.

Yours sincerely



S Halkett
Clerk & Proper Officer to the Council

AGENDA

7.00 pm. Developer coming along to show plans for the development of the garage site

7.30 pm. Official Parish Council meeting to commence
To receive and accept apologies for absence

409.0 Declarations of interest for any items on the agenda - Disclosable pecuniary, non pecuniary

410.0 To approve the minutes of the Meeting of the Parish Council held on 18th November 2019

411.0 Public Forum: for parishioners and reports by County and District Councillors

412.0 To receive any updates on outstanding items (not covered elsewhere on the agenda)

- To note the approximate start date for the street lighting
- To note that the election information is on the website and will be in the newsletters.
- To note that NCC has confirmed they will contribute towards the grass cutting in 2020
- To note receipt of the grant money for the flooding issues around Millennium Hall
- To note that permission has been received from NCC to plant trees on the verge of the High Street, conservation area approval has also been applied for.
- To receive an update on the progress of the memorial garden
- To receive an update on the wooden bollards in The Crescent

413.0 To deal with general correspondence which may require a decision

- 413.1 To consider a representative on the flood training course being offered by NCALC
- 413.2 To confirm that the contract with Opus for the street lighting supply has been changed due to technicalities and the new figure from 31 January 2020
- 413.3 To confirm attendance at the Parish & Town Council meeting on the 30th January.
- 413.4 To consider a response to DDC regarding naming the DDL
- 413.5 To consider a response to Stowe IX Churches re traveller's site on the A5
- 413.6 To consider a response to NCC re Proposed diversion to EU5
- 413.7 To consider a letter from residents of Bovis Estate regarding balancing ponds and grounds maintenance
- 413.8 To consider how to alleviate the ruts/mess in the front of the flower boxes adjacent to the shop

414.0 COUNCIL PROPERTY

414.1 Any urgent matters that needs to be brought to the Council's attention?

415.0 FINANCIAL MATTERS

- 415.1 Finance update, including income received since last meeting
- 415.2 Internal control. Report on procedures since last meeting
- 415.3 To consider any amendments to the budget and precept figures and signing of the submission
- 415.4 To consider the subscriptions to ACRE
- 415.5 To consider amending signatories on the bank accounts

416.0 ACCOUNTS FOR PAYMENT

December payments - retrospective

GB Groundworks	Drainage works	350.00
Aylesbury Mains	Street light repairs	175.92
Halkett	Salary	565.35
HMRC	PAYE	141.20
Pure Clean	Bus shelter cleaning	16.00
Halkett	Office costs	17.00
Zeta	Replacement street lights 50%	17231.40
G Fellows	Website domain name	32.40
Eon	Street light electricity	490.43
Unity	Bank charges	18.00
		19037.70

January invoices

S Halkett	Salary	565.15
HMRC	PAYE— Employee Tax	141.40
S Halkett	Office Rent	17.00
Eon	Street light supply	506.77
Aylesbury Mains	Street light repairs	134.16
Millennium Hall	Rent for library Nov/Dec	40.00
ACRE	Subscriptions	35.00
NCALC	Course – July Code of Conduct/Nov Planning	72.00

Total 1511.48

417.0 PLANNING

- 417.1 To consider any planning matters received from the District Council.
- a Application: DA/2019/1038. Netherfield 12 Chapel Lane. Conversion of garage to en-suite bedroom including blocking up garage doors and insertion of windows. (retrospective for Flore PC)
 - b Application: DA/2019/1054. The Paddocks, 40 Bliss Lane. Demolition of existing farm shop and tearoom building. Construction of two storey dwelling.
 - c Decision: DA/2019/0858. 3 The Orchard. Construction of conservatory to rear of dwelling. Granted.
 - d Decision: DA/2019/0891. Oaklands, Bricketts Lane. Work to trees subject of a Tree Preservation Order. Granted
- 417.2 To confirm information regarding all planning response in relation to the Flore Plan

418.0 REPORTS FROM REPRESENTATIVES ON VILLAGE ORGANISATIONS

- 418.1 Brodie Lodge Playing Field
- 418.2 Millennium Hall
- 418.3 Commonwealth Flags and Disaster Relief Fund
- 418.4 Charities

419.0 CORRESPONDENCE RECEIVED

- a NCC Grass cutting for 2020 season. 412
- b NCC Licence for tree planting. 412
- c DDC Town & Parish Council's meeting. 413.3
- d DDC DDL naming. 413.4
- e Stowe IX Churches PC Info on traveller's site. 413.5
- f NCC Diversion to EU5. 413.6
- g DDC Forms for Precept. 415.6
- h ACRE Subscriptions to ACRE. 415.4
- i DDC Planning Applications x 2, Planning Decisions x 2
- j ACRE Press Release: Good Neighbours Scheme
- k CC Town & Planning Land off High Street
- l DDC Settlements & Countryside Local Plan
- m Residents Issues with management Bovis estate. 413.7

Magazines: Clerks & Councils Direct
CPRE Countryside

420.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

Items for inclusion on February agenda
Date of upcoming Council meetings: 17th February 2020, 16th March 2020, 20th April 2020 0

FLORE PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 20 January 2020 IN THE BRODIE LODGE PAVILION AT 7.30 pm

PRESENT: Councillors: Mr Andy Anderson, Mrs Kathryn Baines, Mr Kev Beasley, Mr Geoff Fellows, Mr Brian Hammond, Mr Tom Higginson, Mrs Chris Littlewood, Mrs Sue Kerrison, 8 members of the public present (three potential Unitary Councillors for Long Buckby ward)

7.00 pm Developer for the Garage site off the High Street came to the meeting to show plans for his proposal to build 11 houses on the land. Councillors gave some feedback and await revised plans.

7.30 pm Parish Council meeting commenced.

APOLOGIES FOR ABSENCE: Mr Paul Boans, Mrs Hayley Davies.

- | | | |
|--------------|--|----------------------------|
| 409.0 | <p>Declarations of Interest on agenda items – Disclosable Pecuniary or Non-Disclosable
Cllr Littlewood declared a personal pecuniary interest in item 417.1b. The application is the Cllrs own property. Cllr Beasley also declared a pecuniary interest in the same item as he was likely to be undertaking work on the project, if development goes ahead.</p> | |
| 410.0 | <p>To approve the minutes of the Meeting of the Parish Council held on 18th November 2019. The minutes were approved as being an accurate record of the meeting. SK/BH</p> | |
| 411.0 | <p>Public Forum.</p> <ul style="list-style-type: none"> • Resident: Reminding Council to send a letter to the NCC re work on the High Street. • Resident: HGVs using the High Street still. They are within their rights to use the road although they have confirmed that they use all the routes. • Resident: Hedge at Mill Barn, will it be replanted – Feb agenda • Resident: HGVs still using layby – noted. If we get chicanes that will remove them from the roads. Cllr Higginson explained that this is being looked into along with cycle lanes and on street parking to help make a cohesive village. • Resident: There is a great big advertising hoarding on the field as you come into the village. It will be removed but it is too boggy to get to it at present, when field is dry, it will be removed. • Resident: Horse mess, can it be removed – noted. • Resident: A lot of drug paraphernalia and cannisters are constantly being picked up by residents from the Brodie Lodge car park area. What can be done about this? Trustees/Cllrs who are on the Brodie Lodge Trust will bring it up at their next meeting in February. | <p>Clerk</p> <p>Agenda</p> |
| 412.0 | <p>To receive any updates on outstanding items.</p> <ul style="list-style-type: none"> • To note the approximate start date for the street lighting. Noted that it is mid March. • To note that the election information is on the website and will be in the newsletters. Noted • To note that NCC has confirmed they will contribute towards the grass cutting in 2020. £454.27 is the amount confirmed. Noted • To note receipt of the grant money for the flooding issues around Millennium Hall. £4470 has been received to undertake the repairs at the Millennium Hall. Noted • To note that permission has been received from NCC to plant trees on the verge of the High Street, conservation area approval has also been applied for. Noted that Conservation area approval is not required but Utility company consent is. Currently speaking to the many contractors although it is proving hard to plant a tree where it does not interfere with any of the works under this large verge. • To receive an update on the progress of the memorial garden. Cllrs Anderson, Fellows and Littlewood met with representatives from Bovis to look at the memorial garden. Cllrs advised that some of the information they had been provided with was not accurate. Bovis to re-look at this and come back to us • To receive an update on the wooden bollards in The Crescent. Noted that NCC will replace the one bollard that is required, other rotten ones would be removed and not replaced. | |
| 413.0 | <p>To deal with correspondence received, not covered anywhere else on the agenda.</p> | |
| 413.1 | <p>Flood Training. Confirmed that Flood Warden would attend on the 30th January. Clerk to also attend. An update had been received on the progress so far.</p> | |
| 413.2 | <p>Street light electricity. Noted that due to a technicality Opus had not applied for the supply from Eon. They have now done so and reduced the cost from 15.9 pence per kwh to 14.9 ppkwh as an apology and to</p> | |

- compensate for the Council having to pay Eon with no contract in place for a couple of months.
- 413.3 Parish & Town Council meeting. Cllrs Fellows and Kerrison will attend.
- 413.4 Naming of the DDL. Council not happy with this suggestion and support Weedon's response.
- 413.5 Travellers Site on the A5. Fully support Stowe IX Churches and Weedon Bec Parish Council's endeavours in this issue
- 413.6 Public footpath re-direction. EU5. Noted.
- 413.7 Ongoing issues John Campbell Close. Clerk to contract planning enforcement to find out what the developers should have completed as part of their planning applications.
- 413.8 State of ground in front of flower boxes by shop. Noted to watch at present.

Clerk

414.0 COUNCIL PROPERTY

- 414.1 Any issues: Nothing reported

415.0 FINANCIAL MATTERS

- 415.1 Finance update. It was reported that as at 31st December 2019 the Council had £20,909.22 in the bank account. No income this month. There were no matters arising. Figures accepted by Council.
- 415.2 Internal Control. Cllr Kerrison informed the meeting that all paperwork for the accounts was correct.
- 415.3 Budget & Precept. The Tax base has changed but Council happy to proceed with the proposals made at the November meeting.
Resolved: Budget figure £35,910, Precept figure of £34,785. This figure is a 4.5% rise on last year's Precept. Paperwork was signed by Cllr Littlewood and Clerk. GF/SK
- 415.4 Subscriptions to ACRE,
Resolved: £35 subscriptions agreed. SK/BH
- 415.5 Changing to signatories for Unity Trust. Due to Councillors confirming that they would not be standing in the upcoming elections, leaving only two existing Cllrs, it was agreed to add three new Cllrs on Unity signing roll. Cllrs Boans, Higginson and Kerrison will be replaced with Cllr Anderson, Baines and Hammond.

416.0 ACCOUNTS FOR PAYMENT

Payments agreed and paid on 20th December, (under General Power of Competence)

GB Groundworks	Drainage works	350.00
Aylesbury Mains	Streetlight repairs	175.92
S Halkett	Salary	565.35
HMRC	PAYE— Employee Tax	141.20
Pure Clean	Bus Shelter cleaning	16.00
Halkett	Office costs	17.00
Zeta	Street lighting 50%	17231.40
G Fellows	Website domain name	32.40
Eon	Streetlight electricity	490.43
Unity Trust	Bank charges	18.00
December TOTAL		19037.70

January invoices

S Halkett	Office rent	565.15
HMRC	PAYE— Employee Tax	141.40
Halkett	Office costs	17.00
Eon	Streetlight electricity	506.77
Aylesbury Mains	Streetlight repairs	134.16
Millennium Hall	Library Nov/Dec	40.00
ACRE	Subscriptions	35.00
NCALC	Course July - Code of Conduct/Nov - Planning	72.00
S Drinkwater	Removal and replacement of two litter bins, as agreed	108.00
January TOTAL		1619.48

417.1 Planning Matters

- a. Application: DA/2019/1038. Netherfield 12 Chapel Lane. Conversion of garage to en-suite bedroom including blocking up garage doors and insertion of windows. (retrospective for Flore PC)
- Whilst this application in general is in compliance with the Flore Neighbourhood Plan, it faces a conservation area and one of the village's important buildings. The building itself has been built to a high standard, which should be maintained, and we would like the following points to be taken into account:
- In order to avoid a patched appearance it is imperative that the bricks and mortar are identical in colour, tone, texture and quality to that used for the original brickwork, particularly as the infill is flush with the adjacent existing brickwork.

- The dentil course detail over the windows on the South elevation should be carefully repeated over the new windows.
 - Although not strictly a planning issue we would suggest that the window to the proposed bedroom appears to have a relatively high cill which may restrict the view for a wheelchair user or someone confined to bed for periods of time, and the bathroom window may be unnecessarily large in terms of heat retention.
- b. Councillors Beasley and Littlewood left the room and took no part in the discussion for this application. Cllr Baines took the chair
 Application: DA/2019/1054. The Paddocks, 40 Bliss Lane. Demolition of existing farm shop and tearoom building. Construction of two storey dwelling.
 The Council has no objections in principle to this change of use to residential development however, there does not seem to be any indication of dimensions on the plan nor is there much detail in the design and materials to be used. It is unclear on the plans to gauge the size of the new development and its relationship to other adjacent properties? Given its location next to a listed building and the requirements of the Neighbourhood plan for high quality design, the plans and elevations appear to be a basic design with no information on materials to be used. We would like the applicant to provide further details, particularly on materials, and for these to be strictly controlled by appropriate conditions.
 Cllrs Beasley and Littlewood returned and Cllr Littlewood chaired the remainder of the meeting.
- c. Decision: DA/2019/0858. 3 The Orchard. Construction of conservatory to rear of dwelling. Granted.
- d. Decision: DA/2019/0891. Oaklands, Bricketts Lane. Work to trees subject of a Tree Preservation Order. Granted
- 417.2 Responses in relation to the Plan. Noted that all Councillors should consult the Neighbourhood Plan when considering responding to all planning applications.

418.0 REPORTS FROM VILLAGE ORGANISATIONS

- 418.1 Brodie Lodge Playing Field. Meeting in February. Will consider items for CIL
- 418.2 Millennium Hall. Meeting in January. Will consider items for CIL
- 418.3 Commonwealth Flags and Disaster Relief Fund: nothing to report. Nothing to report
- 418.4 Charities: Nothing to report

407.0 CORRESPONDENCE RECEIVED

- | | | |
|---|----------------------|---|
| a | NCC | Grass cutting for 2020 season. 412 |
| b | NCC | Licence for tree planting. 412 |
| c | DDC | Town & Parish Council's meeting. 413.3 |
| d | DDC | DDL naming. 413.4 |
| e | Stowe IX Churches PC | Info on traveller's site. 413.5 |
| f | NCC | Diversion to EU5. 413.6 |
| g | DDC | Forms for Precept. 415.6 |
| h | ACRE | Subscriptions to ACRE. 415.4 |
| i | DDC | Planning Applications x 2, Planning Decisions x 2 |
| j | ACRE | Press Release: Good Neighbours Scheme. Noted |
| k | CC Town & Planning | Land off High Street. Noted |
| l | DDC | Settlements & Countryside Local Plan. Noted |
| m | Residents | Issues with management Bovis estate. 413.7 |

Magazines: Clerks & Councils Direct
 CPRE Countryside

420.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

Pure Clean: Stopping bus shelter cleaning in Flore, his colleague will continue at the same rate. Noted.

Items for inclusion on next meeting's agenda.

- Welcome Pack – if information available
- Replacement hedge at Mill Barn
- Change of meeting date – October
- Date for Annual Parish Meeting.

Next planned full Council meeting: 17th February 2020
 The meeting was declared closed at 8.40 pm

FLORE PARISH COUNCIL

Clerk: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL
Tel: 01327 341057 Email: florepc@btinternet.com

12th February 2020

Dear Councillor

This is your summons to the Meeting of the Parish Council to be held on **Monday 17th February 2020 at 7.30 pm** in the Brodie Lodge Pavilion. If you are not able to attend please let me know, before the meeting. Members of the Public and Press are invited to attend. The Agenda for the meeting is set out below.

Yours sincerely



S Halkett
Clerk & Proper Officer to the Council

AGENDA

To receive and accept apologies for absence

421.0 Declarations of interest for any items on the agenda - Disclosable pecuniary, non pecuniary

422.0 To approve the minutes of the Meeting of the Parish Council held on 20th January 2020

423.0 **Public Forum:** for parishioners and reports by County and District Councillors

424.0 To receive any updates on outstanding items (not covered elsewhere on the agenda)

- To receive an update on the footpath through the Bovis Estate
- To note the communication from DDC and Stowe IX Churches PC, regarding Stowe Hill site
- To note update on the trees and possible bench adjacent to the war memorial
- To note the revised plan for the proposed development on the garage site.

425.0 To deal with general correspondence which may require a decision

- 425.1 To consider the replacement hedge at Mill Barn
- 425.2 To consider a change in the meeting date for October
- 425.3 To consider the Annual Parish Meeting
- 425.4 To consider a pile of wood dumped on the High Street verge
- 425.5 To consider a letter from a resident regarding a hedge/gateway in The Avenue and damage to footpath/verges around the school
- 425.6 To consider the grass cutting in the playing fields/closed churchyard
- 425.7 To consider an emergency plan for the village
- 425.8 To consider the request for advertising for the Youth Commission

426.0 **COUNCIL PROPERTY**

426.1 Any urgent matters that needs to be brought to the Council's attention?

427.0 **FINANCIAL MATTERS**

- 427.1 Finance update, including income received since last meeting
- 427.2 Internal control. Report on procedures since last meeting
- 427.3 To consider a donation toward Citizens Advice

428.0 **ACCOUNTS FOR PAYMENT**

GB Groundwork	Millennium Hall drain work (retrospective)	750.00
	January payment	750.00
S Halkett	Salary	565.15
HMRC	PAYE- Employee Tax	141.40
S Halkett	Office Rent	17.00

Atmos Innovations	Millennium Hall drain work £267/ Flood warden equipment £254.63	521.63
Amber Screen & Print	Slow Down signs	84.00
N Westhead	Bus Shelter cleaning	16.00
Eon	Street lighting	506.77
Weedon Bec Parish Council	Office costs/Subscriptions	133.52

Total 1985.47

429.0 PLANNING

- 429.1 To consider any planning matters received from the District Council.
- a Application: DA/2019/0633 Amended. House of Living Stones, The Avenue. Change of use from church house in multiple occupation to hotel and guest house (Class C1) and single storey rear extension.
 - b Application: DA/2020/0039. 1 High Street. Replacement Fence
 - c Application: DA/2020/0044 Flore Villa, 1 High Street. Demolition of rear extension. Construction of single storey kitchen/utility extension
 - d Application: DA/2020/0057. House of Living Stones. Listed Building Consent for internal alterations to main house associated with change of use to guest house, including removal of partitions to return first floor to original configuration and creation of new doorway in north wall of ground floor entrance hall to provide access to new external single storey porch external to disabled toilet to be installed in existing storeroom
 - e Application: DA/2020/0074. Beech Hill, 27 High Street. Work to and removal of tress within a conservation area.
Decision: DA/2019/1054. The Paddocks, 40 Bliss Lane. Demolition of exiting farm shop and tea room building. Construction of two storey dwelling. Granted

430.0 REPORTS FROM REPRESENTATIVES ON VILLAGE ORGANISATIONS

- 430.1 Brodie Lodge Playing Field
- 430.2 Millennium Hall
- 430.3 Commonwealth Flags and Disaster Relief Fund
- 430.4 Charities

431.0 CORRESPONDENCE RECEIVED

- a DDC Site on A5, Weedon. 424
- b. Stowe PC Site on A5, Weedon. 424
- c. Resident Issues concerning The Avenue. 425.5
- d. Citizens Advice Request for donation. 427.3
- e. DDC Planning applications x 4. Decisions x 1 429.1
- f. Developer Revised plan for garage site. 424
- g. PFCC Youth Commission request for advertising. 425.8

432.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

Items for inclusion on March agenda

Date of upcoming Council meetings: 16th March, 20th April

FLORE PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 17 February 2020 IN THE BRODIE LODGE PAVILION AT 7.30 pm

PRESENT: Councillors: Mr Andy Anderson, Mr Kev Beasley, Mrs Hayley Davies, Mr Geoff Fellows,
Mr Brian Hammond, Mr Tom Higginson, Mrs Chris Littlewood, Mrs Sue Kerrison
4 members of the public present
District Cllr Johnnie Amos was present for part of the meeting.

APOLOGIES FOR ABSENCE: Mrs Kathryn Baines, Mr Paul Boans

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|--------------|--|-------------------|
| 421.0 | Declarations of Interest on agenda items – Disclosable Pecuniary or Non-Disclosable
Nothing declared. Cllr Fellows stated that he would not take part in any discussions regarding the new plans for the garage site that were sent through. | |
| 422.0 | To approve the minutes of the Meeting of the Parish Council held on 20 January 2020. The minutes were approved as being an accurate record of the meeting. SK/BH | |
| 423.0 | Public Forum. <ul style="list-style-type: none"> • Resident: Asked about speeding signs in The Green. Advised that resident had asked for some • Resident: Asked for confirmation that the planting would be starting on the DDL. Agreed that it has already commenced. • Resident: Asked about work on the High Street. Noted that there might be something in the pipeline. Advised that there was an email regarding S106 money that might be used. • District Cllr Amos: Advised that the Structural Changes Order for Unitary Councils has been passed by the House of Commons and the House of Lords. Vesting day is 1 April 2021. He also advised that residents had called him regarding trees with ivy on, his advise was you can cut ivy at the base of trees that are on grass but not if they are part of a hedgerow as those trees would be classed as private property. | |
| 424.0 | To receive any updates on outstanding items. <ul style="list-style-type: none"> • Footpath. Noted. Cllrs Littlewood and Atkinson met with the NCC Footpath warden who advised about the redirection of the path. Owner of the field is going to get her deeds and look at the revised plan. • Traveller site on the A5 at Weedon. Noted, Council fully behind Stowe IX Churches Parish Council • Trees/Benches on verge along the High Street. 4 trees have been planted near the memorial. The location for the bench is still being assessed. Flore Boards have paid for the trees and will pay for the bench. Thanks were offered to them. • Garage Site. Noted new plans sent through. Council await the formal application however cannot understand why no change of use has been received prior to these proposals. Cllr Higginson will draft up a response on his plans. | Cllr
Higginson |
| 425.0 | To deal with correspondence received, not covered anywhere else on the agenda. | |
| 425.1 | Replacement hedge, Mill Barn. Noted that he has three years to put in place all his planning conditions. To be monitored | |
| 425.2 | October meeting.
Resolved: It was agreed to change the meeting date in October to the 12 th instead of the 19 th due to the Clerk's holiday. SK/CL | |
| 425.3 | Annual Parish Meeting: Confirmed date: 14 th April in the URC commencing at 7pm. Councillors to let clerk know who they would like to do a presentation | March
agenda |
| 425.4 | High Street verge: Noted the pile of wood on the verge. Clerk to report to DDC. | Clerk |
| 425.5 | The Avenue: Cllr Fellows to report the overgrown hedge to Fixmystreet as it is privately owned and not under the ownership of the Council. Parking on the verge around the school: Cllr Fellows advised that bollards are on part of the verge but not all as the verge was deemed as being insufficiently defined for the road way so no bollards could go on that part. Clerk to write to school and request that a note is put in the children's newsletters advising people take care when parking to stop damaging the verges around the area. | Clerk |

425.6 Grass cutting playing fields/closed churchyard contract. Noted that the current contractor Stuart Bunn has had to move out of the area due to personal issues. This contract is shared ie Stuart mows the playing fields and Mike Freeman mows the closed churchyard. Mike is happy to take on the mowing of the playing field, at the same price as Stuart quoted previously.

Resolved: M Freeman to continue to the end of the contract. BH/SK

425.7 Emergency Plan for Flore: Noted. Cllr Kerrison to dig out old plan and see if it can be updated. Flood warden may look at taking this on at a later date.

425.8 Youth Commission. Information to go in the newsletter. Clerk to ask for paper copies of application forms as well as a pdf version for the website.

Cllr
Kerrison
Clerk

426.0 COUNCIL PROPERTY

426.1 Any issues: It was pointed out that the play area and adjacent footpath on the Bovis Estate have been flooded in the recent rains but that the balancing pond was empty. Clerk to advise Bovis

Clerk

427.0 FINANCIAL MATTERS

427.1 Finance update. It was reported that as at 31st January 2020 the Council had £26,408.91 (income VAT refund and flooding grant totalling £7869.17) in the bank account. There were no matters arising. Figures accepted by Council.

427.2 Internal Control. Cllr Kerrison informed the meeting that all paperwork for the accounts was correct.

427.3 Donation to Citizens Advice.

Resolved: Agreed to donate £250 towards Citizens Advice. HD/GF

Clerk

428.0 ACCOUNTS FOR PAYMENT

Payments agreed and paid on 17th February, (under General Power of Competence)

GB Groundworks	Drainage works (January payment)	750.00
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February invoices

S Halkett	Office rent	565.15
HMRC	PAYE— Employee Tax	141.40
Halkett	Office costs	17.00
Atmos Innovations	Mill Hall work £267/Flood warden equipment	521.63
Amber Screen & Print	Slow down signs	84.00
N Westhead	Bus Shelter cleaning	16.00
Eon	Street lighting	506.77
Weedon Bec Parish Council	Office costs/subscriptions	133.52

February TOTAL 1985.47

429.1 Planning Matters

- a Application: DA/2019/0633 Amended. House of Living Stones, The Avenue. Change of use from church house in multiple occupation to hotel and guest house (Class C1) and single storey rear extension. The Council has no objections to this application which does not conflict to the Neighbourhood Plan.
- b Application: DA/2020/0039. 1 High Street. Replacement Fence. The Council has no objections to this application however it would be nice to preserve the yew trees.
- c Application: DA/2020/0044 Flore Villa, 1 High Street. Demolition of rear extension. Construction of single storey kitchen/utility extension. The Council has no objections to the application but would prefer it to be all brick as the render is not really appropriate to the Neighbourhood Plan.
- d Application: DA/2020/0057. House of Living Stones. Listed Building Consent for internal alterations to main house associated with change of use to guest house, including removal of partitions to return first floor to original configuration and creation of new doorway in north wall of ground floor entrance hall to provide access to new external single storey porch external to disabled toilet to be installed in existing storeroom. The Council has no objections to this application which will not affect the street scene.
- e Application: DA/2020/0074. Beech Hill, 27 High Street. Work to and removal of trees within a conservation area. The Council has no objections to this work being carried out and appreciated the detailed arboricultural survey
- f Decision: DA/2019/1054. The Paddocks, 40 Bliss Lane. Demolition of exiting farm shop and tea room building. Construction of two storey dwelling. Granted

430.0 REPORTS FROM VILLAGE ORGANISATIONS

- 430.1 Brodie Lodge Playing Field. Looking at repairing skateboard ramp and see-saw shortly.
- 430.2 Millennium Hall. Nothing to report
- 430.3 Commonwealth Flags and Disaster Relief Fund: All ok. Fundraising still going on for Australia
- 430.4 Charities: Nothing to report

431.0 CORRESPONDENCE RECEIVED

- a DDC Site on A5, Weedon. 424
- b. Stowe PC Site on A5, Weedon. 424
- c. Resident Issues concerning The Avenue. 425.5
- d. Citizens Advice Request for donation. 427.3
- e. DDC Planning applications x 4. Decisions x 1 429.1
- f. Developer Revised plan for garage site. 424
- g. PFCC Youth Commission request for advertising. 425.8

432.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

- NCC: SLAA draft methodology Technical Consultation Document for consultation. Noted. Does not affect us at present.
- Flood Warden: Update on repairs and current situation. Noted, Cllrs offered thanks to Mr Thomason
- NCC: Possible money to be made available in relation to S106 for Highways work. Working group to set up meeting to discuss plans – March meeting

March
agenda

Items for inclusion on next meeting's agenda.

- Annual Parish Meeting
- Proposals for work to the High Street

Next planned full Council meeting: 16th March 2020
The meeting was declared closed at 8.56 pm

FLORE PARISH COUNCIL

Clerk: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL

Tel: 01327 341057

Email: florepc@btinternet.com

11th March 2020

Dear Councillor

This is your summons to the Meeting of the Parish Council to be held on **Monday 16th March 2020 at 7.30 pm** in the Brodie Lodge Pavilion. If you are not able to attend please let me know, before the meeting. Members of the Public and Press are invited to attend. The Agenda for the meeting is set out below.

Yours sincerely



S Halkett

Clerk & Proper Officer to the Council

AGENDA

To receive and accept apologies for absence

433.0 Declarations of interest for any items on the agenda - Disclosable pecuniary, non pecuniary

434.0 To approve the minutes of the Meeting of the Parish Council held on 17th February 2020

435.0 **Public Forum:** for parishioners and reports by County and District Councillors

436.0 To receive any updates on outstanding items (not covered elsewhere on the agenda)

- To receive an update on the flooding issues on the Orbit site
- To receive an update on the flooding issues around Millennium Hall
- To receive an update on the street lighting
- To receive an update re the proposed garage site on the High Street
- To receive a letter of thanks from the Citizens Advice

437.0 To deal with general correspondence which may require a decision

437.1 To consider/confirm speakers at the Annual Parish Meeting

437.2 To consider delegated powers to Clerk and/or Chair if the Council is incapacitated and unable to hold a meeting.

437.3 To receive an update on the proposed works for the High Street and consider any issues that may arise

438.0 **COUNCIL PROPERTY**

438.1 To consider the bin on Sutton Street either replacement in current position or removal to alternative location

439.0 **FINANCIAL MATTERS**

439.1 Finance update, including income received since last meeting

439.2 Internal control. Report on procedures since last meeting

439.3 To note that Cllrs Baines, Anderson and Hammond have been added to Unity signatories.

439.4 To consider payment to ICO re data protection

440.0 **ACCOUNTS FOR PAYMENT**

S Halkett	Salary	565.40
HMRC	PAYE– Employee Tax	141.20
S Halkett	Office Rent	17.00
G Fellows	Events calendar for website – annual fee	39.93
Brodie Lodge PFT	Rent for meetings	90.00
N Westhead	Bus Shelter cleaning	16.00
ICO	Data protection regulations	40.00
GB Groundwork	Flooding work around Millennium Hall	450.00

PBF Drainage	Drain work around Millennium Hall	1560.00
Weedon Bec PC	Office charges Jan-Mar	63.30
Unity Trust Bank	Bank charges – 31 st March	18.00
Parish Online	Subscriptions if received	
Opus	Street lighting electricity if received	
	Total	3000.83

441.0 PLANNING MATTERS

- 441.1 To consider any planning matters received from the District Council.
- a Application: DA/2020/0039 Amended – Retrospective for Flore PC. 1 High Street. Replacement fencing
 - b Application: DA/2020/0150. Beech Hill 27 High Street. Work to trees within a conservation area
 - c Decision: DA/2019/1038. Netherfield 12 Chapel Lane. Conversion of garage to en-suite bedroom including blocking up garage doors and insertion of windows. Granted
 - d Decision: DA/2020/0074. Beech Hill 27 High Street. Work to trees within a conservation area
- 441.2 To consider a response to the SNC Local Plan – Modifications Consultation
- 441.3 To note the DDC Settlements & Countryside Local Plan 2011-2029 has been adopted.

442.0 REPORTS FROM REPRESENTATIVES ON VILLAGE ORGANISATIONS

- 442.1 Brodie Lodge Playing Field
- 442.2 Millennium Hall
- 442.3 Commonwealth Flags and Disaster Relief Fund
- 442.4 Charities

443.0 CORRESPONDENCE RECEIVED

- a Flood Warden Update on flooding issues at Orbit site. 436
- b. Flood Warden Update on flooding issue at Millennium Hall. 436
- c. Millennium Hall Chairman Thanks to Council and Flood Warden. 436
- d. Zeta Street light update. 436
- e. DDC Update on proposed development of garage site. 436
- f. Citizens Advice Thank you. 436
- g. Unity Banking details. 439.3
- h. ICO Data protection. 439.4
- i. DDC Planning applications x 2, Decision x 1. 441 a-c
- j. SNC Local Plan Modifications Consultation. 441.2
- k. DDC Settlements & Countryside Plan. 441.3

The Clerk Magazine
 NCALC Updates
 Creative Play magazine

444.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

Items for inclusion on April agenda

Date of upcoming Council meetings: 20th April, 18th May

FLORE PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 16 March 2020 IN THE BRODIE LODGE PAVILION AT 7.30 pm

PRESENT: Councillors: Mr Andy Anderson, Mrs Kathryn Baines, Mr Kev Beasley, Mr Paul Boans
Mr Brian Hammond, Mrs Sue Kerrison
3 members of the public present
District Cllr Johnnie Amos was present for part of the meeting.

Cllr Mrs Kathryn Baines, Vice Chairman took the meeting in the absence of Mrs Christine Littlewood

APOLOGIES FOR ABSENCE: Mr Geoff Fellows, **Mrs Hayley Davies**, **Mr Tom Higginson**, Mrs Christine Littlewood

- 433.0 Declarations of Interest on agenda items – Disclosable Pecuniary or Non-Disclosable**
Nothing declared.
- 434.0 To approve the minutes of the Meeting of the Parish Council held on 17th February 2020.** The minutes were approved as being an accurate record of the meeting. KBa/SK
- 435.0 Public Forum.**
- Resident: Landscaping happening on DDL, there may be some areas for extra planting but need to wait until current planting is completed.
 - District Councillor. Coronavirus flyer with yellow rear for people to put in their windows if they need help. To go with newsletter and extras in shop for people to take as needed.
- 436.0 To receive any updates on outstanding items.**
- Flooding issues on Orbit Site. Noted that NCC are investigating.
 - Flooding issues around Millennium Hall. Noted, thanks to the Flood Warden John Thomason for all his work on this problem area.
 - Street lighting. Noted that person who has been handling Flore's street lighting package is leaving and a replacement is offering to meet up. Council agreed to wait till installation and meet up then.
 - Garage site, High Street. Noted the revised plans and information received from the District Council that no application has been received and that change of use can be dealt with at the same time as outline application.
 - Letter of thanks. Noted from Citizens Advice
- 437.0 To deal with correspondence received, not covered anywhere else on the agenda.**
- 437.1 Annual Parish Meeting. ACRE/DDC will attend re the Good Neighbours Scheme. Flore Heritage, Flore Boards and the Flood Warden will provide updates. This is all dependent on whether meeting goes ahead.
- 437.2 Delegation Powers in the event of a meeting not being able to take place.
Resolved: In response to the Covid-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the Parish Council in a reasonable time, the Clerk and/or Chairman shall have delegated authority to make decisions on behalf of the Council where such decisions cannot reasonable be deferred and must be made in order to comply with a commercial or statutory deadline. The delegation does not extend to matters expressly reserved to the council in legislation or in Standing Orders/Financial Regulations. All decisions must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority covers two proposed meetings (April and May) and will cease after the 18th May. KBa/KB
- 437.3 Proposed High Street works. No update received, next meeting agenda
- 438.0 COUNCIL PROPERTY**
- 438.1 Bin. Sutton Street. It was agreed to replace the bin in its current location. Cllr Fellows will undertake this work. SK/BH
- 439.0 FINANCIAL MATTERS**
- 439.1 Finance update. It was reported that as at 29th February 2020 the Council had £24,173.44. There were no matters arising. Figures accepted by Council.
- 439.2 Internal Control. Cllr Kerrison informed the meeting that all paperwork for the accounts was correct.

439.3 Unity Bank. Cllrs Anderson, Baines and Hammond are now confirmed on Unity Bank set up to authorise payments.

439.4 ICO payment

Resolved: To pay the subscriptions for data protection. £40. PB/AA

440.0 ACCOUNTS FOR PAYMENT

Payments agreed and paid on 16th March, (under General Power of Competence)

S Halkett	Office rent	565.40
HMRC	PAYE– Employee Tax	141.20
Halkett	Office costs	17.00
G Fellows	Website calendar	39.93
Brodie Lodge PFG	Rent for meetings	90.00
N Westhead	Bus Shelter cleaning	16.00
ICO	Data protection subscriptions	40.00
GB Groundwork	Flooding work around Millennium Hall	450.00
PBF Drainage	Drain work around Millennium Hall	1560.00
Weedon Bec Parish Council	Office costs	63.30
Unity Trust bank	Bank charges	18.00
CPRE	Subscriptions (late invoice, agreed at meeting)	£36.00
	TOTAL	3036.83

Invoices for Parish Online and Opus (street lighting) had not been received at the meeting but would be paid before the end of the financial year, if received in time

441.0 Planning Matters

- 441.1a Application: DA/2020/0039 Amended. 1 High Street. Replacement fencing. The Council has no objections to this application
- b Application: DA/2020/0150. Beech Hill, 27 High Street. Work to trees within a conservation area. The Council has no objection to this work being carried out.
- c Decision: DA/2019/1038. Netherfield, 12 Chapel Lane. Conversion of garage to en-suite bedroom including blocking up garage doors and insertion of windows. Granted
- d Decision: DA/2020/0074. Beech Hill, 27 High Street. Work to trees within a conservation area. Granted.
- 441.2 SNC Local Plan. Noted, no response.
- 441.3 DDC Settlements & Countryside Local Plan 2011-2029. Adoption. Noted.

442.0 REPORTS FROM VILLAGE ORGANISATIONS

- 442.1 Brodie Lodge Playing Field. Pot holes in car park will be filled in, skateboard ramp repaired, 200 club draw will take place in a house, as opposed to the White Hart.
- 442.2 Millennium Hall. Nothing to report
- 442.3 Commonwealth Flags and Disaster Relief Fund: Nothing to report
- 442.4 Charities: Richard Capell held meeting recently. Funding to Flore School, Flore Pre-School, Flore URC and Flore PCC (for youth education)

443.0 CORRESPONDENCE RECEIVED

- a Flood Warden Update on flooding issues at Orbit site. 436
- b. Flood Warden Update on flooding issue at Millennium Hall. 436
- c. Millennium Hall Chairman Thanks to Council and Flood Warden. 436
- d. Zeta Street light update. 436
- e. DDC Update on proposed development of garage site. 436
- f. Citizens Advice Thank you. 436
- g. Unity Banking details. 439.3
- h. ICO Data protection. 439.4
- i. DDC Planning applications x 2, Decision x 1. 441 a-c
- j. SNC Local Plan Modifications Consultation. 441.2
- k. DDC Settlements & Countryside Plan. 441.3

The Clerk Magazine
NCALC Updates
Creative Play magazine

444.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

NCC: Asking if the Parish Council support double yellow lines along the Brockhall Road/Capel Rise junction. Council not in favour at this time but will address this again when the whole area is looked at.

DDC: Cancellation of elections: Noted, Clerk advised those who were planning on standing down, that if they did not wish to do the extra year, they would now need to formally resign.
Zeta: Email regarding meeting. Noted, no need for another meeting, will meet up prior to installation.
NCC: Coronavirus information. Noted
CPRE: Magazine and invite to 'Music for a midsummer evening' Noted.

Items for inclusion on next meeting's agenda.

Next planned full Council meeting: 20th April 2020 (if not cancelled)
The meeting was declared closed at 8.15 pm

FLORE PARISH COUNCIL

Clerk: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL
Tel: 01327 341057 Email: florepc@btinternet.com

15th April 2020

Dear Councillor

Members are hereby summoned to a Virtual Meeting of the Parish Council to be held on **Monday 20th April 2020 at 7.30 pm**. If you are not able to attend please let me know before the meeting. **Members of the Public and Press are invited to address the Council via email no later than Friday 17th April to florepc@btinternet.com or for the password to join the meeting.**

Yours sincerely



S Halkett
Clerk & Proper Officer to the Council

AGENDA

To receive and accept apologies for absence

445.0 Declarations of interest for any items on the agenda - Disclosable pecuniary, non pecuniary

446.0 To approve the minutes of the Meeting of the Parish Council held on 16th March 2020

447.0 Public Forum: for parishioners and reports by County and District Councillors

448.0 To receive any updates on outstanding items (not covered elsewhere on the agenda)
• To receive an update on the street lighting – if received.

449.0 To deal with general correspondence which may require a decision

449.1 To confirm the cancellation of the Annual Parish Meeting this year.

449.2 To consider an addition to Standing Orders re virtual meetings.

450.0 COUNCIL PROPERTY

450.1 To consider replacement of the bench at the bottom of Brockhall Road/junction with High Street

450.2 Any issues to be brought to the attention of the Council?

451.0 FINANCIAL MATTERS

451.1 Finance update, including income received since last meeting. Confirmation that P60 has been issued to Clerk.

451.2 Internal control. Report on procedures since last meeting (not able to undertake).

451.3 End of year figures. To consider the Annual Governance Statement for audit.

452.0 ACCOUNTS FOR PAYMENT

S Halkett	Salary	577.17
HMRC	PAYE– Employee Tax	144.20
S Halkett	Office Rent	17.00
N Westhead	Bus Shelter cleaning	16.00
M Freeman	Playing field £93/Churchyard £90 grass cutting	183.00
Opus	Street lighting electricity, if received	TBA
	Total	937.37

453.0 PLANNING MATTERS

453.1 To consider any planning matters received from the District Council.

a Decision: DA/2020/0039. 1 High Street. Replacement Fence. Granted

b Decision: DA/2020/0044. Flore Villa, 1 High Street. Demolition of rear extension, construction of single storey kitchen/utility extension. Granted

- c Decision: DA/2020/0057. House of Living Stones, The Avenue. Listed Building Consent for internal alterations to main house associated with change of use to guest house, including removal of partitions to return first floor to original configuration (amended description). Granted
- d Decision: DA/2020/0150. 27 High Street. Work to trees within a conservation area. Granted.

454.0 REPORTS FROM REPRESENTATIVES ON VILLAGE ORGANISATIONS

- 454.1 Brodie Lodge Playing Field
- 442.2 Millennium Hall
- 442.3 Commonwealth Flags and Disaster Relief Fund
- 442.4 Charities

455.0 CORRESPONDENCE RECEIVED

- a PKF Audit paperwork. 451.3
- b. NCALC Weekly updates. 449.2 Emailed
- c. DDC Planning decisions x 4. 453.1 1-d

456.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

Items for inclusion on May agenda

Date of upcoming Council meetings: 18th May

FLORE PARISH COUNCIL

MINUTES OF THE VIRTUAL MEETING OF THE PARISH COUNCIL HELD ON 20 April 2020 AT 7.30 pm

PRESENT: Councillors: Mr Andy Anderson, Mrs Hayley Davies. Mr Geoff Fellows, Mr Brian Hammond, Mr Tom Higginson, Mrs Christine Littlewood, Mrs Sue Kerrison
District Cllr Johnnie Amos was present for part of the meeting.

Chairman: Mrs Christine Littlewood

APOLOGIES FOR ABSENCE: Mrs Kathryn Baines, Mr Kevin Beasley, Mr Paul Boans

- 445.0 Declarations of Interest on agenda items – Disclosable Pecuniary or Non-Disclosable**
Nothing declared.
- 446.0 To approve the minutes of the Meeting of the Parish Council held on 16th March 2020.** The minutes were approved as being an accurate record of the meeting. SK/BH
- 447.0 Public Forum.**
District Councillor. Update on the LGR programme which has been disrupted by the COVID-19 plans but which remains in place to the original timescales. To achieve this, the Government has passed new legislation that maps out what will happen between now and April 2021.
- North and West Northamptonshire Shadow Councils will still be set up this May
 - Regulations will come into effect 21 days from now on 8 May in time for the start of the formation of the shadow authorities on 11 May.
 - Instead of being made up of newly elected councillors, they will combine the membership of the existing district, borough and county councils
 - Existing councillors will sit on the shadow authorities until 1 April 2021
 - Elections to the new unitary councils will take place 6 May 2021
 - Shadow North Northamptonshire Council will have 152 members
 - Shadow West Northamptonshire Council will have 134 members
 - Cllr Russell Roberts (Kettering BC), Chair of the Leaders' Oversight Board, will be the Leader for the Shadow North Northamptonshire Council with Cllr Martin Griffiths (Wellingborough), the Chair of the North Joint Committee, as Deputy Leader
 - Cllr Ian McCord (South Northants), Deputy Chair of the Leaders' Oversight Board, will be the Leader for the Shadow West Northamptonshire Council with Cllr Jonathan Nunn (Northampton Borough), the Chair of the West Joint Committee, as Deputy Leader
- Dates for the first meetings of the two shadow councils have yet to be confirmed and they will both be held virtually, with opportunities for the public to take part. Dates and details will be posted on futurenorthantsnorth.org and futurenorthantswest.org websites.
Executive committees for each shadow council will also be established. These will be made up of two representatives from each of the current councils, consisting of the Leader plus another Councillor.
- 448.0 To receive any updates on outstanding items.**
- Street lighting – awaiting start date.
- 449.0 To deal with correspondence received, not covered anywhere else on the agenda.**
- 449.1 Annual Parish Meeting.
Resolved: Agreed that the Annual Parish Meeting would not take place this year due to the Covid 19 pandemic and Government guidelines. CL/BH
- 449.2 Standing Orders.
Resolved: To include an Appendix to Standing Orders stating the new legislation, until May 2021, regarding virtual meetings. HD/GF
- 450.0 COUNCIL PROPERTY**
- 450.1 Bench, Brockhall Road. It was agreed that this needs replacing but Cllrs Fellows and Hammond have repaired it and the bench is safe to use. Item to be budgeted for, unless funding is sourced this year. The other 2000 bench in Spring Lane is in a good state of repair.
Resolved: To repair for 2020/21. GF/BH

450.2 Other matters to be brought to the Council's attention? Cllr Fellows said he would attempt to de-ivy the tree on the Bovis site. Also Clerk to email Bovis regarding the dog bin that has piles of bags on the ground as it is full.

451.0 FINANCIAL MATTERS

451.1 Finance update. It was reported that as at 31st March 2020 the Council had £20,543.57. There were no matters arising. Figures accepted by Council.

451.2 Internal Control. Cllr Kerrison had informed the meeting that no internal control was carried out this month due to the restrictions in place.

451.3 End of Year. Annual Governance Statement questions. Figures would be put to the May meeting along with the Internal Auditor's report which has just been received.

Resolved: Annual Governance Statement: All question on the Statement were put to the Council, all questions were agreed, in order 1-8. Question 9 is not applicable to the Council. Proposed Cllr Littlewood seconded Cllr Hammond.

452.0 ACCOUNTS FOR PAYMENT

Payments agreed and paid on 20th April, (under General Power of Competence)

S Halkett	Office rent	577.17
HMRC	PAYE– Employee Tax	144.20
Halkett	Office costs	17.00
N Westhead	Bus Shelter cleaning	16.00
M Freeman	Play area £93/Close C/yard £90 grass cutting	183.00
Opus	Street light electricity – not received but would be paid as already agreed	0

TOTAL 937.37

453.0 Planning Matters

453.1a Decision: DA/2020/0039. 1 High Street. Replacement Fence. Granted

b Decision: DA/2020/0044. Flore Villa, 1 High Street. Demolition of rear extension, construction of single storey kitchen/utility extension. Granted

c Decision: DA/2020/0057. House of Living Stones, The Avenue. Listed Building Consent for internal alterations to main house associated with change of use to guest house, including removal of partitions to return first floor to original configuration (amended description). Granted

d Decision: DA/2020/0150. 27 High Street. Work to trees within a conservation area. Granted.

454.0 REPORTS FROM VILLAGE ORGANISATIONS

454.1 Brodie Lodge Playing Field. Play equipment has been fenced off and users adhering to guidelines. Repairs have been undertaken to the skateboard ramp and the container has been painted. Pre-school has resumed for children of key worker parents, rent has been waived for this period. 200 club takes place in a resident's home. Cllr Fellows advised that the majority of those members contacted by email to pay by BACS transfer during this period has not been successful.

454.2 Millennium Hall. Nothing to report

454.3 Commonwealth Flags and Disaster Relief Fund: Nothing to report

454.4 Charities: Richard Capell held meeting recently. Nothing to report
It was also mentioned that 'Virtual' Cubs had also taken place, via Zoom and it was great

454.0 CORRESPONDENCE RECEIVED

a PKF Audit paperwork. 451.3

b. NCALC Weekly updates. 449.2 Emailed

c. DDC Planning decisions x 4. 453.1 1-d

455.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

Flood Warden: Confirmation that the work to repair fencing adjacent to the Millennium Hall has been agreed, plus update – emailed to all Cllrs

Email regarding 5G and the spread of Coronavirus. Noted

Items for inclusion on next meeting's agenda.

End of year figures and audit

Next planned full Council meeting: Annual Meeting of the Parish Council – 18th May 2020

The meeting was declared closed at 7.55 pm

Signatures posted electronically

Chairman

18th May 2020

FLORE PARISH COUNCIL

Clerk: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL

Tel: 01327 341057

Email: florepc@btinternet.com

12th May 2020

Dear Councillor

This is your summons to the **Virtual Annual Meeting of the Parish Council** (Zoom, Meeting ID: 911 3399 1322) to be held on **Monday 18th May 2020 at 7.30 pm**. If you are not able to attend, please let me know. Members of the Public and Press are invited to attend: <https://plymouth.zoom.us/j/91133991322>

One tap mobile: +442034815240,,91133991322# United Kingdom or
+442080806591,,91133991322# United Kingdom

Yours sincerely



S Halkett

Clerk & Proper Officer to the Council

AGENDA

- 457.0 To receive nominations for the election of the Chairman for 2020/21.
Signing of the Declaration of Acceptance to Office as the Chairman**

To receive and accept apologies for absence

- 458.0 To receive declarations of interests under the Council's Code of Conduct regarding business to be discussed on this agenda**

- 459.0 To receive nominations for the election of a Vice Chairman for 2020/21**

- 460.0 Allocation of areas of interest for Councillors (current incumbents)**

Finance Task Group: *K Baines, P Boans, G Fellows, C Littlewood, S Kerrison*

Nominated Internal Controller: *S Kerrison*

Pensions Regulator: *P Boans*

Employment Task Group: *K Baines, P Boans, G Fellows, C Littlewood, S Kerrison*

Environment Task Group:

Street Lighting: *A Anderson, K Beasley*

Council Property: *All*

Closed Churchyard: *C Littlewood*

Highways Warden: *G Fellows*

Tree Warden: *C Littlewood*

Path Warden: *A Anderson*

- 461.0 Nominations to outside bodies: (current incumbents)**

2 Trustees for the Brodie Lodge playing field committee: *G Fellows, S Kerrison*

2 Trustees for the Richard Capell Educational Trust (currently residents): *Mrs Hazel Labraham, Mr Mike Penn*

2 Trustee for The Flore Charity (one resident, one Cllr): *Mrs Hazel Labraham, Cllr Christine Littlewood*

1 Trustee for the Millennium Hall: *Cllr Kevin Beasley*

- 462.0 Confirmation/Appointment of Bank Mandate signatories**

- 463.0 To update the Register of Interests, if necessary**

- 464.0 To review and/or confirm any amendments:**

Standing Orders (Adopted 2018) - no amendments necessary at this time

Risk Assessments (Adopted 2019)- no amendments necessary at this time

Risk Assessment (Health/Safety - adopted 2016) - no amendments necessary at this time

Financial Regulations (Adopted 2016) - no amendments necessary at this time

GDPR (Adopted 2018) – no amendments at this time.
Asset register – Amended to include granite slabs
Other polices are current and do not require amendments at this time.

465.0 To consider final accounts for year ending 31st March 2020

- 465.1 To receive the bank account statement and Cashbook for the year end.
- 465.2 To receive and consider the final account figures for 2019-20
- 465.3 To note the commencement date for the Period of Exercise of Public Rights.
- 465.4 To receive the report from the Internal Auditor

466.0 Public Forum: for parishioners and reports by County and District Councillors

467.0 To approve the minutes of the Virtual Meeting Parish Council held on 20th April 2020

468.0 To receive any updates on outstanding items (not covered elsewhere on the agenda)

- To note communication re the felling of an apple tree

469.0 To deal with general correspondence which may require a decision

- 469.1 To consider an alternative location if meetings are to be allowed to be conducted, face to face. To also consider two people opening the venue for the meeting, for safety reasons

470.0 COUNCIL PROPERTY

- 471.0 To receive an update on the street lighting and consider payment of the final 50%, including loan drawdown.

471.0 FINANCIAL MATTERS

- 472.1 Finance update, including income received since last meeting
- 473.2 Internal control. Report on procedures since last meeting

472.0 ACCOUNTS FOR PAYMENT

Opus Energy	Street light electricity (retrospective – April payment)	378.37
N Westhead	Bus shelter cleaning	16.00
S Halkett	Salary	577.17
HMRC	PAYE– Employee Tax	144.20
S Halkett	Office rent	17.00
M Freeman	Playing field/Closed churchyard mowing	276.00
	Total	1030.37

Other payments: Opus Energy monthly invoice, agreed to be paid when received and agendered retrospectively.

473.0 REPORTS FROM REPRESENTATIVES ON VILLAGE ORGANISATIONS

- 473.1 Brodie Lodge Playing Field
- 473.2 Millennium Hall
- 473.3 Commonwealth Flags and Disaster Relief Fund
- 473.4 Charities

474.0 CORRESPONDENCE RECEIVED

- a. NCALC Internal Auditor report. 465d
 - b. DDC. Apple tree removal.468
 - c. DDC. Future Northants. Flyer.
- Magazine: Clerks & Councils Direct

477.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

Items for inclusion on June agenda

Date of next full Council meetings

FLORE PARISH COUNCIL

MINUTES OF THE VIRTUAL ANNUAL MEETING OF THE PARISH COUNCIL HELD ON 18th MAY 2020 at 7.30 pm

PRESENT: Councillors: Mr Andy Anderson, Mrs Kathryn Baines, Mr Kevin Beasley, Mrs Hayley Davies, Mr Geoff Fellows, Mr Brian Hammond, Mr Tom Higginson, Mrs Christine Littlewood, Mrs Sue Kerrison
District Cllr Johnnie Amos was present for part of the meeting.
2 Members of the public present

- 457.0 To receive nominations for the election of Chairman for 2020/21.** Cllr Littlewood asked for nominations for Chairman Cllr Beasley proposed Cllr Kathryn Baines, seconded by Cllr Higginson. All in favour. There were no other nominations.
Resolved: Cllr Baines was elected as Chairman for 2020/21 and signed the Declaration of Acceptance to Office as Chairman. Paperwork was duly signed and presented.
- Cllr Littlewood stood down and Cllr Baines took the meeting. Cllr Baines thanked Cllr Littlewood for her work over the last year.
- APOLOGIES FOR ABSENCE:** Nothing received
- 458.0 Declarations of Interest under the Council's Code of Conduct, regarding business tabled for discussion.** Nothing declared.
- 459.0 To receive nominations for the election of a Vice Chairman for 2020/21.** Cllr Baines asked for nominations for Vice Chair: Cllr Hammond nominated Cllr Littlewood, seconded Cllr Anderson. All in favour. There were no other nominations.
Resolved: Cllr Littlewood was elected to Vice Chairman for 2020/21.
- 460.0 Allocation of areas of interest for Councillors**
- | | |
|--------------------------------|--|
| Finance Task Group: | K Baines, G Fellows, C Littlewood, S Kerrison, Clerk |
| Nominated Internal Controller: | S Kerrison |
| Pensions Regulator: | G Fellows |
| Employment Task Group: | K Baines, G Fellows, C Littlewood, S Kerrison |
| Environment Task Group: | |
| Street Lighting: | A Anderson, K Beasley |
| Council Property: | All |
| Closed Churchyard: | C Littlewood |
| Highways Warden: | G Fellows |
| Tree Warden: | C Littlewood |
| Path Warden: | A Anderson |
| Messenger editor | S Kerrison |
- 461.0 Nominations to outside bodies:**
- 2 Trustees for the Brodie Lodge playing field committee: G Fellows, S Kerrison
2 Trustees for the Richard Capell Educational Trust (currently residents): Mrs Hazel Labraham, Mr Mike Penn
2 Trustee for The Flore Charity (one resident, one Cllr): Mrs Hazel Labraham, Cllr Christine Littlewood
1 Trustee for the Millennium Hall: Cllr Kevin Beasley
- 462.0 Confirmation/Appointment of Bank Mandate signatories:** Cllrs Anderson, Baines, Fellows, Hammond, Littlewood and Kerrison to remain as signatories. No changes
- 463.0 To update the Register of Interests, if necessary.** Remove items of employment from Cllrs Fellows and Kerrison. Add: Directorship for two companies for Cllr Higginson. Form sent to District Council for their website.
- 464.0 To review and/or confirm any amendments to Council documentation:**
Standing Orders (Adopted 2018) - no amendments necessary at this time
Risk Assessments (Adopted 2019)- no amendments necessary at this time
Risk Assessment (Health/Safety - adopted 2016) - no amendments necessary at this time

Financial Regulations (Adopted 2016) - no amendments necessary at this time

GDPR (Adopted 2018) – no amendments at this time.

Asset register – Amended to include granite slabs. Proposed Cllr Kerrison, seconded Cllr Davies

Other polices are current and do not require amendments at this time.

465.0 Final accounts for year ending 31st March 2020

465.1 To receive the bank account statement and Cashbook for the year end. Received and noted.

465.2 To receive and consider the final account figures for 2019-20. Figures presented to Council and discussed.

Resolved: To accept the figures put forward by the RFO for the year ending 31st March 2020. There were no amendments. Proposed Cllr Baines, seconded Cllr Fellows, all in favour.

The Chairman signed the statement of declaration, Clerk had already signed before figures sent to internal auditor.

465.3 Period of Exercise of Public Rights. Noted that this is set for 15th June and runs to the 24th July 2020.

Acknowledged and confirmed by Councillors

465.4 To receive the report from the Internal Auditor. Auditor mentioned that Cllrs use personal email addresses rather than a corporate ones. Cllr Fellows has investigated and under the website we currently have it will cost £250 per year to add email addresses. Other options range up to £400 per year. Whilst appreciating that this is an option, Councillors were not happy to change.

Resolved: Council agreed not to set up corporate email addresses at this time. GF/BH

466.0 Public Forum: for parishioners and reports by County and District Councillors

- District Cllr Amos: Annual report had been sent through to Cllrs. Unitary Councils are still on course for May 2021, assuming no further pandemic restrictions. Cllr Amos left the meeting
- Residents: Nothing to say

467.0 To approve the minutes of the Virtual Meeting Parish Council held on 20th April 2020. Accepted that minutes were an accurate recoding of the meeting. CL/GF

468.0 Outstanding items (not covered elsewhere on the agenda)

- Communication re the felling of an apple tree. Noted
- Tree planting on the bypass has been completed other than a few small patches. If Council wish to plant more, the necessary permissions will need to be obtained and at the Council's expense.

469.0 GENERAL CORRESPONDENCE

469.1 Meeting place after lifting of restrictions. Cllr Beasley to check whether the Millennium Hall can provide a meeting place on the third Monday every month, except August/December from 7.30 pm.

Cllr Littlewood to check with the URC. Social distancing requirements are needed and costs. June agenda

Cllrs
Beasley/
Littlewood
June Agenda

470.0 COUNCIL PROPERTY

470.1 Street Lighting: There were a few minor issues with the installers but lighting is mainly in place. Cllrs Anderson/Beasley will provide a snag list and requesting a walk around with Zeta before sign off. Completion certificate and wattages to be received for onward transmission to Salix/Opus respectively.

Cllrs
Beasley/
Anderson
June Agenda

471.0 FINANCIAL MATTERS

471.1 Finance update. It was reported that as at 30th April 2020 the Council had £37,074.60 in the bank account. There were no matters arising. Figures accepted by Council.

471.2 Internal Control. Cllr Kerrison informed the meeting that she had carried out the internal control check in May and there were no issues arising.

472.0 ACCOUNTS FOR PAYMENT

Payments agreed and paid on 18th May, (under General Power of Competence)

Opus Energy	Street light electricity – April payment	378.37
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May payments

N Westhead	Bus Shelter cleaning	16.00
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S Halkett	Salary	577.17
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HMRC	PAYE– Employee Tax	144.20
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Halkett	Office costs	17.00
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M Freeman	Play area £186/Close C/yard £90 grass cutting	276.00
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TOTAL		1030.37
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Other payments: Opus Energy – street lighting electricity costs: To pay this invoice when received as usually later than agenda published.

473.0 REPORTS FROM VILLAGE ORGANISATIONS

- 473.1 Brodie Lodge. Field is looking good, thanks to the Council for the grass cutting. 200 Club currently has 292 subscribers, down from last year.
- 473.2 Millennium Hall. Nothing to report. Cllr Kerrison reported that she held the library outside her house, with social distancing. It was well attended.
- 473.3 Commonwealth Flags and Disaster Relief Fund: Nothing to report
- 473.4 Charities: Flore Charity meeting has been postponed due to pandemic.

474.0 CORRESPONDENCE RECEIVED

- a. NCALC Internal Auditor report.465.4
- b. DDC Apple tree removal. 468
- c. DDC Future Northants flyer
Magazine Clerks & Councils Direct

475.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

DDC: Planning application. DA/2020/0301. 12 Bricketts Lane. Single storey side and rear mono pitched extension, retaining wall and associated external works (revised scheme)
The PC has no objection to the principles of this proposal. A site visit confirmed that, despite the proximity of the extension to the site boundaries, it does not pose a problem with overlooking of neighbouring properties to either side and to the rear, nor will it significantly impact on any existing views. In these respects it complies with the requirements of the Neighbourhood Plan.
However we are concerned that the elevation presented to the street does not meet the Plan aspirations for high quality design. The high blank wall, relieved only by an unobtrusive and arbitrarily-placed window at low level, neither reflects the more interesting qualities of the adjacent flank of the existing building nor provides an adequate response to the street scene.
We have made the applicant aware of our concerns.
AWA: Water works happening between Harpole and Weedon. Plan enclosed and sent to Cllrs.
Noted
Parishioners: Grass cutting issue. Grass contractor has spoken to resident and resolved issue.
Hedge cutting issue around bends – Highways issue, needs reporting but unlikely to be carried out till the end of the bird nesting season
Cobbles on Sutton Street. Noted

Items for inclusion on next meeting's agenda.

Meeting venue
Street lighting

Next planned full Council meeting: 15th June, 2020
The meeting was declared closed at 8.50 pm

FLORE PARISH COUNCIL

Clerk: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL

Tel: 01327 341057

Email: florepc@btinternet.com

12th May 2020

Dear Councillor

This is your summons to the **Virtual Annual Meeting of the Parish Council** (Zoom, Meeting ID: 911 3399 1322) to be held on **Monday 15th June 2020 at 7.00 pm**. If you are not able to attend, please let me know. Members of the Public and Press are invited to attend: <https://plymouth.zoom.us/j/93552270369>

One tap mobile: Meeting ID: 935 5227 0369 +442080806591,,93552270369# United Kingdom
+442080806592,,93552270369# United Kingdom

Yours sincerely



S Halkett
Clerk & Proper Officer to the Council

AGENDA

To receive and accept apologies for absence

478.0 To receive declarations of interests under the Council's Code of Conduct regarding business to be discussed on this agenda

479.0 Public Forum: for parishioners and reports by County and District Councillors

480.0 To approve the minutes of the Virtual, Annual Meeting Parish Council held on 18th May 2020

481.0 To receive any updates on outstanding items (not covered elsewhere on the agenda)

- To note resident correspondence regarding the White Heart

482.0 To deal with general correspondence which may require a decision

482.1 To consider an alternative location if meetings are to be allowed to be conducted, face to face. To also consider two people opening the venue for the meeting, for safety reasons

482.2 To consider the letter from Department of Transport: Local Transport Restart.

482.3 To consider the High Street and traffic calming in the village.

482.4 To consider the trees planted on the DDL

482.5 To consider online sites for meeting purposes.

483.0 COUNCIL PROPERTY

483.0 To receive an update on the street lighting and consider payment of the final 50%, including loan drawdown.

484.0 FINANCIAL MATTERS

484.1 Finance update, including income received since last meeting

484.2 Internal control. Report on procedures since last meeting

485.0 ACCOUNTS FOR PAYMENT

Opus Energy	Street light electricity (retrospective – May payment)	319.06
N Westhead	Bus shelter cleaning	16.00
S Halkett	Salary	576.97
HMRC	PAYE– Employee Tax	144.40
S Halkett	Office rent	17.00
M Freeman	Playing field/Closed churchyard mowing	276.00
NCALC	Flood plan workshop – JT in Nov 2019	36.00
G Fellows	Wix Website hosting	74.25

Pure Grounds Landscapes	Highways grass cutting/spraying	5388.00
Unity Trust	Service charge	18.00
	Total	6546.62

Other payments: Opus Energy monthly invoice, agreed to be paid when received and agendered retrospectively.

486.0 PLANNING

- 486.1 **Application:** DA/2020/0325. Beech Hill, 27 High Street. Removal of porch and alterations to form self-contained annexe/flat to be occupied in connection with main residence – retrospective for Flore PC. (The Council has no objections to this application as it has minimal external impact and does not contravene any of the Neighbourhood Plan policies)
Application: DA/2020/0390. Flore Villa, 1 High Street. Demolition of rear extension. Construction of single storey kitchen/utility extension (revised scheme)
Application: Anticipated application having been provided with all the submission documents.
Greens Garage site – Outline application for development. Any comments from this will be held over and submitted once application number is received.
- 486.2 To consider commenting on the plan sent through from a Developer, prior to application submission, on the Greens Garage site.

487.0 REPORTS FROM REPRESENTATIVES ON VILLAGE ORGANISATIONS

- 487.1 Brodie Lodge Playing Field
487.2 Millennium Hall
487.3 Commonwealth Flags and Disaster Relief Fund
487.4 Charities

488.0 CORRESPONDENCE RECEIVED

- a. NCALC Internal Auditor report. 465d
b. DDC. Apple tree removal.468
c. Mill Hall. Quote for meetings. 482.1
d. Chapel. Quote for meetings. 482.1
e. NCC. Trees on bypass/ 482.4
f. DDC. Future Northants. Flyer.
Magazine: Clerks & Councils Direct/ Outlook

489.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

Items for inclusion on July agenda

Date of next full Council meetings

FLORE PARISH COUNCIL

MINUTES OF THE VIRTUAL MEETING OF THE PARISH COUNCIL HELD ON 15th JUNE 2020 at 7.00 pm

PRESENT: Councillors: Mr Andy Anderson, Mrs Kathryn Baines, Mr Kevin Beasley, Mrs Hayley Davies.
Mr Geoff Fellows, Mr Brian Hammond, Mr Tom Higginson, Mrs Christine Littlewood,
Mrs Sue Kerrison
3 Members of the public present (1 for the whole meeting)

APOLOGIES FOR ABSENCE: Nothing received

478.0 **Declarations of Interest under the Council's Code of Conduct, regarding business tabled for discussion.** Cllr Fellows declared pecuniary and non-pecuniary interests in item 486.2, living adjacent to the proposed development.

479.0 **Public Forum:** for parishioners and reports by County and District Councillors

- Resident asked why some of the street lights were still orange colour when all LED should be white. Cllr Fellows/Beasley advised that some of the SOX lights were waiting for the DNO transfer from Eon before they can be changed.

480.0 **To approve the minutes of the Virtual Annual Meeting Parish Council held on 18th May 2020.**
Accepted that minutes were an accurate recoding of the meeting. SK/CL

481.0 **Outstanding items** (not covered elsewhere on the agenda)

- Residents questions regarding the White Hart. Noted

482.0 **GENERAL CORRESPONDENCE**

482.1 Meeting place after lifting of restrictions. Noted costs of Chapel Schoolroom – have to change to a Tuesday evening £7.50 per hour or Millennium Hall timing would have to be commencing at 7.45pm at £10 per hour. Council agreed to put this on hold until restrictions relaxed more.

482.2 Local Transport Restart. Noted. Email has been sent to DDC regarding cycle lanes.

482.3 High Street/Traffic Calming. It was confirmed that DDC are holding £158k of S106 money from the Bovis estate earmarked for highways works which has to be spent before February 2023. The working group would put together a small party of Cllrs to take this forward and try to get NCC to put a scheme together. Cllrs Anderson, Baines and Higginson will take this forward.

482.4 DDL tree planting. Noted correspondence from NCC who are aware of the current situation and will be monitoring this until the autumn when they will be looking at replacing dead trees at that time.

482.5 Online meetings. Council agreed to try Microsoft Teams as a platform for online meetings going forward.

483.0 **COUNCIL PROPERTY**

483.1 Street Lighting: Snag list has been sent to Zeta and they are aware of the issues which will be sorted, along with the DNO transfers. Not to pay or drawdown loan until everything has been agreed.

484.0 **FINANCIAL MATTERS**

484.1 Finance update. It was reported that as at 31st May 2020 the Council had £35,725.17 in the bank account. There were no matters arising. Figures accepted by Council.

484.2 Internal Control. Cllr Kerrison informed the meeting that she had carried out the internal control check in May and there were no issues arising.

485.0 **ACCOUNTS FOR PAYMENT**

Payments agreed and paid on 15th June, (under General Power of Competence)

Opus Energy	Street light electricity – May payment	319.06
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June payments

N Westhead	Bus Shelter cleaning	16.00
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S Halkett	Salary	576.97
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HMRC	PAYE– Employee Tax	144.40
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Halkett	Office costs	17.00
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M Freeman	Play area £186/Close C/yard £90 grass cutting	276.00
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NCALC	Flood warden workshop	36.00
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G Fellows	Website hosting	74.25
Pure Grounds Landscapes	Highways grass cutting	5388.00
Unity Trust	Service charge – DD	18.00
TOTAL		6546.62

486.0 PLANNING

- 486.1 **Application:** DA/2020/0325. Beech Hill, 27 High Street. Removal of porch and alterations to form self-contained annexe/flat to be occupied in connection with main residence – retrospective for Flore PC. (The Council has no objections to this application as it has minimal external impact and does not contravene any of the Neighbourhood Plan policies)
- Application:** DA/2020/0390. Flore Villa, 1 High Street. Demolition of rear extension. Construction of single storey kitchen/utility extension (revised scheme)
The Council has no objections, in principle, to this application however we do feel the materials could be more in keeping with the Neighbourhood Plan.
- 486.2 **Greens Garage** submission documents received from the owner, prior to official application from DDC. Council has drawn up a response and will send to the owner. When official notification is received, a meeting will be held to show plans and listen to concerns of residents. A response will then be sent to the District Council.

487.0 REPORTS FROM VILLAGE ORGANISATIONS

- 487.1 Brodie Lodge. 316 entries to the 200 club. No car boots for 2020
- 487.2 Millennium Hall. Nothing to report.
- 487.3 Commonwealth Flags and Disaster Relief Fund: Nothing to report
- 487.4 Charities: Flore Charity holding meeting remotely on 22nd June

488.0 CORRESPONDENCE RECEIVED

- a. NCALC Internal Auditor report. 465d
- b. DDC. Apple tree removal.468
- c. Mill Hall. Quote for meetings. 482.1
- d. Chapel. Quote for meetings. 482.1
- e. NCC. Trees on bypass/ 482.4
- f. DDC. Future Northants. Flyer.
- Magazine: Clerks & Councils Direct/ Outlook

489.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

- Planning Application: DA/2020/0420. 11 Chapel Lane. Felling of tree within a conservation area. No objections to this application.
- Notification that the Defibrillators will be transferred to Council. July agenda.

Items for inclusion on next meeting's agenda.

Defibrillator transfer from group to Council
Street lights

Next planned full Council meeting: 20th July, 2020
The meeting was declared closed at 8.10 pm

FLORE PARISH COUNCIL

Clerk: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL
Tel: 01327 341057 Email: florepc@btinternet.com

15th July 2020

Dear Councillor

This is your summons to the **Virtual Meeting of the Parish Council** (Zoom, Meeting ID: 848 189 4087) to be held on **Monday 20th July 2020 at 7.00**. If you are not able to attend, please let me know. Members of the Public and Press are invited to attend: <https://plymouth.zoom.us/j/8481894087>

One tap mobile: +442080806592,,8481894087# United Kingdom
+443300885830,,8481894087# United Kingdom

Yours sincerely



S Halkett
Clerk & Proper Officer to the Council

AGENDA

7.00 pm Chair of Governors at Flore School to speak to the Council about the leadership issues

7.15 pm Official part of the Parish Council meeting commences

To receive and accept apologies for absence

490.0 To receive declarations of interests under the Council's Code of Conduct regarding business to be discussed on this agenda

491.0 Public Forum: for parishioners and reports by County and District Councillors

492.0 To approve the minutes of the Virtual Meeting Parish Council held on 15th June 2020

493.0 To receive any updates on outstanding items (not covered elsewhere on the agenda)

- To receive an update regarding trees on the Bovis site.
- To receive an update from Costain Galliford regarding work on the M1
- To receive an updates on the High Street works (if anything to report)

494.0 To deal with general correspondence which may require a decision

494.1 To consider the Council's position regarding the issue of public open space in housing developments

494.2 To consider the transfer of the defibrillators to the Council

494.3 To confirm the resignation of Mr Boans from the Council and confirmation that permission has been received to co-opt a new Councillor

495.0 COUNCIL PROPERTY

495.0 To receive an update on the street lighting and consider payment of the final 50%, including loan drawdown.

496.0 FINANCIAL MATTERS

496.1 Finance update, including income received since last meeting

496.2 Internal control. Report on procedures since last meeting

497.0 ACCOUNTS FOR PAYMENT

Opus Energy	Street light electricity (retrospective – June payment)	311.06
N Westhead	Bus shelter cleaning	16.00
S Halkett	Salary	577.17
HMRC	PAYE– Employee Tax	144.20

S Halkett	Office rent	17.00
M Freeman	Playing field/Closed churchyard mowing	276.00
Groundwork & Building Svc	Drain and fencing work on the Millennium Hall	1000.00
	Total	2030.37
Zeta Lighting	Final payment for street lighting – if confirmed and drawdown of loan approved.	17,231.40

Other payments: Opus Energy monthly invoice, agreed to be paid when received and agendered retrospectively.

August payments to be agreed retrospectively. Will include S Halkett, salary, office costs, Westhead bus shelter cleaning, Freeman, grass cutting and any other invoices received that have already been pre-approved.

498.0 PLANNING

498.1 **Application:** DA/2020/0479. Land to the East of Brington Road. Outline application of up to 70 dwellings (to include 28 affordable dwellings), associated site infrastructure and open space. (All matters reserved other than access)

499.0 REPORTS FROM REPRESENTATIVES ON VILLAGE ORGANISATIONS

499.1 Brodie Lodge Playing Field
 499.2 Millennium Hall
 499.3 Commonwealth Flags and Disaster Relief Fund
 499.4 Charities

500.0 CORRESPONDENCE RECEIVED

a. Costain Galliford Closure of M1. 493
 b. NCALC Public Open Spaces in housing developments. 494.1
 c. Mr Boans Resignation from Council, received after June meeting. 494.3
 d. DDC Planning application. 498.1
 e. Residents Copy of submissions sent to DDC re 498.1

501.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

Items for inclusion on September agenda

Date of next full Council meetings 21st September, 19th October, 16th November.

FLORE PARISH COUNCIL

MINUTES OF THE VIRTUAL MEETING OF THE PARISH COUNCIL HELD ON 20th JULY 2020 at 7.00 pm

PRESENT: Councillors: Mr Andy Anderson, Mrs Kathryn Baines, Mr Kevin Beasley, Mrs Hayley Davies.
Mr Geoff Fellows, Mr Brian Hammond, Mr Tom Higginson, Mrs Sue Kerrison
6 Members of the public present (5 for the whole meeting)
District Councillor Mr Johnnie Amos, left after the public forum

7.00 pm. Chairman of the Trustees for Flore Primary School came along to update the Councillors on the current situation
7.25 pm. Official Parish Council meeting commenced

APOLOGIES FOR ABSENCE: Mrs Christine Littlewood

490.0 **Declarations of Interest under the Council's Code of Conduct, regarding business tabled for discussion.** Nothing declared

491.0 **Public Forum:** for parishioners and reports by County and District Councillors

- Residents – The residents had primarily come along to listen to the Council's comments on planning application DA/2020/0479 (item 498.1). Some of these made comments on their personal concerns.
- District Cllr Amos – Also reiterated this thoughts and concerns regarding the application. He also mentioned he is working at trying to secure the S106 money for the High Street work.

492.0 **To approve the minutes of the Virtual Meeting of the Parish Council held on 15th June 2020.**
Accepted that minutes were an accurate recoding of the meeting. BH/GF

493.0 **Outstanding items** (not covered elsewhere on the agenda)

- Trees on Bovis Estate. Noted that Bovis will be planning some trees in the open space area to be gifted to the Council, likely planting time Sep/Oct.
- Update on works on the M1. Noted
- Update on High Street proposals. Cllr Higginson gave a brief update, following District Cllr Amos comments earlier. Still awaiting confirmation of the money and hoping for a commissioned report on any proposals. The Group was working on trying to get County Councillors engaged and working to push this forward.
- Flood Warden. Resident updated Council on the recent work undertaken at the Millennium Hall and other recent flood issues around the village.

494.0 **GENERAL CORRESPONDENCE**

494.1 Public Open Spaces in housing developments. Cllr Fellows would be attending a meeting with NCalc regarding this. Discussion took place on the Council's stance relating to service charges on householders in new developments. As it could not be ascertained exactly what was being raised prior to the meeting, Cllr Fellows will attend and report back to the Council.

494.2 Transfer of Defibrillators to the Council. Group who set up fund raising for two defibrillators to be installed in the village wish to close and hand over upkeep and maintenance of them to the Council. They would transfer the remaining money to the Council of £473.03.

Resolved: Councillors happy to take over upkeep and maintenance of the two defibrillators from the group. GF/AA

494.3 Confirmation that Mr Boans had resigned from the Council with effect 17th June 2020. Paperwork had been submitted to the District Council and permission has just been received to co-opt the vacancy. Information will be put in the newsletter for residents interested in filing the vacancy, to write to the Council by the 11th September, (to be discussed at meeting on the 21st September).

495.0 **COUNCIL PROPERTY**

495.1 Street Lighting: Cllrs Anderson and Beasley confirmed that Zeta has rectified the items on the snag list and Council were happy that all has now been completed.

Resolved: Council happy to pay the final 50% of the invoice @ £14,359.50 plus VAT. Clerk to drawdown the loan and invoice is to be paid when funds were in the Council's account. AA/KBa

Clerk

496.0 FINANCIAL MATTERS

- 496.1 Finance update. It was reported that as at 30th June 2020 the Council had £29,340.52 in the bank account. There were no matters arising. Figures accepted by Council.
- 496.2 Internal Control. Cllr Kerrison informed the meeting that she had carried out the internal control check and there were no issues arising.

497.0 ACCOUNTS FOR PAYMENT

Payments agreed and paid on 15th June, (under General Power of Competence)

Opus Energy	Street light electricity – June payment	311.06
July payments		
N Westhead	Bus Shelter cleaning	16.00
S Halkett	Salary	577.17
HMRC	PAYE– Employee Tax	144.20
Halkett	Office costs	17.00
M Freeman	Play area £186/Close C/yard £90 grass cutting	276.00
Groundwork & Building Svc	Drainage and flood work on Millennium Hall	1000.00
Zeta Lighting	Final payment of street lighting	17,231.40
	TOTAL	19,261.77

498.0 PLANNING

- 498.1 **Application:** DA/2020/0479. Land to the east of Brington Road. Outline application for up to 70 dwellings (to include 28 affordable dwellings), associated site infrastructure and open space. (All matters reserved other than access). Clerk to ask for an extension on this application to the 31st July. Councillors made comment that the responses from residents, that they had seen, were excellent, quality and well thought out. *Note: Extension granted until 31st July.*
- Flore Parish Council strongly opposes this application for the principal reason that it does not accord with Planning Policy in both the Flore Neighbourhood Plan (Made 2016) or the adopted Daventry Settlements and Countryside Plan (Part 2) 2011-2029 (Adopted February 2020). There are also additional grounds for objection in addition to clear, and overarching, policy grounds.

1. The Flore Neighbourhood Development Plan.

The Flore Plan, which was made in 2016, is an integral part of the planning process. The Plan through Policy F2 – scale and type of new development - established a Development Area boundary for the village which, through a revision made in the Settlements and Countryside Plan, now includes the two latest housing developments, both completed within the last four years. This application is located outside of the development area and is therefore contrary to policy F2. Furthermore, the application is contrary to Policy F4 – Affordable housing and rural exception sites – as it comprises 70 dwellings with some affordable housing.

The recent history of development within the village is also a material consideration as a consequence of cumulative impact. The village has recently had two major residential developments. Application DA/2014/0454 on land off Brockhall Road and DA/2013/0703, which is the recently completed Bovis Homes development. These two developments added 97 new houses to the village, which increased its size by nearly 20%, which is a considerable addition to any community. It was as a consequence of these two applications and the potential continued outward extension of the village that the Flore Plan actively sought to encourage new development within the Flore Development Area boundary. It is possible that there will be such a development on the site of the demolished garage which will raise the increase in size to 22%. The addition of a further 70 dwellings would bring the increase in six years to 36%. This cumulative effect has been relevant in recent appeal cases.

This proposal is entirely outside the Area boundary and should therefore be rejected upon those grounds alone. We append reference to a recent High Court ruling which we believe may be relevant in this case.



Clerk

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PortalPlanQuest

Council wins legal challenge against Planning Inspectorate

A decision by the Planning Inspectorate to grant outline permission on appeal for nine dwellings on Station Road in Fordham has been quashed by the High Court.

East Cambridgeshire District Council refused the application due to its location outside the development envelope. The applicant appealed.

The council said that should the decision go unchallenged, it would "seriously" undermine the Fordham Neighbourhood Plan and all neighbourhood plans in the district. Fordham's plans outline how and where development can take place. Also, the council was sure that there had been a miscalculation of its housing land supply by the inspector

Anna Bailey, leader of East Cambridgeshire District Council, said: "The decision made by the Planning Inspectorate seriously undermined the hard work of local people in Fordham to develop their neighbourhood plan which they undertook in order to control how and where development takes place.

"Speaking to the local member, councillor Julia Huffer, I know that for Fordham, it was devastating to have their neighbourhood plan effectively rendered useless by the decision of the inspector so soon after it was adopted.

"Left unchallenged, it would also have had the knock-on effect of undermining all neighbourhood plans in the district, rendering them ineffective at controlling where development takes place. We knew the inspectorate had got it wrong and we needed to make a stand. We will continue to support all communities across our district that wish to develop their own neighbourhood plan."

The council has been awarded all costs relating to the case, while a different inspector will consider the appeal

Laura Edgar, The Planner
14 July 2020

2. DDC Settlements and Countryside Local Plan 2 (Part 2) 2011-2029 (Adopted February 2020)

This is a key planning policy document that reinforces the made Flore Plan and its planning policies. It has also recently been adopted which gives the plan considerable weight.

Vision and Objectives

As a starting point it is important to consider the plans vision and objectives which all of its policies underpin and support. A key aspect of the Plans vision is for 'new development to be focused on the town of Daventry' and that 'our rural areas will support a network of vibrant communities. Villages will retain their local distinctiveness and character'.

Objective 9 (housing) of the Plan states 'Housing will be focused at the most sustainable location of Daventry with limited development in the rural areas to provide for local needs and support local services'.

Both the vision and objectives are compelling. The most sustainable areas to build within the District is the town of Daventry. It has the capacity and infrastructure to accommodate significant areas of housing development and any development in the rural areas prejudices the vision and objective of DDC to focus development in the town of Daventry.

Housing in Rural Areas.

The Flore Plan closely follows the development principles set out in the DDC Plan Chapter 5. This chapter places strict limitations on further development in rural areas on the basis that the overall spatial strategy for the District seeks to direct greater levels of growth to Daventry town. This end will be undermined for as long as developers can exploit green field sites on the perimeter of villages where construction is easier, sales easier to achieve and profits potentially higher.

Paragraph 5.1.03 makes the clear point that 'the requirement for the rural areas has been exceeded' as at 1st April 2019 with 10 years of the Plan remaining.

Secondary Service Villages.

Flore is designated a secondary service village in the Local Plan (Policy RA2). In reference to such villages the Plan states that "there is no justification for further allocations (of housing)" and "development should be within the confines of the village as defined on the inset map"- this application clearly is located outside of the inset map boundary.

Since the adoption of the Local Plan the village has lost several of the facilities which justified the designation, including the garage, the cafe, hairdressers, the farm shop and the restaurant. The pub is currently shuttered.

Other grounds for objection

Despite the clear and overwhelming policy justification that clearly means that this application should be

refused there are a number of detailed issues which we wish to bring to your attention.

i) Highway Issues: The proposed access to the development off the Brington Road. This is a narrow country road with no footpaths and relatively high vehicle use providing access to villages to the north from J16 of the M1. It's straightness encourages high speeds and it is inappropriate to introduce access to a substantial housing estate therefrom. The location of the access into the site itself is severely constrained by both the width of the Brington Road and its close, and visually compromised, proximity of the its junction with the High Street. This access is to be used during construction works for the delivery of all materials. This road and proposed junction is substandard and unsafe.

ii) Site Location: The proposed site is a field which, although close to the village boundary, is separated from any village property or street and will effectively be an isolated suburb. It will be difficult to achieve any community cohesion and is remote from community facilities. The site layout is a standard suburban type of landscape which fails to reference it's village context. It takes away the existing copse of trees in the north-east corner, which the landscape appraisal acknowledges is 'significant', offers some screening from the motorway and instead uses the affordable housing as a barrier to traffic noise for the full market sale houses in the south of the site. It also appears to reduce the hedge line on the eastern boundary where the landscape appraisal points out there was considerable bird song, and which again may provide at present a little reduction of the very significant motorway and bypass noise to which this site is exposed.

iii) Drainage: There is an assumption that the surface water outfall will be to existing surface water drains running down Bliss Lane. The surface water drainage in general discharges to the river, is not adopted, with unknown ownership. It's condition is unknown and this proposal is a serious concern to the village flood warden. We have had well documented periods where the village hall has flooded as a consequence of run-off from the highway. The means of drainage, both surface and foul, have to be fully assessed at this stage. It is not appropriate to consider these issues at the reserved matter stage when the principal of the development has been approved. This is such an important issue to villagers and the parish council that this must be considered and assessed at this stage.

iii) Archaeology: Local knowledge of the site is that historically it used to be village tip and burial ground for those in the community who could not be buried within the churchyard hence its name of Bedlam Pit.

v) Ecology- The Parish Council fully support the views expressed by Paul Minton, a resident, who has objected to the proposal with detailed views

Conclusion

This application clearly fails to meet policy and therefore should be refused. Additional development in a village that has seen considerable expansion in recent years prejudices the aims of DDC to focus development in Daventry. In addition, there are a number of detailed issues that the Parish Council and villagers, who have written to you, wish to bring to your attention. Some of these, such as highways and drainage, are fundamentally important to assess at this stage and not as reserved matters. If the Council were to approve this application the precedent set would be catastrophic for the success of DDC's recently adopted Local Plan and the Flore Neighbourhood Plan and would result in serious harm to the character and form of the village which would have to be compensated for through significant s106 mitigation measures.

499.0 REPORTS FROM VILLAGE ORGANISATIONS

- 499.1 Brodie Lodge. Play area is open, signage has been erected. Brodie Lodge pavilion is only open to Pre-School at present.
- 499.2 Millennium Hall. Decided not to open at present due to Government Guidelines regarding PPE and cleaning. To be reviewed in August.
- 499.3 Commonwealth Flags and Disaster Relief Fund: Most flagstuffs in good condition except one which is not working. Once restrictions ease, they will attempt to get it working
- 499.4 Charities: Flore Charity held meeting virtually. Chris Littlewood elected chairman for the year.

500.0 CORRESPONDENCE RECEIVED

- | | | |
|----|-------------------|--|
| a. | Costain Galliford | Closure of M1. 493 |
| b. | NCALC | Public Open Spaces in housing developments. 494.1 |
| c. | Mr Boans | Resignation from Council, received after June meeting. 494.3 |
| d. | DDC | Planning application. 498.1 |
| e. | Residents | Copy of submissions sent to DDC re 498.1 |

501.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

Planning Application: DA/2020/0552. 11 Chapel Lane. Removal of tree and works to two trees within a conservation area. – Councillors had no objections to this as the work did not impact on any adjoining properties.

Flood report – dealt with under 493.0

Developer – approach to meet up – Council not minded for a meeting at present.

Items for inclusion on next meeting's agenda.

Public Open Spaces in housing developments – if necessary, for any decisions to be made otherwise update would be dealt with by email.

Next planned full Council meeting: 21st September, 19th October, 16th November
The meeting was declared closed at 9.00 pm

FLORE PARISH COUNCIL

Clerk: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL
Tel: 01327 341057 Email: florepc@btinternet.com

19th August 2020

Dear Councillor

This is your summons to the **Virtual Extraordinary Meeting of the Parish Council** to be held on **Wednesday 26th August 2020 at 7.30 pm**. If you are not able to attend, please let me know. Members of the Public and Press are invited to attend.

Join Zoom Meeting: <https://us02web.zoom.us/j/87639111415?pwd=UDJsNUNIMmY1L1RQYjNuaVh6TFI5Zz09>

Meeting ID: 876 3911 1415

Passcode: 973023

One tap mobile

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+442034815237,,87639111415#,,,,,0#,,973023# United Kingdom

Yours sincerely



S Halkett
Clerk & Proper Officer to the Council

AGENDA

To receive and accept apologies for absence

509.0 To receive declarations of interests under the Council's Code of Conduct regarding business to be discussed on this agenda

510.0 Public Forum: for parishioners and reports by County and District Councillors

511.0 PLANNING

511.1 **Application:** DA/2020/0284. 21 Nether Lane. Conversion of office building to form 2 dwellings including construction of 2 x two storey front extensions, 2 x two storey side extensions, single storey rear extension, 3 x rooflights and installation of solar panels.

511.2 **Application:** DA/2020/0594. 23 Larbourne Park Road. Single storey rear extension, single storey side extension and conversion of part of garage to habitable rooms

Items for inclusion on September agenda

Date of next, full Council meetings: 21st September, 19th October, 16th November.

FLORE PARISH COUNCIL

MINUTES OF THE VIRTUAL EXTRAORDINARY MEETING OF THE PARISH COUNCIL HELD ON 6th AUGUST 2020 at 7.30 pm

PRESENT: Councillors: Mr Andy Anderson, Mrs Kathryn Baines, Mrs Hayley Davies. Mr Geoff Fellows,
Mr Brian Hammond, Mrs Sue Kerrison, Mrs Chris Littlewood
Public: One member of the public present

APOLOGIES FOR ABSENCE: Mr Tom Higginson

501.0 **Declarations of Interest under the Council's Code of Conduct, regarding business tabled for discussion.** Cllr Littlewood declared an interest in item 505.1 being an adjacent neighbour.

502.0 **Public Forum:** for parishioners and reports by County and District Councillors
Member of the public asked whether benches in the village could be cleaned on a regular basis.
Advised that if it was really dirty to let Clerk or Councillors know and someone would go and brush it down.

503.0 **To approve the minutes of the Virtual Meeting of the Parish Council held on 20th July 2020.**
Accepted that minutes were an accurate recoding of the meeting. BH/HD

504.0 **Updates/Outstanding items** (not covered elsewhere on the agenda)

- Fleece-Hold meeting: Noted, second meeting in September.

505.0 **GENERAL CORRESPONDENCE**

505.1 TPO, The Orchard: It has been confirmed that the District Council has put a Tree Preservation Order on the Field Maple in The Orchard.

506.0 **PLANNING**

506.1 **Application:** DA/2020/0547. 9A Hillside Road. Remove existing rear balcony and replace with a new, rear balcony. No objections to the application in principle but, there are concerns that with an increased size of balcony, it means that it is likely to be used more. It may be appropriate to install an obscure glass screen between the neighbours

506.2 **Application:** DA/2020/0560. Willow Barn, Nether Lane. Change of use of land to residential, removal of existing building and construction of building for use as a garage/undercover parking (revised scheme). No objection to this application as it is more in-keeping with the current buildings.

507.0 **ACCOUNTS FOR PAYMENT**

Payments agreed (under General Power of Competence)

Opus Energy	Street light electricity – July payment	290.15
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August payments

N Westhead	Bus Shelter cleaning	16.00
S Halkett	Salary	577.17
HMRC	PAYE– Employee Tax	144.20
Halkett	Office costs	17.00
M Freeman	Play area £186/Close C/yard £90 grass cutting	276.00
Weedon Bec Parish Council	Telephone/broadband and Zoom share	94.62

August TOTAL 1124.99

Opus Energy invoice to be paid once received.

508.0 **CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED**

NCC Consultation: Pharmacies. Noted – Councillors can response individually.

Email: Resident re Application DA/2020/0479 Land East of Brington Road. Request to send all correspondence to Chris Heaton-Harris MP. Noted. Clerk to advise all who wrote to the Council to do so.

Items for inclusion on next meeting's agenda.

Bovis footpaths on open space land – if any update received
High Street – speed mitigation works
Emergency Planning – if received

Next planned full Council meeting: 21st September, 19th October, 16th November

The meeting was declared closed at 7.35pm

FLORE PARISH COUNCIL

Clerk: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL
Tel: 01327 341057 Email: florepc@btinternet.com

19th August 2020

Dear Councillor

This is your summons to the **Virtual Extraordinary Meeting of the Parish Council** to be held on **Wednesday 26th August 2020 at 7.30 pm**. If you are not able to attend, please let me know. Members of the Public and Press are invited to attend.

Join Zoom Meeting: <https://us02web.zoom.us/j/87639111415?pwd=UDJsNUNIMmY1L1RQYjNuaVh6TFI5Zz09>

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Yours sincerely



S Halkett
Clerk & Proper Officer to the Council

AGENDA

To receive and accept apologies for absence

509.0 To receive declarations of interests under the Council's Code of Conduct regarding business to be discussed on this agenda

510.0 Public Forum: for parishioners and reports by County and District Councillors

511.0 PLANNING

511.1 **Application:** DA/2020/0284. 21 Nether Lane. Conversion of office building to form 2 dwellings including construction of 2 x two storey front extensions, 2 x two storey side extensions, single storey rear extension, 3 x rooflights and installation of solar panels.

511.2 **Application:** DA/2020/0594. 23 Larbourne Park Road. Single storey rear extension, single storey side extension and conversion of part of garage to habitable rooms

Items for inclusion on September agenda

Date of next, full Council meetings: 21st September, 19th October, 16th November.

FLORE PARISH COUNCIL

MINUTES OF THE VIRTUAL EXTRAORDINARY MEETING OF THE PARISH COUNCIL HELD ON 26th AUGUST 2020 at 7.30 pm

PRESENT: Councillors: Mr Andy Anderson, Mrs Kathryn Baines, Mrs Hayley Davies. Mr Geoff Fellows,
Mr Brian Hammond, Mrs Chris Littlewood
Public: Two members of the public present for the first planning application

APOLOGIES FOR ABSENCE: Mr Kev Beasley, Mr Tom Higginson, Mrs Sue Kerrison

509.0 **Declarations of Interest under the Council's Code of Conduct, regarding business tabled for discussion.** Nothing declared

510.0 **Public Forum:** Members of the public advised that they were objecting to the planning application on Nether Lane, for various reasons.

511.0 **PLANNING**

511.1 **Application:** DA/2020/0284. 21 Nether Lane. Conversion of office building to form 2 dwellings including construction of 2 x two storey front extensions, 2 x two storey side extensions, single storey rear extension, 3 rooflights and installation of solar panels.
The Parish Council object to the details of this proposal which do not meet the requirements or aspirations of the Neighbourhood Plan as follows:

FNP Policy F15. Supporting existing local employment.

The change of use from office to residential will result in the loss of an employment opportunity in the village. The appropriate procedure should be required.

FNP Policy F5 Design of Development:

F5.1.1 We do not accept that the design is of high quality and respects the scale and character of existing surrounding buildings. Whilst the site is of sufficient size to construct a pair of modest semi-detached dwellings, this proposal produces a building which is of a much bigger scale than any buildings in the vicinity.

Located on the perimeter of the village it will have a significant impact on the views of the settlement from the paths and road to the south.

In addition to a complete absence of any relationship to the vernacular context, there is an unsatisfactory dichotomy in the approach to the design. Whilst there is a traditional solid to void relationship of window to wall in the main facade, the stair enclosures is to an entirely different and vertical scale which dwarfs the entrance door porches. This needs to be more satisfactorily resolved. In view of the contemporary aesthetic of white render and grey window frames it would be more appropriate to finish the roof in slate, which is also the predominate traditional roofing material in the village.

The placing of 3 bathroom windows on the front elevation will also have a detrimental effect on the appearance of the principal elevation of the building. These should, if possible, be clear glazed, with blinds or other methods used to achieve privacy, or replaced by roof lights with light shafts into the room.

As all sign of the junction between existing and proposed parts of the building will be lost in the south elevation, the steps in the ridge line look arbitrary and would be better as a continuous ridge, which could be easily achieved. The chimney height above the ridge is inadequate both visually and for a Class 1 flue.

F5.1.7 Parking provision, which will occupy the whole of the frontage, does not look adequate, particularly for the left hand unit if the boundary between the units is projected perpendicular to the facade. The provision for the right hand unit does not allow for cars to turn on site and thereby both enter and leave in a forward direction. This is important in view of the location on a bend and the presence of the hedge (which should be retained (F6.1.4)). However meeting this requirement should not lead to a significant impact on the garden space shown beyond the parking. Adequate provision is important to ensure that cars are not parked on the footpath or on the road on a blind bend.

FNP Policy F6 Residential Extensions

F6.1.5 This clause requires that the residential amenities of adjoining occupiers are safeguarded. In this case the eastward extension of the building results in the corner of the adjacent garden being tightly enclosed by a two storey building which has a habitable room window at first floor level which

looks directly and at very close quarters into that garden; this is clear contravention of this clause and reinforces our concern over the relative size of the proposed building.

- 511.2 **Application:** DA/2020/0594. 23 Larbourne Park Road. Single storey rear extension, single storey side extension and conversion of part of garage to habitable rooms.
The Council has no objections to this application which does not contravene any policies on our Neighbourhood Plan

Items for inclusion on next meeting's agenda.

Changes to Council's website page

Next planned full Council meeting: 21st September, 19th October, 16th November

The meeting was declared closed at 7.55pm

FLORE PARISH COUNCIL

Clerk: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL
Tel: 01327 341057 Email: florepc@btinternet.com

7th September 2020

Dear Councillor

This is your summons to the **Virtual Extraordinary Meeting of the Parish Council** to be held on **Monday 14th September at 7.30 pm**. If you are not able to attend, please let me know. Members of the Public and Press are invited to attend.

Join Zoom Meeting: <https://us02web.zoom.us/j/84336478331?pwd=S0M4R2pgMjBMLzVvQUR2WXIzaFVmdz09>

Meeting ID: 843 3647 8331

Passcode: 895575

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Yours sincerely



S Halkett
Clerk & Proper Officer to the Council

AGENDA

To receive and accept apologies for absence

512.0 To receive declarations of interests under the Council's Code of Conduct regarding business to be discussed on this agenda

513.0 Public Forum: for parishioners and reports by County and District Councillors

514.0 PLANNING

514.1 **Application:** DA/2020/0459. Garage 81 High Street. Construction of 10 dwellings, a detached double garage, formation of new access and associated landscaping.

514.2 **Application:** DA/2020/0623. Warwick Villa, 17, Hillside Road. Construction of front porch, single storey side extension and single storey rear extension.

Items for inclusion on September agenda

Date of next, full Council meetings: 21st September, 19th October, 16th November.

FLORE PARISH COUNCIL

MINUTES OF THE VIRTUAL EXTRAORDINARY MEETING OF THE PARISH COUNCIL HELD ON 26th AUGUST 2020 at 7.30 pm

PRESENT: Councillors: Mr Andy Anderson, Mrs Kathryn Baines, Mrs Hayley Davies. Mr Geoff Fellows, Mr Brian Hammond, Mrs Chris Littlewood
Public: Two members of the public present for the first planning application

APOLOGIES FOR ABSENCE: Mr Kev Beasley, Mr Tom Higginson, Mrs Sue Kerrison

509.0 **Declarations of Interest under the Council's Code of Conduct, regarding business tabled for discussion.** Nothing declared

510.0 **Public Forum:** Members of the public advised that they were objecting to the planning application on Nether Lane, for various reasons.

511.0 **PLANNING**

511.1 **Application:** DA/2020/0284. 21 Nether Lane. Conversion of office building to form 2 dwellings including construction of 2 x two storey front extensions, 2 x two storey side extensions, single storey rear extension, 3 rooflights and installation of solar panels.
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FNP Policy F15. Supporting existing local employment.

The change of use from office to residential will result in the loss of an employment opportunity in the village. The appropriate procedure should be required.

FNP Policy F5 Design of Development:

F5.1.1 We do not accept that the design is of high quality and respects the scale and character of existing surrounding buildings. Whilst the site is of sufficient size to construct a pair of modest semi-detached dwellings, this proposal produces a building which is of a much bigger scale than any buildings in the vicinity.

Located on the perimeter of the village it will have a significant impact on the views of the settlement from the paths and road to the south.

In addition to a complete absence of any relationship to the vernacular context, there is an unsatisfactory dichotomy in the approach to the design. Whilst there is a traditional solid to void relationship of window to wall in the main facade, the stair enclosures is to an entirely different and vertical scale which dwarfs the entrance door porches. This needs to be more satisfactorily resolved. In view of the contemporary aesthetic of white render and grey window frames it would be more appropriate to finish the roof in slate, which is also the predominate traditional roofing material in the village.

The placing of 3 bathroom windows on the front elevation will also have a detrimental effect on the appearance of the principal elevation of the building. These should, if possible, be clear glazed, with blinds or other methods used to achieve privacy, or replaced by roof lights with light shafts into the room.

As all sign of the junction between existing and proposed parts of the building will be lost in the south elevation, the steps in the ridge line look arbitrary and would be better as a continuous ridge, which could be easily achieved. The chimney height above the ridge is inadequate both visually and for a Class 1 flue.

F5.1.7 Parking provision, which will occupy the whole of the frontage, does not look adequate, particularly for the left hand unit if the boundary between the units is projected perpendicular to the facade. The provision for the right hand unit does not allow for cars to turn on site and thereby both enter and leave in a forward direction. This is important in view of the location on a bend and the presence of the hedge (which should be retained (F6.1.4)). However meeting this requirement should not lead to a significant impact on the garden space shown beyond the parking. Adequate provision is important to ensure that cars are not parked on the footpath or on the road on a blind bend.

FNP Policy F6 Residential Extensions

F6.1.5 This clause requires that the residential amenities of adjoining occupiers are safeguarded. In this case the eastward extension of the building results in the corner of the adjacent garden being tightly enclosed by a two storey building which has a habitable room window at first floor level which

looks directly and at very close quarters into that garden; this is clear contravention of this clause and reinforces our concern over the relative size of the proposed building.

- 511.2 **Application:** DA/2020/0594. 23 Larbourne Park Road. Single storey rear extension, single storey side extension and conversion of part of garage to habitable rooms.
The Council has no objections to this application which does not contravene any policies on our Neighbourhood Plan

Items for inclusion on next meeting's agenda.

Changes to Council's website page

Next planned full Council meeting: 21st September, 19th October, 16th November

The meeting was declared closed at 7.55pm

FLORE PARISH COUNCIL

Clerk: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL
Tel: 01327 341057 Email: florepc@btinternet.com

7th September 2020

Dear Councillor

This is your summons to the **Virtual Extraordinary Meeting of the Parish Council** to be held on **Monday 14th September at 7.30 pm**. If you are not able to attend, please let me know. Members of the Public and Press are invited to attend.

Join Zoom Meeting: <https://us02web.zoom.us/j/84336478331?pwd=S0M4R2pgMjBMLzVvQUR2WXIzaFVmdz09>

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Yours sincerely



S Halkett
Clerk & Proper Officer to the Council

AGENDA

To receive and accept apologies for absence

512.0 To receive declarations of interests under the Council's Code of Conduct regarding business to be discussed on this agenda

513.0 Public Forum: for parishioners and reports by County and District Councillors

514.0 PLANNING

514.1 **Application:** DA/2020/0459. Garage 81 High Street. Construction of 10 dwellings, a detached double garage, formation of new access and associated landscaping.

514.2 **Application:** DA/2020/0623. Warwick Villa, 17, Hillside Road. Construction of front porch, single storey side extension and single storey rear extension.

Items for inclusion on September agenda

Date of next, full Council meetings: 21st September, 19th October, 16th November.

FLORE PARISH COUNCIL

MINUTES OF THE VIRTUAL EXTRAORDINARY MEETING OF THE PARISH COUNCIL HELD ON 14th SEPTEMBER 2020 at 7.30 pm

PRESENT: Councillors: Mr Andy Anderson, Mrs Kathryn Baines, Mr Kev Beasley, Mr Geoff Fellows,
Mr Brian Hammond, Mrs Sue Kerrison, Mrs Chris Littlewood
Public: No one present.

APOLOGIES FOR ABSENCE: Mrs Hayley Davies, Mr Tom Higginson

512.0 Declarations of Interest under the Council's Code of Conduct, regarding business tabled for discussion.

514.1 Cllr Fellows declared a pecuniary and non-pecuniary interest being an adjacent neighbour. Mr Fellows was in the waiting room whilst this application was discussed.

513.0 Public Forum: for parishioners and reports by County and District Councillors. No one present.

514.0 PLANNING

514.1 **Application:** DA/2020/0459. Garage 81 High Street. Construction of 10 dwellings, a detached double garage, formation of new access and associated landscaping. (response text shown minus photographs)

The Parish Council objects to this application on the following grounds

Change of Use:

The Parish Council's first response has to be to refer to the Neighbourhood Plan Policy F15 previously drawn to the attention of DDC. F15.1 seeks to protect local employment and F15.2 only permits the loss of employment premises, which the garage and bodywork shop on this site very much were, where the premises have been actively marketed over at least 12 months, or replaced by better provision elsewhere.

There is no evidence that the premises, which employed several local people whilst active, was actively marketed during the 12 months it was empty, although we do know that there was some interest in them which the then owner rejected. The previous owner has submitted a letter stating that lack of demand made the retention of garage facilities non-viable but we are aware that after its closure, when the principal mechanic took a job at another garage, that garage had to take on a further mechanic to meet the demand from customers who followed the one from Flore.

The Council seeks an explanation as to why the premises were allowed to be demolished when the requirements of F15 had not been addressed.

The employment opportunities should now be replaced elsewhere if this site is to be given a change of use. Alternatively the development could itself incorporate employment opportunities in the form of live/work units, small workshops and/or lettable retail units providing a local service such as hairdressing, which would help encourage more activity and interaction at the centre of the village.

Employment and local services are the difference between a village community and a suburb.

If this policy requiring the retention or replacement of employment opportunities is proven to be ineffective then it raises the question of how seriously the Neighbourhood Plan is taken by the District Council.

Proposed Development

The site is in an extremely important location at the heart of the village and, should the District Council accept the change of use despite the points we have raised above, if it is to be developed for housing then it should be to a standard which will reflect that significance. It will be the single most important development in the village for a generation and will stand as a legacy for the future. There is a requirement in the Neighbourhood Plan (F5) that all new developments achieve a high standard of design quality, which we do not accept has been achieved with this proposal, and the comments made below seek to ensure that requirement is attained. Design matters. The built environment is a cultural asset and buildings, streets and public spaces cannot be seen in isolation from one another.

In view of the prominent and very visible nature of the whole of the site from the High Street (despite the claim in the Design statement that the red brick houses at the rear of the site will not be visible, that is not the case) it is unlikely that the required standard can be met by the application of standardised house types developed for other locations and placed randomly on the site. The scheme needs to have coherence and a unique identity which complements its surroundings, in particular its relationship to the proposed linear village green, the adjoining green space created by the balancing pond of the adjacent estate, and the conservation area on the other side of the road.

1. **Layout:** The site plan is centred around a wide hard paved area which gives priority to vehicles. This seems to be an approach used to maximise the number of dwellings and make use of an existing paved area for site set-up rather than achieve the most visually satisfactory solution to the completed scheme, and is an unattractive feature which will expose the ranks of cars to the wide view from the East.

The Council are also concerned that the layout does not take sufficient notice of the Linear Village Green (Neighbourhood Plan Policy F12) effect we are aiming to achieve following the construction of the DDLR. Whilst the applicant claims that the site is not part of the proposed green, that is not the case. Houses fronting onto the High Street is a desirable feature, but we would expect to see recognition that grassed space in front of dwellings is a prominent feature of that stretch of the road.

The grassed area in front of the hedge that abuts the western boundary of the site (an area shown incorrectly as covered in trees or shrubs on the site plan when in fact it is grassed) could be extended across the front of the dwellings to tie in with the grassed area to the east of the site, replacing the little enclosed front gardens proposed, which do not represent a feature which appears anywhere else on the High Street. This grassed effect can be seen in Litchborough (see photo over page, except that we would like to see a wider green strip which links the grass verges to east and west of the site) which also highlights the advantage to be gained from staggering the dwellings, rather than placing all front elevations in a line.

That development also employs a consistent range of roof and wall materials almost throughout, both for walls and roofs, which is more coherent and gives a group of small dwellings a larger scale more in keeping with the scale of buildings in the vicinity of the Garage site; this is more successful than the disjointed effect of using a range of different materials on each group as currently proposed. Terracing of small dwellings is also the norm in the village and small semi-detached houses are not a feature of the High Street. We would like to see a design which pays more homage to its context, ideally by the use of larger dwellings which are more in scale with that area of the High Street at the front of the site, with direct vehicle access off the main road.

Flore Council also seeks more overlooking of the green space created by the balancing pond on the adjoining site to improve the visual relationship with that site. Whilst the house on plot 8 does have a windowed elevation facing the green space, the door in the centre serves the utility and kitchen and it seems more than likely that a high fence would soon enclose the door to give private access to the back garden. It would be better if the site and house layout could be revised to place the entrance elevation on the east side. Councillors also suggested that the dwelling at the east end of the front row is turned to face the green (as can be seen in a scheme at Shipton-under-Wychwood - see above), which would also improve the impact of the scheme when approached from the East.
2. **Hard landscaping:** Where possible, hard paved areas should be minimised, especially those on-plot, to achieve the most sustainable solution (Policy F8). We were pleased that houses front onto the High Street in the preliminary proposal shown to the Council but are anxious to avoid the temptation for residents to park on the footpath. The design should be reconsidered to avoid this issue; parking on footpaths is becoming an issue in the village and it hinders the passage of prams, wheelchairs and mobility scooters (which are growing in number). This is something that could be addressed in combination with the speed control measures that we are seeking to install at a number of locations along the High Street, particularly in the centre, or by having the direct vehicle access suggested above.
3. **Materials and Details:**
 - i) The scheme comprises a mixture of traditional and 'modern' features. It would be more appropriate if one approach could be applied to the whole project, whether it be contemporary or traditional in style. For instance the dwelling on Plot 8 has a wide double garage door and a strip of vertical glazing over the front door, which sits uneasily with the more traditional detailing elsewhere, which even so is not obviously representative of the vernacular in detail or scale.
 - ii) The proposed use of stonework for walls should be of local Ironstone or Marlstone rather than the available range of artificial stones, none of which achieve the depth of colour or variety of tone which the vernacular material displays to such great effect in many of the buildings in the village.
 - iii) The use of reclaimed brick is open to interpretation; if used they should be genuine local bricks exhibiting the rich orange-red which is so significant in the village and reclaimed from lime-mortared walls. Otherwise we would prefer to see a good quality modern brick such as the one used in the two houses built by the applicant off Spring Lane.
 - iv) The Parish Council were also very concerned about the proposed application of a thatched roof to one pair of dwellings. Apart from a preference for the use of a consistent material (see under 1. Layout above) for this group of dwellings, we believe that a shared thatch on two small semi-detached houses will create long term problems for the owners, both in the high cost of insurance, the need to replace or cap the thatch at the same time on both units to avoid a patchy effect, and the deleterious effect on this important area of the village if the thatches are allowed to deteriorate. In detail, the eaves of these dwellings have exposed rafter feet below the thatch, which is not consistent with the vernacular.

- v) If the intention is to achieve a traditional appearance then solid to void proportions and detailing will be important. In the local vernacular, for instance, openings invariably have exposed brick, stone or timber lintels and often tiled, brick or stone sub-cills and dentil courses are used at eaves and gable verges. Roof pitches range from 30°(slated roofs) to 60° or more (thatched or formerly thatched) and variations in roof pitches are a marked and attractive feature of the area.
4. **Housing Mix.** The Neighbourhood Plan (Policy F3) has highlighted the need, as shown in the survey of residents, not only a need for smaller properties but also those suitable for elderly residents (particularly those wishing to downsize to a bungalow or apartment- a recent issue which is being considered at national level) or those whose mobility now makes such dwellings an aspiration. This need has not been met in either of the two recent developments in the village and remains outstanding. This proposal includes three large houses in a total of ten dwellings although the Plan has identified little or no demand locally for this size of dwelling. Even so, many have already been provided in the two recent large-scale developments, which have an excess of 4, and 5 bedroom dwellings.

Summary

Change of Use:

The Parish Council objects to the loss of employment opportunity that the proposed change of use would consolidate unless alternative provision is made. Local employment is an important element in the aspiration for sustainability.

Redevelopment:

New development proposals in the area of the Neighbourhood Plan should address the expressed housing mix needs and provide small market sale dwellings and bungalows or apartments (for which reduced parking standards should be considered). Despite the claims of the submitted planning statement, there is no local identified demand for the larger types of dwelling shown.

Every new building and public space is an expression of our values and aspirations. This area in the centre of the village has already been blighted by the shop and bungalow on the other side of the road, which illustrate a failure to recognise that buildings need to reflect a sense of local pride and identity. We seek to rectify that situation by striving for an environment that delights, and this development, should it proceed, is an opportunity to provide a cornerstone of that environment. A proposal which took an approach that attempted to recognise this aspiration would be more likely to receive local support.

- 514.2 **Application:** DA/2020/0623. Warwick Villa, 17 Hillside Road. Construction of front porch, single storey side extension and single storey rear extension. The Council has no objections to this application as it complies with the requirements of the Neighbourhood Plan.

Items for inclusion on next meeting's agenda.

Skip in Bovis Site

Next planned full Council meeting: 19th October, 16th November

The meeting was declared closed at 8.10 pm

FLORE PARISH COUNCIL

Clerk: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL
Tel: 01327 341057 Email: florepc@btinternet.com

16th September 2020

Dear Councillor

This is your summons to the **Virtual Meeting of the Parish Council** to be held on **Monday 21st September 2020 at 7.30 pm**. If you are not able to attend, please let me know. Members of the Public and Press are invited to attend:

Join Zoom Meeting: <https://us02web.zoom.us/j/84890495745?pwd=MUKrdDhDOUVhMzdjeU1rVEU1dlBzQT09>

Meeting ID: 848 9049 5745

Passcode: 312856

One tap mobile

+442034815240,,84890495745#,,,,,0#,,312856# United Kingdom

+441314601196,,84890495745#,,,,,0#,,312856# United Kingdom

Yours sincerely



S Halkett

Clerk & Proper Officer to the Council

AGENDA

To receive and accept apologies for absence

515.0 To receive declarations of interests under the Council's Code of Conduct regarding business to be discussed on this agenda

516.0 Public Forum: for parishioners and reports by County and District Councillors

517.0 To approve the minutes of the Extraordinary Virtual Meeting Parish Council meetings held on 6th August, 26th August and 14th September

518.0 To receive any updates on outstanding items (not covered elsewhere on the agenda)

- To receive an update on the trees, footpath and memorial garden at Bovis site
- To note DDCs email re pavement licences
- To note blueprints for LGR surveys
- To receive an update on the High Street mitigation measures (if received)

519.0 To deal with general correspondence which may require a decision

519.1 To confirm attendance at NCALC AGM on 3rd October

519.2 To consider commenting on the 'Attack on the Planning System' consultation

519.3 To consider commenting on the 'Northampton Local Cycling & Walking Infrastructure Plan' consultation

519.4 To consider commenting on the 'Community Health & Wellbeing Services 2020' consultation

519.5 To consider commenting on the 'Emergencies: How prepared are you' consultation

519.6 To consider a Housing Needs Assessment for Flore

519.7 To investigate the reasoning behind the skip on the Bovis site.

520.0 FINANCIAL/ADMIN MATTERS

520.1 Finance update, including income received since last meeting

520.2 Internal control. Report on procedures since last meeting

520.3 Insurance: To consider the Council's insurance for either one or three years.

520.4 Audit: To receive the annual audit conclusions from PKF Littlejohn

520.5 Remembrance Day: To consider a donation towards a wreath for Remembrance Day

520.6 Website: To consider changes to the website

521.0 ACCOUNTS FOR PAYMENT

Opus Energy	Street light electricity (retrospective – August payment)	299.44
N Westhead	Bus shelter cleaning	16.00
S Halkett	Salary	666.41
HMRC	PAYE– Employee Tax	188.97
S Halkett	Office rent	17.00
M Freeman	Playing field/Closed churchyard mowing	276.00
NCALC	Subscriptions/audit fees	746.94
PKF Littlejohn	Audit fees	360.00
Unity Bank Trust	Bank Charges	18.00
	Total	2289.32

Other payments: Opus Energy monthly invoice, agreed to be paid when received and angendered retrospectively.

522.0 REPORTS FROM REPRESENTATIVES ON VILLAGE ORGANISATIONS

- 522.1 Brodie Lodge Playing Field
- 522.2 Millennium Hall
- 522.3 Commonwealth Flags and Disaster Relief Fund
- 522.4 Charities

523.0 CORRESPONDENCE RECEIVED

- a. DDC Pavement licences. 518
- b. NCALC LGR surveys. 518
- c. NCALC AGM. 519.1
- d. NCALC Attack on the Planning System. 519.2
- e. NCC Cycling & Walking consultation. 519.3
- f. NCC Health & Wellbeing consultation. 519.4
- g. DDC Housing Needs Assessment. 519.5
- h. BHIB/Zurich Insurance quotes. 520.3
- i. PKF Audit return. 520.4
- j. British Legion Wreath order. 520.5

Clerks & Councils Direct magazine

524.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

Items for inclusion on October agenda

PRIVATE & CONFIDENTIAL

***Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and its amendment Section 100 of the Local Government Act 1972, the Council will move to exclude the public and press for the remaining item of the agenda by reason of the confidential nature of the business.
The members of the public and press must leave the meeting during consideration of agenda item 525***

525.0 To consider co-option to the Council to fill the vacancy caused by resignation.

Date of next full Council meetings: 19th October, 16th November.

FLORE PARISH COUNCIL

MINUTES OF THE VIRTUAL MEETING OF THE PARISH COUNCIL HELD ON 21st SEPTEMBER 2020 at 7.00 pm

PRESENT: Councillors: Mr Andy Anderson, Mrs Kathryn Baines, Mr Kevin Beasley, Mrs Hayley Davies.
Mr Geoff Fellows, Mr Brian Hammond, Mr Tom Higginson, Mrs Sue Kerrison
2 Members of the public present
Ms Catherine Day, Housing Needs Assessment Officer, Daventry District Council

APOLOGIES FOR ABSENCE: All present

Chairperson: Mrs Kathryn Baines

515.0	Declarations of Interest under the Council's Code of Conduct, regarding business tabled for discussion. Nothing declared	October agenda Clerk
516.0	Public Forum: for parishioners and reports by County and District Councillors <ul style="list-style-type: none"> • Resident mentioned the parking of the vehicles on the verges along the High Street. To be discussed further at next meeting. • Resident was concerned that no feedback has been received from the tree officer at DDC regarding the Poplar trees in Kings Lane which are of concern. Clerk to investigate. • Catherine Day came along to discuss whether the Parish wanted a Housing Needs Assessment to be carried out in Flore. Comments below item 519.6 	October agenda Clerk
517.0	To approve the minutes of the Virtual Extraordinary Meetings of the Parish Council held on 6th August, 26th August and 14th September 2020. Accepted that minutes were an accurate record of the meeting. CL/HD	
518.0	Outstanding items (not covered elsewhere on the agenda) <ul style="list-style-type: none"> • Trees on Bovis Estate. Trees likely to be planted at the end of September. Cllr Littlewood still waiting for a response to other questions asked. October agenda • Pavement Licences. Information passed to Re who are going to apply for a licence. • LGR blueprints. Noted • High Street Mitigation measures. Cllr Higginson advised that the £150k held by DDC has been released and transferred to NCC. It is being held in a ring-fenced pot. Cllr Higginson will contact IB at NCC to put the plans together for the work going forward. Information to go in the newsletter and on Facebook. 	October agenda Cllr Higginson October agenda
519.0	GENERAL CORRESPONDENCE	
519.1	NCALC AGM: Cllrs Baines and Fellows will attend. Clerk also attending.	
519.2	Consultation: Planning for the Future. Agreed to comment on this as it is extremely important. Cllrs to be sent the link to the NCALC summary. All Cllrs to look at this and send comments to Cllr Anderson to collate for the next meeting.	All Cllrs
519.3	Consultation: Northampton Local Cycling & Walking Infrastructure Plan. Noted	
519.4	Consultation: Community Health & Wellbeing Services. Noted	
519.5	Consultation: Emergencies: How prepared are you? Noted	
519.6	Housing Needs Assessment: Councillors are not happy to undertake this at present. It needs to be at a time to suit us and carrying it out at present may compromise the Neighbourhood Plan. Ms Day is going to look into how many affordable houses have been built, during the last three years, that were taken up by local residents and let the Clerk know.	Clerk
519.7	Skip on Bovis site. The skip and other rubbish in the compound has been there since lockdown. No one working on the site until recently. It seems that people are now working and some clear up has happened.	
520.0	FINANCIAL MATTERS	
520.1	Finance update. It was reported that as at 31 st August the Council had £26,658.37 in the bank account. There were no matters arising. Figures accepted by Council.	
520.2	Internal Control. Cllr Kerrison informed the meeting that she had carried out the internal control check and there were no issues arising.	

- 520.3 Insurance:
Resolved: After discussion Council agreed to remain with BHIB for three-year deal. First year figure is £776.27. KBA/SK
- 520.4 Audit: Paperwork received back from PKF Littlejohn. No issues found on our submission for 19/20.
Resolved: Agree to accept the audit findings. Notice of conclusion of audit has been published on the notice board and on the Council pages of the website.
- 520.5 Remembrance Day:
Resolved: Agreed to purchase a wreath of 'all over' poppies. Donation £50. BH/LC
- 520.6 Website: Cllr Fellows advised that Wix, the website provider, has recently changed the technology so all documents have to have a slightly different layout but seems to be easier to manage. Cllr Fellows also advised that the website legislation has also recently changed. People of various disability must be able to access all documents on the website. The website is compliant with this legislation and an Accessibility statement has been placed on all pages.

521.0 ACCOUNTS FOR PAYMENT

Opus Energy	Street light electricity – August payment retrospective	299.44
Payments agreed and paid on 21st September under General Power of Competence payments		
N Westhead	Bus Shelter cleaning	16.00
S Halkett	Salary (including backpay)	666.41
HMRC	PAYE– Employee Tax	188.97
Halkett	Office costs	17.00
M Freeman	Play area £186/Close C/yard £90 grass cutting	276.00
NCALC	Subscription and audit fees	746.94
PKF Littlejohn	Audit fees	360.00
Unity Bank Trust	Bank charges	18.00
BHIB	Council insurance	776.27
Royal British Legion	Wreath	50.00
	TOTAL	3115.59

Plus Opus, when invoice received

522.0 REPORTS FROM VILLAGE ORGANISATIONS

- 522.1 Brodie Lodge. Maintenance day in October, AGM shortly, via Zoom.
- 522.2 Millennium Hall. Hall now open with measures in place. Still issues with the sewers which will be sorted. Library to be back in the Hall.
- 522.3 Commonwealth Flags and Disaster Relief Fund: Nothing to report
- 522.4 Charities: Nothing to report

523.0 CORRESPONDENCE RECEIVED

- a. DDC Pavement licences. 518
- b. NCALC LGR surveys. 518
- c. NCALC AGM. 519.1
- d. NCALC Attack on the Planning System. 519.2
- e. NCC Cycling & Walking consultation. 519.3
- f. NCC Health & Wellbeing consultation. 519.4
- g. DDC Housing Needs Assessment. 519.5
- h. BHIB/Zurich Insurance quotes. 520.3
- i. PKF Audit return. 520.4
- j. British Legion Wreath order. 520.5

Clerks & Councils Direct magazine

524.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

- Resident: Emails regarding planting of trees on A45: clerk informed him that this was stopped due to the permissions needed from the Utility companies, not forthcoming (many utilities below verge). Also email regarding parking on the High Street verges. To be discussed October meeting
- Flood Warden: Flood report: Received and noted.
- Resident: Request to cut back tree that is blocking lamp on Capell Rise. Noted. Council to undertake.

Items for inclusion on next meeting's agenda.

Parking on verges in High Street
State of bus shelters
Bovis site – trees, memorial garden
High Street mitigation works
Cost of hiring camera for drains adjacent to Millennium Hall

PRIVATE & CONFIDENTIAL

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and its amendment Section 100 of the Local Government Act 1972, the Council will move to exclude the public and press for the remaining item of the agenda by reason of the confidential nature of the business.

The members of the public and press must leave the meeting during consideration of agenda item 525

525.0 Co-option to the Council. Two applications were received.

Resolved: After discussion Cllrs agreed to invite Mr Geoffrey Holden to the Council. Clerk to invite him to the next meeting, assuming necessary paperwork is completed.

Next planned full Council meeting: 19th October, 16th November
The meeting was declared closed at 9.05 pm

FLORE PARISH COUNCIL

Clerk: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL
Tel: 01327 341057 Email: florepc@btinternet.com

14th October 2020

Dear Councillor

This is your summons to the **Virtual Meeting of the Parish Council** to be held on **Monday 19th October 2020 at 7.30pm**. If you are not able to attend, please let me know. Members of the Public and Press are invited to attend:

Join Zoom Meeting

<https://us02web.zoom.us/j/86885693570?pwd=R2pPL2s2cmpTRzRVWDZSQkVkeEpOQT09>

Meeting ID: 868 8569 3570

Passcode: 008462

One tap mobile

+442034815237,,86885693570#,,,,,0#,,008462# United Kingdom

+442034815240,,86885693570#,,,,,0#,,008462# United Kingdom

Yours sincerely



S Halkett

Clerk & Proper Officer to the Council

AGENDA

To welcome new Councillor Mr Geoffrey Holden to the Council. Mr Holden has signed and returned all relevant paperwork

To receive and accept apologies for absence

526.0 To receive declarations of interests under the Council's Code of Conduct regarding business to be discussed on this agenda

527.0 Public Forum: for parishioners and reports by County and District Councillors

528.0 To approve the minutes of the Virtual Meeting of the Parish Council held on 21st September.

529.0 To receive any updates on outstanding items (not covered elsewhere on the agenda)

- To receive an update on the trees, footpath and memorial garden at Bovis site
- To receive an update on the High Street mitigation measures (if received)
- To receive an update regarding the Housing Needs Assessment for Flore

530.0 To deal with general correspondence which may require a decision

530.1 Consultation: To consider commenting on the 'Attack on the Planning System'

530.2 Consultation: To consider commenting on the Statement of Community Involvement for West Northamptonshire's Strategic Plan

530.3 To consider the issue of parking on the verges

530.4 To consider the hiring of a camera to inspect the drains adjacent to the Millennium Hall

530.5 Consultation: To consider commenting on Flore CE Primary School joining a Multi Academy Trust

531.0 COUNCIL PROPERTY

531.1 To consider the health & safety inspection of council property and any works that arise. (Bus shelters, benches, street lighting, Memorial, bins etc)

532.0 FINANCIAL/ADMIN MATTERS

532.1 Finance update, including income received since last meeting

532.2 Internal control. Report on procedures since last meeting

532.3 To consider the donation towards the Messenger for this year

533.0 ACCOUNTS FOR PAYMENT

Opus Energy	Street light electricity (retrospective – September payment)	64.09
N Westhead	Bus shelter cleaning	16.00
S Halkett	Salary	593.02
HMRC	PAYE Tax/Insurance	149.47
S Halkett	Office rent £17. Teak oil for seat £12.95	29.95
M Freeman	Playing field/Closed churchyard mowing	276.00
United Reformed Church	Donation towards grass cutting	280.00
Parochial Church Council	Donation towards grass cutting £370	370.00
K Baines	Chairman's allowance	200.00
	Total	1914.44

Other payments: Opus Energy monthly invoice, agreed to be paid when received and agendered retrospectively.

534.0 PLANNING

534.1 Planning applications/decisions

- a DA/2020/0756. Marsh Cottage, 43 Kings Lane. Work to trees within a conservation area
- b DA/2020/0773. Ivy Cottage, 6 Kings Lane. Work to tree in a conservation area

535.0 REPORTS FROM REPRESENTATIVES ON VILLAGE ORGANISATIONS

- 535.1 Brodie Lodge Playing Field
- 535.2 Millennium Hall
- 535.3 Commonwealth Flags and Disaster Relief Fund
- 535.4 Charities

536.0 CORRESPONDENCE RECEIVED

- a. DDC Housing Needs Assessment. 529
- b. South Northants DC Statement of Community Involvement, consultation. 530.2
- c. Resident Parking on the High Street verge. 530.3
- d. Flood Warden Request for camera hire. 530.4
- e. DDC Planning applications x 2. 534.1
- f. Resident Thank you to Council. Noted
- g. Flore CE Primary School Joining an existing MAT, consultation. 530.5

537.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

Date of next full Council meetings: 16th November, 18th January

FLORE PARISH COUNCIL

MINUTES OF THE VIRTUAL MEETING OF THE PARISH COUNCIL HELD ON 19th OCTOBER 2020 at 7.30 pm

PRESENT: Councillors: Mr Andy Anderson, Mrs Kathryn Baines, Mr Kevin Beasley, Mr Geoff Fellows, Mr Brian Hammond, Mr Geoff Holden, Mrs Sue Kerrison, Mrs Chris Littlewood.
4 Members of the public present

APOLOGIES FOR ABSENCE: Mrs Hayley Davies, Mr Tom Higginson
Mr Geoff Holden was welcomed to the meeting.

Chairperson: Mrs Kathryn Baines

526.0 **Declarations of Interest under the Council's Code of Conduct, regarding business tabled for discussion.** Cllr Baines declared an interest in agenda item 533 (Chairperson's expenses).

527.0 **Public Forum:** for parishioners and reports by County and District Councillors

- 2 residents joined to listen to the meeting
- Resident asked about the Poplar trees in Kings Lane – a letter has been sent to the owner of the property from the District Council – we have not heard anything further.
- Resident came along to listen to the issues about parking on the verges
- Resident, via Cllr Beasley, asked whether the Council could help with the parking issues at school drop off/pick up times. Brodie Lodge committee members advised that all parents/carers are able to use the car park at Brodie Lodge instead of parking out the front of the school. Information will be put into the Messenger and on social media.

528.0 **To approve the minutes of the Virtual Meeting of the Parish Council held on 21st September 2020.**
Accepted that the minutes were an accurate record of the meeting. GF/SK

529.0 **Outstanding items** (not covered elsewhere on the agenda)

- Update: Bovis site - Footpath has been laid out but not further info on trees received.
- Update: High Street – County Council has acknowledged they have the funding and that plans are being drawn up, but nothing further received.
- Update: Housing Needs Assessment – Noted, agreed to see what happens with Unitary Council before addressing this again.
- Cllr Baines informed meeting that she has not heard back from the Diocese re ownership of the hedging on the Flore bends.

530.0 **GENERAL CORRESPONDENCE**

530.1 Consultation: Attack on the Planning System – Noted. Councillors to put their comments to the questions and send to either Cllr Anderson or Clerk by the 23rd October. Response to be submitted before deadline.

Consultation: Article 4 – Noted, no comments from the Council.

530.2 Consultation: Statement of Community Involvement for West Northamptonshire Strategic Plan – Noted.

530.3 Parking on the verges: Noted. After discussion and comments from a resident, it was agreed that this issue would be looked at in conjunction with the Linear Green and remediation works to High Street.

530.4 Camera Hire:

Resolved: Council agreed to hire a camera to assess the drains adjacent to the Millennium Hall. Cost £300, GK/BH

530.5 Consultation: Flore CE Primary School - Noted, no comments from the Council.

531.0 **COUNCIL PROPERTY**

531.1 H&S inspection Council property: Inspection by Councillors

Closed Churchyard: All ok

Bus Shelters: Shelters really need a good clean and paint, one needs guttering repaired. Cllr Hammond to put a list of the work required together and a quote will be sought.

Seats: One wooden seat has been sanded and oiled. Other wooden seats in the village also require this work – will be undertaken in the Spring

Notice Boards & Planters: OK

Clerk/Cllr
Anderson

Clerk

Cllr
Hammond
Cllr Fellows

Dog/litter bins: All OK although bin in Brodie Lodge is rusty (belongs to Brodie Lodge committee)
 Street Lights: Ok
 Flagpoles: Not inspected
 Memorial: 2 pillars holding the chains are loose, will assess as to repair in the spring.
 Village Sign/Map: Generally ok but the Village Sign could do with a possible clean and the post needs sanding and oiling in the spring.
 Gateways: Not inspected
 Overgrown vegetation on Spring Lane and a few other small areas of the village. Agreed to look into a work party, including residents, possibly between Christmas and New Year, to clear these areas. Info to go in Messenger and social media. November agenda

Clerk
 Cllr Beasley
 Cllr Fellows

Clerk

All

532.0 FINANCIAL MATTERS

- 532.1 Finance update. It was reported that as at 30th September the Council had £40,921.19 in the bank account. There were no matters arising. Figures accepted by Council.
- 532.2 Internal Control. Cllr Kerrison informed the meeting that she had carried out the internal control check and there were no issues arising.
- 532.3 Messenger:
Resolved: To donate £225 towards the Messenger this year as it has been done online. GF/BH

533.0 ACCOUNTS FOR PAYMENT

Opus Energy	Street light electricity, September payment retrospective	64.09
Payments agreed and paid on 21st September under General Power of Competence payments		
N Westhead	Bus Shelter cleaning	16.00
S Halkett	Salary (including backpay)	593.02
HMRC	PAYE– Employee Tax	149.47
Halkett	Office costs £17, teak oil for bench £12.95	29.95
M Freeman	Play area £186/Close C/yard £90 grass cutting	276.00
United Reformed Church	Donation towards grass cutting	280.00
Parochial Church Council	Donation towards grass cutting	370.00
K Baines	Chairman's allowance	200.00
	TOTAL	1914.44

Plus Opus Energy, when invoice received

534.0 PLANNING

- 534.1 Application: DA/2020/0756. Marsh Cottage, 43 Kings Lane. Work to trees within a conservation area. The Councillors have no objections to this work being undertaken.
- 534.2 Application: DA/2020/0773. Ivy Cottage, 6 Kings Lane. Work to tree in a conservation area. The Councillors have no objections to this work being undertaken

535.0 REPORTS FROM VILLAGE ORGANISATIONS

- 535.1 Brodie Lodge. Maintenance Day is on the 25 Oct. 200 Club and AGM, via Zoom is on the 19 Nov.
- 535.2 Millennium Hall. Reopened according to guidelines and everything running smoothly. Library had good attendance with some new people.
- 535.3 Commonwealth Flags and Disaster Relief Fund: Nothing received.
- 535.4 Charities: Richard Capell Charity held AGM. Mike Penn elected as Chair for the year.

536.0 CORRESPONDENCE RECEIVED

- a. DDC Housing Needs Assessment. 529
- b. South Northants DC Statement of Community Involvement, consultation. 530.2
- c. Resident Parking on the High Street verge. 530.3
- d. Flood Warden Request for camera hire. 530.4
- e. DDC Planning applications x 2. 534.1
- f. Resident Thank you to Council. Noted
- g. Flore CE Primary School Joining an existing MAT, consultation. 530.5

537.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

Planning Application: DA/2020/0822. The Croft, 23 Kings Lane. Work to trees in a conservation area

Planning Application: DA/2020/0831. 125 High Street. Two storey front extension and first floor front extension – Extraordinary meeting on 29th October to deal with these two applications whose deadline for responses is before the next PC meeting.

Items for inclusion on next meeting's agenda.

Response from Diocese regarding ownership of the hedging on the Flore bends – if received

Bovis site: update re handover and trees, if received

Update on High Street mitigation works, if received

Bus shelters repairs – quote sought

Flagpoles/Gateways inspection H&S (DCllr Amos and Cllr Higginson respectively)

Work party between Xmas and New Year to clear vegetation Spring Lane and other areas

Finance: Budget and precept figures for 2021/22 (finance meeting to be held on the 4th November, 7pm by Zoom)

Housing Needs Assessment – May meeting if necessary

The meeting closed at 2105 hrs

FLORE PARISH COUNCIL

Clerk: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL
Tel: 01327 341057 Email: florepc@btinternet.com

23rd October 2020

Dear Councillor

This is your summons to the **Virtual Extraordinary Meeting of the Parish Council** to be held on **Monday 29th October at 7.00 pm**. If you are not able to attend, please let me know. Members of the Public and Press are invited to attend.

Join Zoom Meeting

<https://us02web.zoom.us/j/87159845932?pwd=MmpVeHArODVKelFlbUdmbVdHM2NMZz09>

Meeting ID: 871 5984 5932

Passcode: 359107

One tap mobile

+441314601196,,87159845932#,,,,,0#,,359107# United Kingdom

+442030512874,,87159845932#,,,,,0#,,359107# United Kingdom

Yours sincerely



S Halkett
Clerk & Proper Officer to the Council

AGENDA

To receive and accept apologies for absence

538.0 To receive declarations of interests under the Council's Code of Conduct regarding business to be discussed on this agenda

539.0 Public Forum: for parishioners and reports by County and District Councillors

540.0 PLANNING

540.1 **Application:** DA/2020/0822 The Croft, 23 Kings Lane. Work to trees in a conservation area

514.2 **Application:** DA/2020/0831 125 High Street. Two storey front extension and first floor front extension.

Date of next, full Council meetings: 16th November, 18th January 2021

FLORE PARISH COUNCIL

MINUTES OF THE VIRTUAL EXTRAORDINARY MEETING OF THE PARISH COUNCIL HELD ON 29th OCTOBER 2020 at 7.00 pm

PRESENT: Councillors: Mr Andy Anderson, Mrs Kathryn Baines, Mrs Hayley Davies, Mr Brian Hammond,
Mr Tom Higginson, Mrs Chris Littlewood.
0 Members of the public present

APOLOGIES FOR ABSENCE: Mr Kev Beasley, Mr Geoff Fellows, Mr Geoff Holden, Mrs Sue Kerrison
Chairperson: Mrs Kathryn Baines

538.0 | **Declarations of Interest under the Council's Code of Conduct, regarding business tabled for discussion. Nothing declared**

539.0 | **Public Forum:** for parishioners and reports by County and District Councillors
No member of the public present.

540.0 | **PLANNING**

540.1 | Application: DA/2020/0822. The Croft, 23 Kings Lane. Work to trees in a conservation area. The Council do not have any objections to this application as the work is necessary to maintain the health of the trees

540.2 | Application: DA/2020/0831. 125 High Street. Two storey front extension and first floor front extension. The Council supports this application, which we believe meets the policy standards of the Neighbourhood Plan. It is an appropriate way to extend this building in a conservation area and will provide room for a growing family which will allow them to remain in the village. It is a conscientious attempt to maintain the scale and style of the existing building, retaining the important references to its agricultural history. It is therefore essential that the materials are carefully chosen to closely match those of the existing extension.

Items for inclusion on next meeting's agenda.

Next meeting dates: 16 November, 18th January 2021

The meeting closed at 1912 hrs

FLORE PARISH COUNCIL

Clerk: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL
Tel: 01327 341057 Email: florepc@btinternet.com

11th November 2020

Dear Councillor

This is your summons to the **Virtual Meeting of the Parish Council** to be held on **Monday 16th November 2020 at 7.30pm**. If you are not able to attend, please let me know. Members of the Public and Press are invited to attend:

Join Zoom Meeting

<https://us02web.zoom.us/j/89470187245?pwd=VFNzZGpxYzZneGM0V2R5R2d6bmFPUT09>

Meeting ID: 894 7018 7245

Passcode: 973798

One tap mobile

+442034815240,,89470187245#,,,,,0#,,973798# United Kingdom

+441314601196,,89470187245#,,,,,0#,,973798# United Kingdom

Yours sincerely



S Halkett

Clerk & Proper Officer to the Council

AGENDA

To receive and accept apologies for absence

541.0 To receive declarations of interests under the Council's Code of Conduct regarding business to be discussed on this agenda

542.0 Public Forum: for parishioners and reports by County and District Councillors

543.0 To approve the minutes of the Virtual Meeting of the Parish Council held on 19th October 2020 and the minutes of the Virtual Extraordinary Meeting of the Parish Council held on the 29th October 2020

544.0 To receive any updates on outstanding items (not covered elsewhere on the agenda)

- To receive an update on the trees, footpath and memorial garden at Bovis site
- To receive an update on the garage site on the High Street
- To receive an update on the tree planting on the DDL
- To receive an update on the ownership of the field adjacent to Flore bends
- To receive an update on the High Street mitigation measures (if received)

545.0 To deal with general correspondence which may require a decision

545.1 Consultation: To consider responding to NCC re School Term Dates 2022-23

545.2 Consultation: To consider responding to NCC re School Admissions

545.3 Consultation: To consider responding to LGR Programme Team re the Local Council Tax Support Scheme

545.4 To consider a work party to clear vegetation in Spring Lane and other areas, during the Christmas break

546.0 COUNCIL PROPERTY

546.1 To consider the health & safety inspection of council property and any works that are required: Flagpoles and Village Gateways.

546.2 To consider the request to purchase four new union flags.

546.3 To consider the maintenance and repair of the bus shelters

547.0 FINANCIAL/ADMIN MATTERS

- 547.1 Finance update, including income received since last meeting
- 547.2 Internal control. Report on procedures since last meeting
- 547.3 To consider the donation towards the Messenger for this year
- 547.4 To consider the budget and precept request for 2021/22

548.0 ACCOUNTS FOR PAYMENT

Opus Energy	Street light electricity (retrospective – October payment)	66.01
N Westhead	Bus shelter cleaning	16.00
S Halkett	Salary	593.02
HMRC	PAYE Tax/Insurance	149.47
S Halkett	Office rent	17.00
M Freeman	Closed churchyard mowing	90.00
G Fellows	Netting for cenotaph (wreath protection)	15.99
Parochial Church Council	Donation towards Messenger (if agreed)	250.00
Mr Flag	4 x Union flags (if agreed)	494.40
NCALC	Chairman course (July)	76.00
Millennium Hall	Room hire, Library	40.00
Weedon Bec PC	Telephone	61.46
Pure Ground Maintenance	Grass cutting/weed spraying	3384.00
	Total	5187.34

Other payments: Opus Energy monthly invoice, agreed to be paid when received and agendered retrospectively.

549.0 PLANNING

549.1 Planning applications/decisions

- a DA/2020/0897. Avenue Cottage, 5 The Avenue. Work to trees within a conservation area

550.0 REPORTS FROM REPRESENTATIVES ON VILLAGE ORGANISATIONS

- 550.1 Brodie Lodge Playing Field
- 550.2 Millennium Hall
- 550.3 Commonwealth Flags and Disaster Relief Fund
- 550.4 Charities

551.0 CORRESPONDENCE RECEIVED

- a. Bovis Update on trees/site. 544.
- b. DDC Update on garage site. 544.
- c. NCC Update on tree planting on DDL. 544
- d. Diocese Update on field ownership. 544
- e. NCC 2 x School consultations. 545.1 &3
- f. NCALC Local Council Tax support consultation. 545.2
- g. Flag Project Request for new flags and replacement pole. 546.1 & 2
- h. DDC Planning application. 549.1

Clerk magazine

Clerk & Councils Direct magazine

552.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

Date of next full Council meetings: 16th November, 18th January

FLORE PARISH COUNCIL

MINUTES OF THE VIRTUAL MEETING OF THE PARISH COUNCIL HELD ON 16th NOVEMBER 2020 at 7.30 pm

PRESENT: Councillors: Mr Andy Anderson, Mrs Kathryn Baines, Mr Kevin Beasley, Mrs Hayley Davies, Mr Geoff Fellows, Mr Brian Hammond, Mr Tom Higginson, Mr Geoff Holden, Mrs Sue Kerrison, Mrs Chris Littlewood.
2 Members of the public present (1 left after the public forum)
District Cllr Johnnie Amos for first part of meeting

APOLOGIES FOR ABSENCE: all present

Chairperson: Mrs Kathryn Baines

- 541.0** **Declarations of Interest under the Council's Code of Conduct, regarding business tabled for discussion.** Cllr Fellows declared an interest in item 544 (Green's Garage site) living adjacent to the site.
- 542.0** **Public Forum:** for parishioners and reports by County and District Councillors
- District Cllr Amos: Gave an update on the Article 4 Directions and what the District Cllrs are trying to achieve in getting this dropped or amended.
 - District Cllr Amos: Advised that he had not heard anything more on the proposed development of 70 properties, submitted earlier this year.
 - Resident 1. Asked if the Council was aware that the school was trying to become an academy. Chair confirmed that have been informed but did not know anything further other than they were finding it hard to engage with parents/carers as only 6 came to the last meeting. The Chair advised speaking directly to the School Governors to find out more info and encouraging more parents to attend the next meeting.
 - Resident 2. Came along to listen to meeting
- 543.0** **To approve the minutes of the Virtual Meeting of the Parish Council held on 19th October 2020 and the minutes of the Virtual Extraordinary Meeting of the Parish Council held on the 29th October 2020.** Both sets of minutes were an accurate record of the meeting. CL/SK
- 544.0** **Outstanding items** (not covered elsewhere on the agenda)
- Update: Bovis site: An order has been issued for the planting of the trees and Cllr Littlewood would be meeting with them shortly. The footpath was in place.
 - Update: Green's Garage site: Noted, there may be amendments to the original application – DDC still waiting.
 - Update: Trees on the DDL: Noted that they will re-plant any dead or dying trees and complete hedgerow planting.
 - Update: Ownership of the hedgerow along the fields, behind the Flore bends (west side). It has been confirmed that NCC will accept ownership of this hedgerow and will cut back as much as they can, retaining the hedging in place.
 - Update: High Street Mitigation Works: Still waiting for plans to be drawn up and presented to the Council. Cllr Higginson would speak to NCC.
- 545.0** **GENERAL CORRESPONDENCE**
- 545.1 Consultation: School Term Dates: Noted, no comments from the Council
- 545.2 Consultation: School Admissions: Noted, no comments from the Council
- 545.3 Consultation: LGR Programme: Local Tax Support Scheme. Information would go into the next newsletter.
- 545.4 Work Party (over Christmas Holidays): Cllr Beasley would lead on this but confirmation would wait until after the lockdown has eased. Likely scenario is this will now take place in the Spring and would include Ram Bank, Spring Lane area and The Muddy.
- 546.0** **COUNCIL PROPERTY**
- 546.1 H&S inspection Council property: Inspection by Councillors
Village Gateways: OK
Flagpoles: Noted that one flagstaff needs repair/replacing. Cost for replacement £380, installation and delivery costs will be £336 making a total of £716 plus VAT. *Note Cllr Beasley has since spoken to the*

Cllr
Littlewood

Cllr
Higginson

Cllr
Beasley

team who look after the flagpoles and they believe that it may be repairable. To be looked at over the winter and bought back to Council if it is irreparable.

546.2 Purchase of new Union Flags

Resolved: Agreed to purchase replacement flags – cost £494.40. CL/BH

546.3 Bus Shelters: Still waiting for quote, next meeting. Cllr Kerrison would attempt to remove the sticky tape residue with some solvent.

Agenda

547.0 FINANCIAL MATTERS

547.1 Finance update. It was reported that as at 31st October the Council had £38,890.74 in the bank account. There were no matters arising. Figures accepted by Council.

547.2 Internal Control. Cllr Kerrison informed the meeting that she had carried out the internal control check and there were no issues arising.

547.3 Messenger:

Resolved: Confirmed: £250 donation towards the Messenger as it has been done online. GF/BH

547.4 Budget & Precept. Figures were provided to all Councillors for consideration at the meeting.

Resolved: Following discussion of the submitted proposal by the Finance Group, Council accepted the budget figure of £36,336 for 2021/22. The Precept figure will be the same subject to the District Council's tax base figure – which has not been received yet by the Parish Council. This figure is a 4.46% rise on last year's Precept. If tax base changes, further confirmation of all figures will be at the January meeting. GF/CL

548.0 ACCOUNTS FOR PAYMENT

Opus Energy	Street light electricity, September payment retrospective	66.01
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Payments agreed and paid on 16th November under General Power of Competence payments

N Westhead	Bus Shelter cleaning	16.00
S Halkett	Salary (including backpay)	593.02
HMRC	PAYE– Employee Tax	149.47
Halkett	Office costs	17.00
M Freeman	Close C/yard grass cutting	90.00
G Fellows	Netting for wreath protection at Cenotaph	15.99
Parochial Church Council	Messenger contribution	250.00
Mr Flag	Union flags	494.40
NCALC	Training	76.00
Millennium Hall	Library hire	40.00
Weedon Bec PC	Telephone	61.46
Pure Grounds Maintenance	Grass cutting (three months)	3384.00

TOTAL 5187.34

Plus Opus Energy, when invoice received

549.0 PLANNING

549.1 Application: DA/2020/0897. Avenue Cottage, 5 The Avenue. Work to trees within a conservation area. The Councillors have no objections to this work being undertaken.

550.0 REPORTS FROM VILLAGE ORGANISATIONS

550.1 Brodie Lodge. 200 Club will be included with the AGM, via Zoom is on the 19 Nov. Replacement bird nests will be installed shortly. Committee looking at ways of raising funds for next year.

550.2 Millennium Hall. Currently closed due to Lockdown 2. Loan has been received from the Government which is helping whilst closed.

550.3 Commonwealth Flags and Disaster Relief Fund: updated earlier in meeting.

550.4 Charities: The Flore Charity paid out £450 to one student.

551.0 CORRESPONDENCE RECEIVED

- a. Bovis Update on trees/site. 544.
 - b. DDC Update on garage site. 544.
 - c. NCC Update on tree planting on DDL. 544
 - d. Diocese Update on field ownership. 544
 - e. NCC 2 x School consultations. 545.1 & 3
 - f. NCALC Local Council Tax support consultation. 545.2
 - g. Flag Project Request for new flags and replacement pole. 546.1 & 2
 - h. DDC Planning application. 549.1
- Clerk magazine

Clerk & Councils Direct magazine

552.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

Planning Application: DA/2020/0928. Robella 2 Sears Close. Demolition of existing conservatory. Construction of two storey side and rear extension and single storey rear extension. Enlargement of existing driveway. – Extraordinary meeting 2nd December. Cllr Baines to organise a site visit with Cllr Anderson and home owner.
Flood warden update. Noted.
ACRE – Fuel bank, Noted.
Resident – High Street, Noted.

Agenda

Items for inclusion on next meeting's agenda.

Update on High Street mitigation works, if received
Housing Needs Assessment – May meeting if necessary

The meeting closed at 2052 hrs

FLORE PARISH COUNCIL

Clerk: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL
Tel: 01327 341057 Email: florepc@btinternet.com

24th November 2020

Dear Councillor

This is your summons to the **Virtual Extraordinary Meeting of the Parish Council** to be held on **Wednesday 2nd December 2020 at 7.00 pm**. If you are not able to attend, please let me know. Members of the Public and Press are invited to attend.

Join Zoom Meeting

<https://us02web.zoom.us/j/84194387155?pwd=NVgrNlIEMFQ0MDdOREMweEZqMk9mdz09>

Meeting ID: 841 9438 7155

Passcode: 858735

One tap mobile

+442030512874,,84194387155#,,,,,0#,,858735# United Kingdom

+442034815237,,84194387155#,,,,,0#,,858735# United Kingdom

Yours sincerely



S Halkett

Clerk & Proper Officer to the Council

AGENDA

To receive and accept apologies for absence

553.0 To receive declarations of interests under the Council's Code of Conduct regarding business to be discussed on this agenda

554.0 Public Forum: for parishioners and reports by County and District Councillors

555.0 COUNCIL PROPERTY

555.1 To consider repairs to the bus shelters

556.0 PLANNING

556.1 **Application:** DA/2020/0928. Robella, 2 Sears Close. Demolition of existing conservatory. Construction of two storey side and rear extension and single storey rear extension. Enlargement of existing driveway

556.2 **Application:** DA/2020/0284 (Amended), 21, Nether Lane. Conversion of office building to form 2 dwellings including construction of 2 x two storey front extensions, 2 x two storey side extensions, single storey rear extension, 3 x rooflights and installation of solar panels.

557.0 ACCOUNTS FOR PAYMENT

Opus Energy	Street light electricity, October payment retrospective	75.96
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Accounts to be paid by 18th December

N Westhead	Bus Shelter cleaning	16.00
S Halkett	Salary (figure TBC)	593.02
HMRC	PAYE- Employee Tax (Figure TBC)	149.47
Halkett	Office costs	17.00
Daventry Norse	Hillside road bin emptying	336.48

TOTAL 1111.97

Plus Opus Energy, when invoice received

Date of next, full Council meetings: 18th January 2021

FLORE PARISH COUNCIL

MINUTES OF THE VIRTUAL EXTRAORDINARY MEETING OF THE PARISH COUNCIL HELD ON 2nd DECEMBER 2020 at 7.00 pm

PRESENT: Councillors: Mr Andy Anderson, Mrs Kathryn Baines, Mrs Hayley Davies, Mr Geoff Fellows, Mr Tom Higginson,
0 Members of the public present

APOLOGIES FOR ABSENCE: Mr Kev Beasley, Mr Brian Hammond, Mr Geoff Holden, Mrs Sue Kerrison, Mrs Chris Littlewood
Chairperson: Mrs Kathryn Baines

553.0 **Declarations of Interest under the Council's Code of Conduct, regarding business tabled for discussion.** Nothing declared

554.0 **Public Forum:** for parishioners and reports by County and District Councillors
No member of the public present.

555.0 **COUNCIL PROPERTY**

555.1 Bus shelters. The quote for the work had not been received. January meeting

556.0 **PLANNING**

556.1 **Application:** DA/2020/0928. Robella, 2 Sears Close. Demolition of existing conservatory. Construction of two storey side and rear extension and single storey rear extension. Enlargement of existing driveway.

The Council has no objections to this application as it is a nicely balanced design and does not contravene any of the Neighbourhood Plan policies.

Application: DA/2020/0284 (Amended), 21, Nether Lane. Conversion of office building to form 2 dwellings including construction of 2 x two storey front extensions, 2 x two storey side extensions, single storey rear extension, 3 x rooflights and installation of solar panels.
The Council still object to this revised proposal, the details of which still do not meet the requirements or aspirations of the Neighbourhood Plan as follows:

FNP Policy F15. Supporting existing local employment.

The change of use from office to residential will result in the loss of an employment opportunity in the village.

FNP Policy F5 Design of Development:

F5.1.1 Although there has been a revision of the car parking provision and an internal rearrangement that takes a bathroom window off the front elevation and presents an obscure glazed window to the neighbouring garden, we still do not accept that the design is of high quality and respects the scale and character of existing surrounding buildings. Whilst the site is of sufficient size to construct a pair of modest semi-detached dwellings, this proposal produces a building which is of a much bigger scale than any buildings in the vicinity.

Located on the perimeter of the village it will have a significant impact on the views of the settlement from the paths and road to the south.

In addition to a complete absence of any relationship to the vernacular context, there is an unsatisfactory dichotomy in the approach to the design. Whilst there is a traditional solid to void relationship of window to wall in the main facade, the stair enclosures is to an entirely different and vertical scale which dwarfs the entrance door porches. This needs to be more satisfactorily resolved.

In view of the contemporary aesthetic of white render and grey window frames it would be more appropriate to finish the roof in slate, which is also the predominate traditional roofing material in the village.

Bathroom windows on the front elevation should, if possible, be clear glazed, with blinds or other methods used to achieve privacy, or replaced by roof lights with light shafts into the room.

As all sign of the junction between existing and proposed parts of the building would be lost in the south elevation, the steps in the ridge line look arbitrary and would be better as a continuous ridge, which could be easily achieved. The chimney height above the ridge is inadequate both visually and for a Class 1 flue.

Jan
Agenda

F5.1.7 Parking provision has been revised to allow turning within the site for two of the three spaces allocated to the right-hand unit but still does not look adequate for the left hand unit if the boundary between the units is projected perpendicular to the facade. It would require clear definition to avoid conflict when the houses were sold, as the access to the right is limited.

FNP Policy F6 Residential Extensions

F6.1.5 This clause requires that the residential amenities of adjoining occupiers are safeguarded. In this case the eastward extension of the building results in the corner of the adjacent garden being tightly enclosed by a two storey building which the removal of a habitable room window at first floor level does nothing to alleviate; this is clear contravention of this clause and reinforces our concern over the relative size of the proposed building.

557.0 ACCOUNTS FOR PAYMENT

Opus Energy	Street light electricity, October payment retrospective	75.96
Accounts to be paid by 18th December		
N Westhead	Bus Shelter cleaning	16.00
S Halkett	Salary (figure TBC)	593.02
HMRC	PAYE– Employee Tax (Figure TBC)	149.47
Halkett	Office costs	17.00
Daventry Norse	Hillside road bin emptying	336.48
	TOTAL	1111.97
Plus Opus Energy, when invoice received		

Correspondence received after agenda published:

Planning application DA/2020/1021. Rocksprings, 66 Sutton Street. Work to trees in a conservation area.

Cllr Tom Higginson left the meeting as this application was for his property.

The application was discussed as the deadline to respond to this was before the next official meeting.

The Council do not have any objections to this application as the work is necessary to maintain the health and height of the trees

Next meeting dates: 18th January 2021, 15th February, 15th March

The meeting closed at 1930 hrs

FLORE PARISH COUNCIL

Clerk: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL
Tel: 01327 341057 Email: florepc@btinternet.com

9th December 2020

Dear Councillor

This is your summons to the **Virtual Extraordinary Meeting of the Parish Council** to be held on **Tuesday 15th December 2020 at 7.00 pm**. If you are not able to attend, please let me know. Members of the Public and Press are invited to attend.

Join Zoom Meeting

<https://us02web.zoom.us/j/83164779515?pwd=WE4yV3ZKaU0T1NWR2ljd2MzeURhZz09>

Meeting ID: 831 6477 9515

Passcode: 032259

One tap mobile

+442030512874,,83164779515#,,,,,0#,,032259# United Kingdom

+442034815237,,83164779515#,,,,,0#,,032259# United Kingdom

Yours sincerely



S Halkett
Clerk & Proper Officer to the Council

AGENDA

To receive and accept apologies for absence

558.0 To receive declarations of interests under the Council's Code of Conduct regarding business to be discussed on this agenda

559.0 Public Forum: for parishioners and reports by County and District Councillors

600.0 FINANCE

600.1 To consider a donation to the Flore Cub Scout Group

601.0 PLANNING

601.1 **Application:** DA/2020/0459 Amended. Garage 61 High Street
Construction of 10 dwellings, a detached double garage, formation of new access and associated landscaping.

602.0 Correspondence received, that needs attention, after agenda published.

Date of next, full Council meetings: 18th January 2021

FLORE PARISH COUNCIL

MINUTES OF THE VIRTUAL EXTRAORDINARY MEETING OF THE PARISH COUNCIL HELD ON 15th DECEMBER 2020 at 7.00 pm

PRESENT: Councillors: Mr Andy Anderson, Mrs Kathryn Baines, Mr Kev Beasley, Mrs Hayley Davies, Mr Brian Hammond, Mr Tom Higginson, Mr Geoff Holden, Mrs Sue Kerrison
District Cllr Johnnie Amos
10 Members of the public present

APOLOGIES FOR ABSENCE: Mr Geoff Fellows, Chris Littlewood

Chairperson: Mrs Kathryn Baines

558.0 **Declarations of Interest under the Council's Code of Conduct, regarding business tabled for discussion.** Cllr Davies declared a non-pecuniary interest in item 600.1.

559.0 **Public Forum:** for parishioners and reports by County and District Councillors
All members of the public came along to voice their concerns about the proposed planning application, item 601.1. All were against the proposals as submitted, for many reasons. All comments will be incorporated into our formal response.

600.0 FINANCIAL

600.1 Grant to Flore Scout Group. Letter received asking for funding to help the vulnerable, shielding and lonely people that are struggling both physically and mentally during this pandemic.

Resolved: Councillors agreed to donate £500 towards this great cause. KBA/TH. Councillors also agreed to send a bunch of flowers and a letter of support to the lead organiser.

601.0 PLANNING

601.1 Application: DA/2020/0459 Amended. Garage 81 High Street. Construction of 10 dwellings, a detached garage, formation of new access and associated landscaping

The Parish Council continues to strongly object to this proposal.

The contents of our earlier letter sent in response to the original application for this site remain disappointingly pertinent in the case of this resubmission. Employment opportunities have been lost and the scheme remains fundamentally the same as before with the exception of the removal of the thatch on two units and a (welcome) change in wall and roof materials on the rearranged dwellings on the frontage - although even here the use of slate roofs for all three blocks would improve coherence.

Change of Use

The matter of the change of use has not been addressed at all and we still expect that the District Council will give full backing to the requirements of the Flore Neighbourhood Development Plan on this and any future situations where loss of employment opportunities is involved. It is clear that no genuine attempt can be shown to have been made to market the premises or the site for employment uses for 12 months; this should not be a negotiable issue and should be seen to have been enforced or offset. If this particular battle is already lost then it should be the last time. The district Council must ensure that the correct process is followed before employment opportunities are lost.

Proposed Development

The proposal itself remains wholly inadequate in its quality and ambition. The proposed changes to national planning policies put design and beauty at the forefront of aspirations. That is singularly lacking in this case. Although the developer is locally based, they have shown no real interest in addressing the concerns of villagers and have made no attempt at any further public consultation following a short initial presentation to the Parish Council more than 12 months ago. We feel that some presentation to the village would still be justified in the case of such an important scheme, and despite the restrictions of COVID-19 it would still be possible to put proposals in a way that was understandable by all members of the community including 3-D images, photomontages and perhaps a model so that this uniquely important site at the heart of the village could be assessed by those who would be living with its presence every day of their lives and for generations to come.

What is clear is that the additional space now given over to highway requirements has reinforced the fact that a layout based on the current range of houses is incompatible with any concept of good design. The

houses at the front of the site have been moved to within 2 m of the High Street footpath eliminating any chance of the visual continuation of the linear Village Green. The verge immediately adjacent to the site is 2.6m wide and the building line should not project in front of this line. In addition, the proposed positioning creates an entirely unsatisfactory environment for family homes, which will have tiny north-facing rear gardens which will get no sun at all for several months of the year, and front doors opening very closely onto what is still a road carrying buses and lorries, sometimes at speed, creating noise, dust and air pollution. The car parking court at the rear is almost entirely devoid of soft landscaping and the outlook at the front of the large houses at the back of the site is that of a car park and back garden fences.

This is clearly an overdeveloped scheme with inappropriate housing. The detached units are unchanged except internally and do not reflect the vernacular in any respect except in the use of some stonework (half-hip and hipped roofs are entirely inappropriate). All dwellings are poorly arranged on the site, fail to acknowledge context, and provide an entirely unsatisfactory result for both occupants and villagers.

Heads of Terms

The list of uses suggested for Section 106 obligations are not in general applicable to the needs of Flore and we would therefore propose that a large element be included for Highway improvement measures; the location of family units located so closely (even if moved back) to the road make it even more important that we can introduce further traffic calming measures and on-street parking provision in the immediate vicinity, together with work to help us achieve the Neighbourhood Plan aspirations for a linear village green.

We also seek confirmation that the site has been fully remediated and that all contamination has been removed or neutralised. This is not clear from the information available on the web site.

Correspondence received after agenda published:

NCC: LGA 1972, S136 Grass mowing contribution. Offer of £454.27 for 2021. Same figure as previous years. Cllrs agreed that they would be happy to accept. Clerk to inform NCC.

Next meeting dates: 18th January 2021, 15th February, 15th March

The meeting closed at 2050 hrs