

# FLORE PARISH COUNCIL

## MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN THE UNITED REFORMED CHURCH SCHOOLROOM ON 14th OCTOBER 2025 at 7.30 pm

**PRESENT:** Councillors: Mr Andy Anderson, Mrs Pat Curran, Mrs Hayley Cox, Miss Freya Davies.  
Mrs Hayley Davies, Mr Geoff Fellows, Mrs Joy Rippon, Mr John Thomason  
0 Members of the public present  
Unitary Cllr Mr Phil Bignell

**Meeting Chair: Vice-Chair Mr Geoff Fellows**

**Acceptance of Apologies for absence:** Cllr Mr Tom Higginson, Mr Nigel Strang

**2097.0** Declarations of Interest under the Council's Code of Conduct, regarding business tabled for discussion. Nothing declared

**2098.0** Public Forum.  

- U/Cllr Bignell advised that new road signs had been erected on new road to Duston/Kingsthorpe.

**2099.0** The minutes of the Meeting of the Parish Council held on the 9<sup>th</sup> September 2025 and the minutes of the Extraordinary Meeting of the Parish Council held on the 30<sup>th</sup> September 2025. Both were confirmed as being accurate and signed by the Vice-Chair.

**3000.0** Updates:  

- Millennium Hall: Noted price increases from 1<sup>st</sup> November
- Flashing signs in village, one continuously flashing- all dirty - reported

### **3001.0 GENERAL CORRESPONDENCE**

3001.1 Gayton Road Bridge: Council agreed to support Bugbrooke Council on this initiative.

3001.2 Flooding issues in the village. Cllr Thomason advised that he will set up a flood group to try to tackle flooding issues in the village. To go into the Messenger to see if any residents would join. November agenda to consider monetary help from the Council

3001.3 Streetlights. Councillors to let Clerk know of any lights not working in village. If list received, to report to contractor.

3001.4 High Street proposals. Noted that WNC are undergoing a consultation on this with the possibility of using speed-humps or speed tables which are more economical. WNC likely to offer a meeting on the High Street shortly. Cllrs Cox and Rippon agreed to join this group.

Nov  
Agenda

All

### **3002.0 FINANCIAL/ADMIN**

3002.1 Finance update: Monthly figures submitted to the Councillors show payments for last few months including current (at time of agenda published).

Income received during September:	Precept	£21,130
	Messenger adverts	£ 435
	Income total:	£21,565

VAT spent: September £230.05

Current ring-fenced reserves £20,000 plus £19,800 general reserves

3002.2 Internal control: Cllr H Davies confirmed that she has seen the Cashbook, monthly figures submitted to the Council and the current bank statements, and all is above board. Chair also has copy of bank statement.

3002.3 Wreath.

Clerk

**Resolved:** Council agreed to purchase a wreath from the RBL, cost £50.

### **3003.0 ACCOUNTS FOR PAYMENT**

To whom paid	Reason	Total	VAT
SSE	Street light electricity (Variable Direct Debit)	203.49	16.05
	<b>Late September payments</b>	<b>203.49</b>	<b>16.05</b>
	<b>Total September payments</b>	<b>3962.85</b>	<b>230.05</b>

To whom paid	Reason	Total	VAT
Zephyr	Finial (not charged previously -retrospective)	95.88	15.98
Mr Flag	Vanuatu flag	94.32	15.72
Halkett	Salary £812.36, office rent £17	829.36	0
HMRC	PAYE	292.98	0
Design to Print	Messenger	195.00	0
LG Hedging & Grass Maint	Grass cutting	900.00	150.00
M Freeman	Grass cutting playing fields	528.00	88.00
Norse	Annual charge bin emptying	423.11	70.52
Unity Trust	Service charge	6.00	0
		<b>Total</b>	<b>3364.65</b>
Agreed at meeting			
RBL	Poppy Wreath	<b>50.00</b>	<b>8.33</b>
		<b>Monthly total</b>	<b>3414.65</b>
			<b>348.55</b>
Awaiting known invoices			
SSE			

**3004.0 REPORTS FROM VILLAGE ORGANISATIONS**

- 3004.1 Brodie Lodge Playing Field. Trustees looking at replacing the skateboard ramp. Decision shortly  
 3004.2 Millennium Hall. Nothing to report  
 3004.3 Commonwealth Flags. Nothing to report  
 3004.4 Charities: Nothing to report

**3005.1 CORRESPONDENCE RECEIVED**

- a. Millennium Hall Price increase. 3000  
 b. Bugbrooke PC Support for Gayton Road Bridge/ 3001.1  
 c. Cuttlefish Changing from one email provider to another. Note  
 NCALC Updates and Training  
 WNC Town & Parish Briefing  
 WNC Media Updates  
 WNC weekly planning register  
 ACRE newsletter

**3006.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED**

- a. Resident: Request for notice board on north side of High Street, brief discussion not agreed  
 b. PFCC: Newsletter – noted

**Items for inclusion on next agenda**

Flood Warden report, setting up group and purchasing tools  
 Streetlights: If nothing received during the month that is dealt with  
 Annual Parish Award (Cllr Curran)

The meeting closed at 2015 hrs

**Date of next meetings:** 11<sup>th</sup> November

After the meeting concluded, Cllr Freya Davies offered her resignation due to joining the RAF, Paperwork would be submitted to WNC

**FLORE PARISH COUNCIL**  
**PAYMENTS MADE 2025-26**

	Annual Budget	Sep	Oct	Spend to Yr End
Grass cutting - Playing field	1,700.00		220.00	1,210.00
Grass cutting - closed churchyard	950.00		220.00	550.00
Grass cutting - PCC/URC	770.00			0.00
Grass cutting - highway verges	8,000.00	750.00	750.00	5,500.00
Memorial Garden*	1,000.00	70.00		510.97
Trees/wall/memorial- closed churchyard *	0.00			680.00

Biodiversity/Climate Group	0.00	48.99		48.99
General maintenance repairs	100.00			0.00
Highways maintenance - spraying/verges	500.00			180.00
Lights - energy	2,200.00	187.44		1,112.54
Lights - replacement/new*	1,250.00			0.00
Bus shelter - maintenance/materials	0.00			0.00
Seats/bollards/Gateways/Memorial-replace/maint	0.00			0.00
Bins - litter/dog replacements/repairs	750.00		352.59	352.59
flagpoles *	750.00		158.50	433.14
Cenotaph	500.00			0.00
planters/plants *	50.00			0.00
Clerk's salary (plus HMRC tax/Ni)	12,350.00	1,015.56	1,015.56	7,109.00
Employer NI contribution	500.00	89.78	89.78	628.49
Clerk's office rent	210.00	17.00	17.00	119.00
Office costs	400.00	101.66		289.31
Office equipment/ Website running*	150.00	110.00		339.60
Chairman's allowance	200.00			0.00
Subs - NALC etc	1,000.00			791.22
Training *	500.00			92.00
Insurance	850.00	825.12		825.12
Audits	600.00	210.00		504.00
Room hire (Council/Library)	350.00	106.25		215.63
Messenger	1,700.00	195.00	195.00	903.00
S137 including first aid courses	0.00			0.00
Elections *	500.00			0.00
Grants *	500.00			0.00
Bank Charges	100.00	6.00	6.00	42.00
Salix Street light loan repayment	1,830.00			1,829.42
Flood projects	0.00			0.00
New Village Hall/land *	1,250.00			0.00
Contingency	750.00		41.67	41.67
CIL spend	0.00			0.00
<b>Budget total</b>	<b>42,260.00</b>			
Use of income	0.00			
Use of Reserves	0.00			
<b>Precept</b>	<b>42,260.00</b>			
<b>Monthly expenditure Net</b>		<b>3,732.80</b>	<b>3,066.10</b>	<b>24,307.69</b>
VAT		230.05	348.55	1,892.01
<b>Total Monthly expenditure</b>		<b>3,962.85</b>	<b>3,414.65</b>	<b>26,199.70</b>
<b>Running total</b>		<b>22,785.05</b>	<b>26,199.70</b>	

\* Money earmarked for specific item and put into reserves, if not spent in financial year.

**FLORE PARISH COUNCIL**

Financial Position as at 30th September 2025

**Receipts**

Precept	21,130.00	Apr
Messenger (Oliver/RE)	85.00	Apr
WNC litter picking	454.27	May
Messenger (Cloverlea/Rathore/Landlord/PO)	345.00	May
WNC grass cutting 2025 season	1,348.33	June
Messenger (WI)	25.00	June
Messenger (Irons-kettles/W F R/FloreHouse <i>Messenger Purcellx2/Ede/Village Design/Elliotts</i>	275.00	August
<i>Precept</i>	<i>435.00</i>	<i>September</i>
	<u>21,130.00</u>	<i>September</i>
<b>Total</b>	<b>45,227.60</b>	
Brought forward	<u>43,787.42</u>	
	<b>89,015.02</b>	
Payments to date	<u>22,785.05</u>	
<b>Balance in hand</b>	<b><u>66,229.97</u></b>	

**Reconciliation with banks**

<b>Unity Trust current account</b>	<b>66,229.97</b>
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Notes: \*\* The reserve fund contains the following 'ring-fenced' sums

New Village hall/Land	£5,709.00
Memorial Garden	£225.00
Street light replacements	£2,000.00
Election expenses reserve	£1,500.00
Flood projects	£1,250.00
Closed Churchyard trees	£3,120.00
Training	£309.00
Website	£804.40
Office equipment	£834.00
biodiversity	£436.68
Grants	£800.00
Flagpoles	£0.00
Seats	£1,112.00
Cleaning cart - capital spend	£200.00
CIL - capital spend	£1,698.16
<b>sub total</b>	<b><u>£19,998.24</u></b>

**Sue Halkett****Clerk to the Council/RFO**