

FLORE PARISH COUNCIL

Clerk: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL

Tel: 01327 341057


Email: florep@btinternet.com

16th January 2025

Dear Councillor

This is your summons to the Parish Council Meeting to be held on **Tuesday 21st January at 7.30 pm in the Schoolroom of the United Reformed Church**. If you are not able to attend, please let me know. Members of the Public and Press are invited to attend.

Yours sincerely



S Halkett

Clerk & Proper Officer to the Council

AGENDA

Chair of Council: Mrs Christine Littlewood

Acceptance of Apologies for absence

2008.0 To receive declarations of interests under the Council's Code of Conduct regarding business to be discussed at this meeting

2009.0 Public Forum for parishioners and reports by Unitary Councillors

2010.0 To approve the minutes of the Meeting of the Parish Council held on 12th November 2024 and the Extraordinary Meeting of the Parish Council held on the 10th December 2024

2011.0 To receive any updates on outstanding items (not covered elsewhere on the agenda)

- Flooding issues – Flood Warden
- To receive an update on the footpath across crossroads at Weedon, dropped kerbs at Bricketts Lane and white lines in other areas of the village
- To receive an update on the tree planting on the bypass

2012.0 To deal with general correspondence which may require a decision

2012.1 To consider an email from a resident asking for help with parking issues

2012.2 To consider the High Street: Phase 2/weight limit (possible matched funding using earmarked reserves)

2012.3 To consider responding consultations:

- a. The Code of Conduct
- b. One West Northamptonshire Plan

2013.0 FINANCIAL/ADMIN MATTERS

2013.1 Finance update, including income received since last meeting

2013.2 Internal control. Report on procedures since last meeting

2014.0 ACCOUNTS FOR PAYMENT: under General Power of Competence

SSE	Street light electricity (Variable Direct Debit)	196.92
	December payments	196.92

To be considered and agreed at the meeting

Halkett	Salary £769.70 plus office rent £17	786.70
HMRC	PAYE	220.34
D Brown	Removal branches from closed churchyard £180/Digging culvert installing pipe £300	480.00
S Drinkwater	Repairs to war memorial	144.00
Unity Trust	Changes to charges	6.00
Total		1637.04

2015.0 PLANNING

- 2015.1 To note that application WNC/22/00035/MINFUL - Land off A45 Roundabout (Junc 16) (Extraction of sand and gravel) - has gone to Appeal
- 2015.2 To note that application 2024/4104/OUT – Land adjacent to 20 The Green (Outline application for the erection of 1 Self-build dwelling) – has gone to Appeal
- 2015.3 To note that the Appeal for 1 High Street – single dwelling with garaging, was dismissed.
- 2015.4 To note a brief update on our question about Reserved Matters for the Brington Road application

2016.0 REPORTS FROM REPRESENTATIVES ON VILLAGE ORGANISATIONS

- 2016.1 Brodie Lodge Playing Field
- 2016.2 Millennium Hall
- 2016.3 Commonwealth Flags and Disaster Relief Fund
- 2016.4 Charities

2017.0 CORRESPONDENCE RECEIVED

- a. WNC Highways update. 2011
- b. WNC Tree planting on bypass. 2011
- c. Resident Parking issues Russell Rise. 2012.2
- d. NCALC Code of conduct consultation. 2012.4
- e. WNC Appeals x 3. 2015.1/2/3

NCALC Updates and Training
WNC Town & Parish Briefing
WNC Media Updates
WNC weekly planning register
ACRE newsletter

2018.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED**Items for inclusion at the next meeting**

Date of next full Council meetings: 11th February, 11th March, 8th April, 13th May, 10th June, 8th July

FLORE PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN THE UNITED REFORMED CHURCH SCHOOLROOM ON 21st JANUARY 2025 at 7.30 pm

PRESENT: Councillors: Mr Andy Anderson, Miss Freya Davies, Mr Geoff Fellows, Mr Geoff Holden,
Mr Simon Levell, Mrs Chris Littlewood, Mr John Thomason
Unitary Cllrs: Mr Phil Bignell, Mr Charles Morton
Police: PCSO and PC. Both left after public forum
Public: 4 Members of the public present

Acceptance of Apologies for absence: Councillors: Mrs Kathryn Baines, Mr Tom Higginson,

Chair: Mrs Christine Littlewood

- | | |
|---------------|--|
| 2008.0 | Declarations of Interest under the Council's Code of Conduct, regarding business tabled for discussion. Mr Simon Levell declared an interest in item 2011.0 Flooding |
| 2009.0 | Public Forum: for parishioners and reports by Unitary Councillors <ul style="list-style-type: none"> • Resident: Flore Hill flooding, cannot get to shops when flooded. Flood Warden advised that the gully at the bottom had been blocked and was now clear. Manhole cover was a trip hazard, advised that this was also repaired and could traffic calming ideas have priorities the opposite way? • Resident: Do we know anything about the house being built at Stowe Hill, opposite the garage on the A5. Yes all in hand with enforcement who are currently being chased, Orders have been served. • Resident: Just came to listen to meeting. • Resident: Advised that he has sent through photos of the flooding issues caused to properties at John Campbell Close in the November floods. Flood warden advised that the balancing ponds need looking into as one fills and the other doesn't so they don't do their job. The Grips had recently been dug out (assumed by residents). The significant amount of rain that fell that day was just phenomenal and probably would still have caused issues in this area. • PCSO: Advised that she has been to look at the parking issues on Spring Lane/Russell Rise and placed advisory parking notices on three vehicles who were parked on the footpath. This issue has been decriminalised and is not in the Police's remit, it now comes under Highways. • U/Cllr Bignell. White Paper for regeneration, having areas with mayoral control, has recently gone through West Northants Council. WNC has no partners yet so would need to rely on the Government to allocate counties to join in a larger area. WNC budget has been agreed and it is a 5% rise on Council Tax. Interesting fact that Northamptonshire is in the bottom three counties for pot holes! • U/Cllr Morton: Bypass – work is being carried out on the vegetation on the bypass.. The potholes reported on Brington Road should have been completed just after Christmas although he would chase as it doesn't look like this has been carried out. |
| 2010.0 | To approve the minutes of the Meeting of the Parish Council held on 12th November 2024 and the minutes of the Extraordinary Meeting of the Parish Council held on the 10th December 2024. The minutes were agreed as an accurate record of the meeting. |
| 2011.0 | Outstanding items - updates (not covered elsewhere on the agenda) <ul style="list-style-type: none"> • Flood Warden: Cllr Thomason had sent around a report which was noted. He advised that he would put a bit in the Messenger about block paving (if size over 5 metre squared, drainage should be inserted). • Highways issues: Footpath at bottom of Flore Hill. Highways confirmed that they would not be able to do anything, the Crossroads are owned by Highways England and it is unlikely they would install a footpath across the carriageway. Dropped kerbs – Bricketts Lane: Highways advised that this would be a scheme they could implement. They would assess it in the new year. White line painting: Has been carried out in Spring Lane and Kings Lane. • Tree planting on bypass. Confirmation that Kier has started to cut the grass and remove failed vegetation, replacement planting will happen before the end of March (weather permitting). |

2012.0	GENERAL CORRESPONDENCE	
2012.1	Parking Issues Russell Rise: Advisory tickets have been issued re bad parking. If Council wants to take this further ie yellow lines, then we need to get in contact with Highways. Council agreed that they would not particularly like this in the village.	
2012.2	High Street: Council has previously agreed to 2 further chicanes and the gateway feature on Flore Hill. They would also pursue the HGV amenity weight limit and if match funding available then they previously agreed to have earmarked money for this. In answer to the resident's request for different priorities, Cllr Levell advised that definitely one could be that way, the other could be a possibility or one of the existing chicanes could be changed.	
2012.3	Consultations Code of Conduct. Clerk to complete this on behalf of the Council. One West Northamptonshire Plan. No comments.	Clerk
2013.0	FINANCIAL MATTERS	
2013.1	Finance update. It was reported that as at 31 st December the Council had £52,210 in the bank account. No income received. There were no matters arising. Reserves: approx. £24,000. Figures accepted. Cllr Levell asked which budget the bus shelter was paid in, confirmed as CIL income used.	
2013.2	Internal Control. Cllr Holden had looked through the paperwork, including bank statements, and confirmed all present and correct.	
2014.0	ACCOUNTS FOR PAYMENT	
	Accumulated invoice for year to date – new contract	
	SSE Street light electricity (Nov) (December payment)	196.92
	Agreed at meeting	
	Halkett Salary £769.70/office £17	786.70
	HMRC PAYE	220.34
	D Brown Removal branches closed churchyard/Digging culvert	480.00
	S Drinkwater Repairs to war memorial	144.00
	Unity Trust Bank charges	6.00
	Monthly Total	1637.04
2015.0	PLANNING	
2015.1	WNC/22/00035/MINFUL – land off A45 roundabout (Junc 16) Extraction of sand and gravel – has gone to Appeal – Noted. Upper Heyford Parish Meeting and Nether Heyford Parish Council emailed the Chair just before the meeting, to ask whether Flore would contribute towards a barrister to act on their behalf. A representative would go to the meeting being held on Monday 27 th and advise back to Cllrs but unlikely to look to contribute to the estimated £8,000 cost.	Chair
2015.2	2024/4104/OUT. Land adjacent to 20 The Green, Outline application for the erection of 1 self-build dwelling – has gone to Appeal – Noted	
2015.3	Appeal for 1 High Street, single dwelling with garaging was dismissed- Noted	
2015.4	Reserved Matters for Brington Road. This has gone back to Appeal and nothing has been received yet although it is granted, it is presumed detailed plans will be submitted which should include the 40% affordable housing.	
2016.0	REPORTS FROM VILLAGE ORGANISATIONS	
2016.1	Brodie Lodge. All well	
2016.2	Millennium Hall. Nothing to report	
2016.3	Commonwealth Flags and Disaster Relief Fund: Nothing to report	
2016.4	Charities: Next meeting May.	
2017.0	CORRESPONDENCE RECEIVED	
	a. WNC Highways update. 2011	
	b. WNC Tree planting on bypass. 2011	
	c. Resident Parking issues Russell Rise. 2012.2	
	d. NCALC Code of conduct consultation. 2012.4	
	e. WNC Appeals x 3. 2015 1/2/3	
	NCALC Updates and Training	
	WNC Town & Parish Briefing	
	WNC Media Updates	
	WNC weekly planning register	
	ACRE newsletter	

2018.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

Keir confirmation of bypass work. Noted
Information and photos of flooding at John Campbell Close. Noted
Email to Chair about meeting re sand and gravel application. Noted

Date of next meetings: 11th February, 11th March, 8th April. 13th May, 10th June, 8th July,
9 September, 14th October, 11th November

Items for inclusion on next meeting's agenda.

Flood Warden and High Street work updates
Climate Group (only if something to report)
Handrail extension on Ram Bank - February if anything received
Field behind layby enforcement update
Solar Farm update
Removal of tree in closed churchyard

The meeting closed at 2020 hrs

Chair 21st January 2025

FLORE PARISH COUNCIL

Clerk: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL

Tel: 01327 341057


Email: florepc@btinternet.com

6th February 2025

Dear Councillor

This is your summons to the Parish Council Meeting to be held on **Tuesday 11th February at 7.30 pm in the Schoolroom of the United Reformed Church**. If you are not able to attend, please let me know. Members of the Public and Press are invited to attend.

Yours sincerely



S Halkett

Clerk & Proper Officer to the Council

AGENDA

Chair of Council: Mrs Christine Littlewood

Acceptance of Apologies for absence

2019.0 To receive declarations of interest under the Council's Code of Conduct regarding business to be discussed at this meeting

2020.0 Public Forum for parishioners and reports by Unitary Councillors

2021.0 To approve the minutes of the Meeting of the Parish Council held on 21st January 2025

2022.0 To receive any updates on outstanding items (not covered elsewhere on the agenda)

- Flooding issues – Flood Warden
- To receive an update on the High Street
- To receive an update on the Land behind Holiday Inn (if received)
- To note a response has been sent to Kier re their Parish Satisfaction Survey
- To receive an update on the Solar Farm

2023.0 To deal with general correspondence which may require a decision

2023.1 To consider removal of a tree in the closed churchyard

2023.2 To note that the Kier Parish Path Warden scheme has started again and to confirm the Path Warden registration

2023.3 To consider the work offered by the Justice Team

2023.4 To consider responding to NCALC: Climate & Nature Action Survey

2023.5 To note the vehicle hitting bin on Bricketts Lane and to consider resetting (Company has acknowledged)

2023.6 To consider replacing all the perspex sheets in the bus shelter by the White Hart

2023.7 To consider speakers for the Annual Parish Meeting on Tuesday April 22nd

2024.0 FINANCIAL/ADMIN MATTERS

2024.1 Finance update, including income received since last meeting

2024.2 Internal control. Report on procedures since last meeting

2025.0 ACCOUNTS FOR PAYMENT: under General Power of Competence

SSE

Street light electricity (Variable Direct Debit)

203.49

January VDD payments

203.49

To be considered and agreed at the meeting

Salix	Street light loan repayment DD 1 Feb	1829.42
Halkett	Salary £769.50 plus office rent £17	786.50
HMRC	PAYE	220.54
Design to Print	Messenger	159.00
Weedon Bec PC	Quarterly telephone/broadband, Subscriptions (third share)	185.99
ACRE	Subscriptions	42.00
G Fellows	Zephyr finials for flag staffs	95.88
Unity Trust	Service charge	6.00
Total		3325.33

2026.0 PLANNING

- 2026.1 Application: 2025/0434/TCA The Croft, 23 Kings Lane. Removal of Noway Maple
 2026.2 To receive an update on the recent meeting at Nether Heyford re the sand and gravel extraction application

2027.0 REPORTS FROM REPRESENTATIVES ON VILLAGE ORGANISATIONS

- 2027.1 Brodie Lodge Playing Field
 2027.2 Millennium Hall
 2027.3 Commonwealth Flags and Disaster Relief Fund
 2027.4 Charities

2028.0 CORRESPONDENCE RECEIVED

- a. WNC High Street match funding. 2022
 b. Kier Parish Satisfaction Survey. 2022
 c. EDF Update on solar farm. 2022
 d. Kier Parish Path Warden scheme. 2023.2
 e. FPCC Justice Team. 2023.3
 f. NCALC Climate & Nature action survey. 2023.4
 g. WNC Application, 2026.1
 h. Roade F Acknowledgement of damaged bin. 2023.5

NCALC Updates and Training
 WNC Town & Parish Briefing
 WNC Media Updates
 WNC weekly planning register
 ACRE newsletter

2029.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED**Items for inclusion at the next meeting**

Date of next full Council meetings: 11th March, 8th April,
 Annual Parish Meeting will be held on the 22nd April
 Annual Meeting of the Parish Council 13th May,
 10th June, 8th July

FLORE PARISH COUNCIL
MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN THE
UNITED REFORMED CHURCH SCHOOLROOM ON
11th FEBRUARY 2025 at 7.30 pm

PRESENT: Councillors: Mr Andy Anderson, Mr Kev Beasley, Miss Freya Davies, Mr Geoff Fellows,
Mr Tom Higginson, Mr Geoff Holden, Mr Simon Levell, Mrs Chris Littlewood,
Mr John Thomason
Unitary Cllrs: Mr Charles Morton
Public: 0 Members of the public present

Acceptance of Apologies for absence: Councillors: Mrs Kathryn Baines
Unitary Cllr: Mr Phil Bignell
Chair: Mrs Christine Littlewood

2019.0	Declarations of Interest under the Council's Code of Conduct, regarding business tabled for discussion. Nothing declared	
2020.0	Public Forum: for parishioners and reports by Unitary Councillors <ul style="list-style-type: none"> U/Cllr Morton advised that he is still chasing Highways about the potholes on Brington Road which were supposed to be filled in at the end of last year. U/Cllr Bignell had sent through his report on devolution, the budget and Sandy Lane work – all noted 	
2021.0	To approve the minutes of the Meeting of the Parish Council held on 21st January 2025. The minutes were agreed as an accurate record of the meeting.	
2022.0	Outstanding items - updates (not covered elsewhere on the agenda) <ul style="list-style-type: none"> Flood Warden: Cllr Thomason gave a short update. Noted. High Street: Response sent. Highways unable to commit to match funding at this stage. Council to wait till the new financial year. Land behind Holiday Inn. Nothing received, U/Cllr Morton advised that he too has not heard anything Parish Satisfaction Survey – noted response sent. Solar Farm – noted that this is looking to commence towards the end of 2025 	March
2023.0	GENERAL CORRESPONDENCE	
2023.1	Tree work – Closed Churchyard. Cllr Littlewood to meet with WNC tree officer to look at the conifer. If he agrees that it can be removed (tree keeps dropping large branches), planning approval will be needed and quote sought	March
2023.2	Parish Path Warden Scheme. Noted that this has been started again. Resident Mr Nigel Strang is willing to remain as the path warden. Clerk has submitted paperwork.	
2023.3	Immediate Justice Team: Clerk to ask whether the graffiti on the bridges of the bypass could be included in the scheme. The layby by the Holiday Inn	Clerk
2023.4	Climate & Nature Action Survey: Clerk to complete.	Clerk
2023.5	Litter Bin, Bricketts Lane/Springfield. Was hit by vehicle but bin is ok. Owner has paid for the reinstallation of the bin. (Bin inside is dented a bit but is repairable.	
2023.6	Bus Shelter – window replacement. Polycarbonate sheets to be ordered to replace the current sheets which are in a bad way.	
2023.7	Resolved: To purchase new Polycarbonate sheets and replace all windows. Cllr Fellows will install. Annual Parish Meeting. April 22 nd 7pm. Councillor Thompson will do a flood mitigation report and Helen Frost to be asked to speak about her book (Women in the Land Army). <i>Note: Mrs Frost has confirmed that she will speak.</i>	Clerk
2024.0	FINANCIAL MATTERS	
2024.1	Finance update. It was reported that as at 31 st January the Council had £50,369.47 in the bank account. No income received. There were no matters arising. Reserves: approx. £23892 (incl 6 months precept). Figures accepted.	
2024.2	Internal Control. Cllr Holden had looked through the paperwork, including bank statements, and confirmed all present and correct.	

2025.0 ACCOUNTS FOR PAYMENT

Accumulated invoice for year to date – new contract
 SSE Street light electricity (January payment) **203.49**

Agreed at meeting

Salix	Street light loan	1829.42
Halkett	Salary £769.50/office £17	786.50
HMRC	PAYE	220.54
Design to Print	Messenger	159.00
Weedon Bec PC	Subscriptions/telephone	185.99
ACRE	Subscriptions	42.00
G Fellows	Finials for flag staffs	95.88
Unity Trust	Bank charges	6.00

Monthly Total 3325.33**2026.0 PLANNING**

2026.1 Application: 2025/0434/TCA. The Croft, 23 Kings Lane. Removal of Norway Maple.
 The Council has no objections to this application as the roots are causing issues with the stone wall surrounding the property.

2026.2 Sand & Gravel meeting – update. Noted.

2027.0 REPORTS FROM VILLAGE ORGANISATIONS

2027.1 Brodie Lodge. All well, Immediate Justice Team are currently painting the play equipment

2027.2 Millennium Hall. Nothing to report

2027.3 Commonwealth Flags: Finial replaced and one spare received.

2027.4 Charities: Next meeting May.

2028.0 CORRESPONDENCE RECEIVED

- a. WNC High Street match funding. 2022
- b. Kier Parish Satisfaction Survey. 2022
- c. EDF Update on solar farm. 2022
- d. Kier Parish Path Warden scheme. 2023.2
- e. FPCC Justice Team. 2023.3
- f. NCALC Climate & Nature action survey. 2023.4
- g. WNC Application, 2026.1
- h. Roade F Acknowledgement of damaged bin. 2023.5

NCALC Updates and Training
 WNC Town & Parish Briefing
 WNC Media Updates
 WNC weekly planning register
 ACRE newsletter

2029.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

Request for funding from Citizens Advice – March agenda
 Cllr Anderson asked if the Clerk can find out whether Stagecoach can put on a double decker bus for the D2 at 0736 (Daventry to Northampton route), as when it gets to Flore it is standing room only. Clerk to email Stagecoach

Date of next meetings:

11th March, 8th April
 Annual Parish Meeting 22nd April
 Annual Meeting of the Parish Council 13th May,
 10th June, 8th July, 9 September, 14th October, 11th November

Items for inclusion on next meeting's agenda.

Flood Warden
 High Street / Climate Group (only if something to report)
 Handrail extension on Ram Bank - if anything received
 Field behind layby update
 Removal of tree in closed churchyard

The meeting closed at 2012 hrs

Chair 11th March 2025

FLORE PARISH COUNCIL


Clerk: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL
Tel: 01327 341057 Email: florepc@btinternet.com

6th March 2025

Dear Councillor

This is your summons to the Parish Council Meeting to be held on **Tuesday 11th March at 7.30 pm in the Schoolroom of the United Reformed Church**. If you are not able to attend, please let me know. Members of the Public and Press are invited to attend.

Yours sincerely



S Halkett
Clerk & Proper Officer to the Council

AGENDA

Chair of Council: Mrs Christine Littlewood

Acceptance of Apologies for absence

- 2030.0** To receive declarations of interest under the Council's Code of Conduct regarding business to be discussed at this meeting
- 2031.0** **Public Forum** for parishioners and reports by Unitary Councillors
- 2032.0** To approve the minutes of the Meeting of the Parish Council held on 11th February 2025
- 2033.0** **To receive any updates on outstanding items** (not covered elsewhere on the agenda)
- Flooding issues – Flood Warden
 - To receive an update on the Land behind Holiday Inn
 - To note response from Injustice Team about clearing graffiti off bridges over bypass.
 - To note that Stagecoach has passed on request for a larger bus for the 7.32 service to Northampton to the local branch and will be back to us soon as possible with answer.
 - To note the status of the Commonwealth Disasters Relief Project
 - To note speakers at the APM will be Flooding – John Thomason – Flooding, and Helen Frost on the Land Army
- 2034.0** **To deal with general correspondence which may require a decision**
- 2034.1 To consider removal of a tree in the closed churchyard if quote received (planning approval needed)
- 2034.2 To consider the closure of the layby, adjacent to the Holiday Inn and note that work has been undertaken since our last meeting
- 2034.3 To consider allowing advertisements from outside the village in the Flore Messenger
- 2034.4 To note that Cllr Fellows will attend the WNC Local Plan briefing on the 3rd April
- 2034.5 Elections: To note the information from West Northants Council and to note that Cllr Fellows will be taking in his papers on the 20th March, if anyone wants him to take in theirs, please let him know.
- 2034.6 Bypass: To consider what can be done to stop accidents on the bypass and help traffic through the village at the same time
- 2035.0** **FINANCIAL/ADMIN MATTERS**
- 2035.1 Finance update, including income received since last meeting
- 2035.2 Internal control. Report on procedures since last meeting
- 2035.3 To consider a request for financial support for Citizens Advice

2036.0 ACCOUNTS FOR PAYMENT: under General Power of Competence

SSE	Street light electricity (Variable Direct Debit)	203.49
The Plastic People	Clear Polycarbonate sheets	925.44
February payments		1128.93

To be considered and agreed at the meeting

Halkett	Salary £769.50 plus office rent £17	786.50
HMRC	PAYE	220.54
Design to Print	Messenger	159.00
Millennium Hall	Library hall rent (three months)	75.00
G Fellows	Cleaner for bus stop	6.99
Information Commissioner	Data protection	52.00
Unity Trust	Service charge	6.00
Total		1306.03

2037.0 REPORTS FROM REPRESENTATIVES ON VILLAGE ORGANISATIONS

- 2037.1 Brodie Lodge Playing Field
- 2037.2 Millennium Hall
- 2037.3 Commonwealth Flags and Disaster Relief Fund
- 2037.4 Charities

2038.0 CORRESPONDENCE RECEIVED

- a. WNC Land behind Holiday Inn. 2033
- b. Injustice Team Possible Work. 2033
- c. Stagecoach Request for larger bus. 2033
- d. WNC Layby adj Holiday Inn. 2034.2
- e. NCALC Local Plan briefing. 2034.4
- f. WNC Election info. 2034.5
- g. WNC Copy correspondence re bypass. 2034.6
- h. Citizens Advice Request for funding. 2035.3

NCALC Updates and Training
WNC Town & Parish Briefing
WNC Media Updates
WNC weekly planning register
ACRE newsletter

2040.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED**Items for inclusion at the next meeting**

Date of next full Council meetings: 8th April,
Annual Parish Meeting will be held on the 22nd April
Annual Meeting of the Parish Council 13th May,
10th June, 8th July

FLORE PARISH COUNCIL
MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN THE
UNITED REFORMED CHURCH SCHOOLROOM ON
11th MARCH 2025 at 7.30 pm

PRESENT: Councillors: Mr Andy Anderson, Miss Freya Davies, Mr Tom Higginson, Mr Geoff Holden,
Mr Simon Levell, Mrs Chris Littlewood, Mr John Thomason
Public: 2 Members of the public present
Unitary Cllr Mr Phil Bignell from item 2037.

Acceptance of Apologies for absence: Councillors: Mr Kev Beasley, Mrs Kathryn Baines, Mr Geoff Fellows
Unitary Cllr: Mr Phil Bignell (for the first part of the meeting)
Mr Charles Morton

Chair: Mrs Christine Littlewood

2030.0	Declarations of Interest under the Council's Code of Conduct, regarding business tabled for discussion. Cllr Levell declared a non-pecuniary interest in item 2034.6	
2031.0	Public Forum: for parishioners and reports by Unitary Councillors <ul style="list-style-type: none"> U/Cllr Bignell had sent through his report on the WNC budget, roads and recycling— all noted. Cllr Bignell joined the meeting later and advised that the gravel extraction application is going to be a 2 day Hearing (date to be confirmed) Both residents had come to listen to the meeting 	
2032.0	To approve the minutes of the Meeting of the Parish Council held on 11th February 2025. The minutes were agreed as an accurate record of the meeting.	
2033.0	Outstanding items - updates (not covered elsewhere on the agenda) <ul style="list-style-type: none"> Flood Warden: Residents at Brockhall Road had paid for someone to dig the ditches there. Cllr Thomason had reported the drains again. Tree over river at tin bridge has been cleared. Land behind Holiday Inn. Noted that WNC will be contacting owners re area at the bottom of the field; that planning consent was required for another owner. They are visiting again to check on the progress of clearance - chase May/June Immediate Justice Team. Noted that they cannot work on the bypass due to speed of vehicles. They have painted the play equipment at Brodie Lodge Stagecoach service 7.32 am Daventry-Northampton. Noted that they have passed on suggestion to have a larger bus on this route but nothing heard back since. Commonwealth Disasters Relief Project. This is still ongoing and events are being planned. Annual Parish Meeting. Flooding issues (John Thomason) and Land Army (Helen Frost) will be the speakers this year. 	May/June
2034.0	GENERAL CORRESPONDENCE	
2034.1	Tree work – Closed Churchyard. Cllr Littlewood will speak again to WNC about whether a conifer which keeps shedding branches can be cut down as an emergency or whether planning consent is required. Two quotes of £680 and £1000 received; to be discussed once confirmation regarding consent is acquired.	Cllr Littlewood
2034.2	Layby by Holiday Inn. Noted that the two caravans have been removed, some litter picking has occurred. Councillors asked whether bins could be reinstalled once rest of litter has been removed. Immediate Justice Team may be able to help if WNC doesn't clear the site.	
2034.3	Resolved: To not close the layby at present as residents who live adjacent it do not wish it to be closed.	
2034.3	Messenger: Request was to include advertising from outside the village	
2034.4	Resolved: Not agreed to include outside company advertising at this stage.	
2034.4	Local Plan briefing. Noted that Cllr Fellows will attend	
2034.5	Elections. Confirmed that the Notice of Election has been received and posted. Nomination papers have been given to those who requested one. Cllr Fellows has an appointment to submit his papers and is willing to take in other people's forms at the same time.	
2034.6	Bypass: Can the Unitary Cllrs instigate a safety audit on this road which needs to be carried out as soon as possible. Cllrs understand the pitfalls of the undulating road and ask that all safety options are looked at. High Street: When bypass is closed traffic does move through the village albeit slowly. The question was asked could the priority change at such times. Cllr Higginson responded that the chicanes were the	Clerk

subject of considerable safety assessments at the time and these dictated the priority traffic flows.

2035.0 FINANCIAL MATTERS

- 2035.1 Finance update. It was reported that as at 28th February the Council had £46,150.21 in the bank account. Messenger adverts received £235.00. There were no matters arising. Reserves: approx. £21000. Figures accepted.
- 2035.2 Internal Control. Cllr Holden had looked through the paperwork, including bank statements, and confirmed all present and correct.
- 2035.3 Request for financial support – Citizens Advice
Resolved: To give a small grant of £200 towards Citizens Advice. FD/AA

2036.0 ACCOUNTS FOR PAYMENT

Accumulated invoice for year to date – new contract		
SSE	Street light electricity (January payment)	203.49
The Plastic People	Polycarbonate sheets	925.44
	February payments	1128.93

Agreed at meeting

Halkett	Salary £769.50/office £17	786.50
HMRC	PAYE	220.54
Design to Print	Messenger	159.00
Millennium Hall	Library rent	75.00
G Fellows	Cleaning liquid for bus stop	6.99
Information Commissioner	Data protection licence	52.00
Unity Trust	Bank charges	6.00
S Drinkwater	Repair of bin (donation paid to this)	114.00
Citizens Advice	Donation (agreed at meeting)	200.00
	Monthly Total	1620.03

Awaiting SSE Street lighting invoice

2037.0 REPORTS FROM VILLAGE ORGANISATIONS

- 2037.1 Brodie Lodge. Nothing to report
- 2037.2 Millennium Hall. Nothing to report, although ticket sales for the play are still available.
- 2037.3 Commonwealth Flags: A good display of flags was flying for Commonwealth Day
- 2037.4 Charities: Richard Capell meeting donated money to school and the URC/PCC youth groups.

2038.0 CORRESPONDENCE RECEIVED

- a. WNC Land behind Holiday Inn. 2033
- b. Injustice Team Possible Work. 2033
- c. Stagecoach Request for larger bus. 2033
- d. WNC Layby adj Holiday Inn. 2034.2
- e. NCALC Local Plan briefing. 2034.4
- f. WNC Election info. 2034.5
- g. WNC Copy correspondence re bypass. 2034.6
- h. Citizens Advice Request for funding. 2035.3

NCALC Updates and Training
WNC Town & Parish Briefing
WNC Media Updates
WNC weekly planning register
ACRE newsletter

2040.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

Cllr Fellows: Advised that the purchased cleaning product has removed the sticky Sellotape from the polycarbonate sheets on the bus shelter at Bricketts Lane and they are looking ok, so don't need replacing at present.

Holiday Inn: Following recent social media and complaint to a Cllr, a discussion took place regarding the residents of the hotel in Flore and the ongoing use of the hotel and support that could be given. Cllr Littlewood had spoken to the contact in charge of refuges. Cllr Higginson advised that he was having a meeting with the partnerships Manager at Serco on the 13th March to discuss the ongoing situation and support needed.

Date of next meetings: 8th April
Annual Parish Meeting 22nd April
Annual Meeting of the Parish Council 13th May,
10th June, 8th July, 9 September, 14th October, 11th November

Items for inclusion on next meeting's agenda.

Flood Warden
High Street / Climate Group (only if something to report)
Handrail extension on Ram Bank - if anything received
Removal of tree in closed churchyard
Layby by Holiday Inn – only if something to report
Advisory signs on bus shelters
Land behind Holiday Inn – May/June

The meeting closed at 2010 hrs

Chair 8th April 2025

FLORE PARISH COUNCIL

Clerk: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL

Tel: 01327 341057

Email: florepc@btinternet.com

3rd April 2025

Dear Councillor

This is your summons to the Parish Council Meeting to be held on **Tuesday 8th April at 7.30 pm in the Schoolroom of the United Reformed Church**. If you are not able to attend, please let me know. Members of the Public and Press are invited to attend.

Yours sincerely



S Halkett

Clerk & Proper Officer to the Council

AGENDA

Chair of Council: Mrs Christine Littlewood

Acceptance of Apologies for absence

2041.0 To receive declarations of interest under the Council's Code of Conduct regarding business to be discussed at this meeting

2042.0 Public Forum for parishioners and reports by Unitary Councillors

2043.0 To approve the minutes of the Meeting of the Parish Council held on 11th March 2025

2044.0 To receive any updates on outstanding items (not covered elsewhere on the agenda)

- Flooding issues – Flood Warden
- To note correspondence regarding the Sand & Gravel extraction application and Flore PC's confirmation that they were willing to support Nether/Upper Heyford.

2045.0 To deal with general correspondence which may require a decision

2045.1 To consider removal of a tree in the closed churchyard if quote received (planning approval needed)

2045.2 To consider putting advisory signs on the bus shelters

2045.3 To consider writing to WNC regarding the funding for the work on the High Street.

2045.4 To consider the Agreement/subscriptions to NCALC

2046.0 FINANCIAL/ADMIN MATTERS

2046.1 Finance update, including income received since last meeting

2046.2 Internal control. Report on procedures since last meeting

2046.3 Audit: To note that Flore has been called for intermediate audit and to consider the Annual Governance Statement

2046.4 To note the new charges to SSE

2047.0 ACCOUNTS FOR PAYMENT: under General Power of Competence

SSE	Street light electricity (Variable Direct Debit)	183.81
G Fellows	Bus shelter cleaning product	6.99
Norse	Bin emptying	402.96
Design to Print	Messenger	159.00

March payments

To be considered and agreed at the meeting

Halkett	Salary £787.35 at meeting, plus office rent £17	804.35
HMRC	PAYE	281.87
Parish Online	Subscriptions	120.00
LG Hedging	Grass cutting	300.00
NCALC	Membership £626.22/ Audit £352.80/ DPO 14.40	993.42
LC Hedging 2 nd invoice	Grass cutting	600.00
Unity Trust	Service charge	6.00
Total		3105.64

2048.0 PLANNING

- 2048.1 Application - To consider: 2025/0880/FULL. 36 Sutton Street. Ground floor extension to rear of property on the side of an existing single storey extension. First floor extension over existing and new ground floor extension. Replace white UPVC windows with new black UPVC windows
- 2048.2 Consultation: Grand Union Canal Transfer project, scoping consultation (new pipeline for the movement of water from Midlands to southeast England (following Grand Union Canal in our area)

2048.0 REPORTS FROM REPRESENTATIVES ON VILLAGE ORGANISATIONS

- 2048.1 Brodie Lodge Playing Field
- 2048.2 Millennium Hall
- 2048.3 Commonwealth Flags and Disaster Relief Fund
- 2048.4 Charities

2049.0 CORRESPONDENCE RECEIVED

- | | | |
|----|-----------------------|---|
| a. | Nether Heyford PC | Sand/Gravel extraction support. 2044 |
| b. | WNC | Approval to remove tree in churchyard. 2045.1 |
| c. | PKF | Audit paperwork/Intermediate Audit. 2046.3 |
| d. | SSE | New electrical charges (unmetered supplies). 2046.4 |
| e. | WNC | Planning Application. 2048.1 |
| f. | Planning Inspectorate | Grans Union Canal Transfer consultation, 2048.1 |
| g. | Police | High Street vehicle movement. Noted |

NCALC Updates and Training
WNC Town & Parish Briefing
WNC Media Updates
WNC weekly planning register
ACRE newsletter

2050.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

Items for inclusion at the next meeting

Date of next full Council meetings: Annual Parish Meeting will be held on the 22nd April
Annual Meeting of the Parish Council 13th May,
Monthly meetings 10th June, 8th July

FLORE PARISH COUNCIL
MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN THE
UNITED REFORMED CHURCH SCHOOLROOM ON
8th APRIL 2025 at 7.30 pm

PRESENT: Councillors: Mr Andy Anderson, Mrs Kathryn Baines, Mr Geoff Fellows, Mr Tom Higginson,
Mr Geoff Holden, Mr Simon Levell, Mrs Chris Littlewood, Mr John Thomason
Public: 4 Members of the public present
Unitary Cllr Mr Phil Bignell

Acceptance of Apologies for absence: Councillors: Mr Kev Beasley, Miss Freya Davies
Unitary Cllrs: Mr Charles Morton

Chair: Mrs Christine Littlewood

- 22041.0** **Declarations of Interest under the Council's Code of Conduct, regarding business tabled for discussion.** Nothing declared
- 2042.0** **Public Forum:** for parishioners and reports by Unitary Councillors
- U/Cllr Bignell advised that the planning Appeal for The Green had been dismissed – Council has received paperwork on this.
 - Three residents came to listen to the flooding report.
 - One resident was the owner the property that was being discussed in 2048.1.
- 2043.0** **To approve the minutes of the Meeting of the Parish Council held on 11th March 2025.** The minutes were agreed as an accurate record of the meeting.
- 2044.0** **Outstanding items - updates** (not covered elsewhere on the agenda)
- Flood Warden: Advised of the list of properties that had been affected by the heavy downpour in March, particularly Sutton Street where there was a lot of water ingress. He advised that he would be taking part in a walk around the village with WNC and Environment Agency representatives on the 15th April.
 - Sand & Gravel. Noted that Flore has offered support to Upper/Nether Heyford Parish Councils on this issue
- 2045.0** **GENERAL CORRESPONDENCE**
- 2045.1 Tree work – Closed Churchyard. Permission has been received from West Northants Council to remove this tree which is considered dangerous.
Resolved: To accept the price of £680 to remove this tree.
- 2045.2 Advisory Signs in Bus shelters: Council did not agree to undertake this but would keep an eye on the bus shelters.
- 2045.3 High Street funding for future work: Letter to be sent to Highways to see whether there is money available to facilitate the work on the High Street.
- 2045.4 NCAL Subscriptions/Agreement.
Resolved: Councillors happy to continue with the Agreement between NCALC and Flore PC.
Subscriptions/audit fees to be paid.
- 2046.0** **FINANCIAL MATTERS**
- 2046.1 Finance update. It was reported that as at 31st March the Council had £43,787.42 in the bank account. Income: Messenger advert £10.00. There were no matters arising. With the end of year, money earmarked/not spent in 24/25 totals £20,678.24
- 2046.2 Internal Control. Cllr Holden had looked through the paperwork, including bank statements, and confirmed all present and correct.
- 2046.3 Audit. Annual Governance Statement. Questions read out and all agreed by Cllrs. It was also noted that the Council had been called for intermediate audit.
- 2046.4 SSE: Noted the new charges

2047.0 ACCOUNTS FOR PAYMENT

SSE	Street light electricity	203.49
G Fellows	Bus shelter cleaning product	6.99
Norse	Bin emptying	402.96
Design to Print	Messenger	159.00
March payments		£1128.93

Agreed at meeting

Halkett	Salary £787.35, plus office rent £17	804.35
HMRC	PAYE	281.87
Parish Online	Subscriptions	120.00
LG Hedging	Grass cutting	300.00
NCALC	Membership £626.22/ Audit £352.80/ DPO 14.40	993.42
LC Hedging 2 nd invoice	Grass cutting	600.00
Unity Trust	Service charge	6.00
M Freeman	Grass cutting playing fields (late invoice agreed at meeting)	264.00
Monthly Total		3369.64

Awaiting SSE Street lighting invoice

2048.0 PLANNING

- 2048.1 Application - To consider: 2025/0880/FULL. 36 Sutton Street. Ground floor extension to rear of property on the side of an existing single storey extension. First floor extension over existing and new ground floor extension. Replace white UPVC windows with new black UPVC windows
The proposal is for a two-storey extension to the original building which will be visible from the street in the conservation area. Whilst we can see no reason to object to the principle of an extension to this building as the plot is of more than adequate size, there are a number of areas where we are concerned:
1. The drawings are extremely simple and do not show the level of detail we would have expected in a conservation area, nor enough to clearly establish that the high design standards sought under F5 of the Neighbourhood Plan will be achieved. In view of the complexity of the roof we would also wish to see a roof plan - the triangle of roof which links the new and existing roofs on the north side will be at a much steeper angle than elsewhere.
 2. There is a disparity between the Heritage Statement and the application form in respect of details; the former states that the external finish will be stone to match the walls at the rear of the property whilst the latter states that walls will be red brick. The applicant has informed us that the red brick will only be used on the street facing elevation and other walls will be stone will red brick on external corners and around openings, similar to the existing walls. This will need to be confirmed on the application.
 3. There is some concern about the relatively large physical size and massing of this proposal, including a dominant gable on the north elevation which will have a significant impact on the street scene and the tiny garden behind no.34.
 4. The application includes a proposal to change the existing window frames from white to black. This will not be appropriate in this conservation area where only thatched cottages with white rendered or painted walls have black frames whilst all red brick buildings have white, cream or pale coloured window frames.
 5. The small brick storage building at the front of this site forms a boundary to the highway (old maps show it standing outside of the boundary of the dwelling subject of this application) in a conservation area and as such will require planning permission for demolition. It is an important element in this picturesque part of Sutton Street and has an historical interest as a former store for the butcher's shop which was once part of the listed cottage on the other side of the street. Any application for demolition will be resisted.
 6. Parking is a significant issue on Sutton Street, particularly in this area, with cars often parked fully on the footpath, blocking pedestrian and wheelchair use. Increasing the size of the house will require additional parking and it is important that adequate provision is made on site.
- 2048.2 Consultation: Grand Union Canal Transfer: Council to respond briefly to advise that whilst they are excited to see more on this, they do have concern over flooding in the 17 mile stretch between Whilton Locks and Stoke Bruerne and that this is adequately assessed.

2049.0 REPORTS FROM VILLAGE ORGANISATIONS

- 2049.1 Brodie Lodge. 200 Club going well. Car boot starts 4 May.
- 2049.2 Millennium Hall. Only minor flooding in the March downpour, manageable with mops!
- 2049.3 Commonwealth Flags: Possible request coming in to purchase two new flags. Group can now service their flagpoles themselves, with only spare parts needed.

2049.4 Charities: Nothing to report

2050.0 CORRESPONDENCE RECEIVED

- | | | |
|----|-----------------------|---|
| a. | Nether Heyford PC | Sand/Gravel extraction support. 2044 |
| b. | WNC | Approval to remove tree in churchyard. 2045.1 |
| c. | PKF | Audit paperwork/Intermediate Audit. 2046.3 |
| d. | SSE | New electrical charges (unmetered supplies). 2046.4 |
| e. | WNC | Planning Application. 2048.1 |
| f. | Planning Inspectorate | Grans Union Canal Transfer consultation, 2048.1 |
| g. | Police | High Street vehicle movement. Noted |

NCALC Updates and Training
WNC Town & Parish Briefing
WNC Media Updates
WNC weekly planning register
ACRE newsletter

20510.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

WNC - Elections - Statement of Persons Nominated: Andy Anderson, Kathryn Baines, Hayley Cox, Freya Davies, Hayley Davies; Geoff Fellows, Tom Higginson, Nigel Strang, John Thomason. One vacancy.

NCALC – Elections: Advice on how you can fill vacancy.

WNC – Planning application: 2025/1314/FULL. 7 Brockhall Road. Part garage conversion with a warm roof incorporating a roof lantern, removal of timber clad panel to front elevation and render finish & rebuilt porch in rendered masonry. Due to time constraints the Councillors had looked at this before the meeting. The Council has no objections to this application which will enhance the property and s in line with the Neighbourhood Plan.

Planning Inspectorate: Appeal APP/W2845/W/24/3356319. (2024/4104/OUT) Land adjacent to 20 The Green. Dismissed.

Weed spraying: Quote came in after agenda published to spray weeds on footpaths/roadsides in the village centre, twice a year. Quote £180 per spray. Councillors requested that this is carried out asap.

Date of next meetings: Annual Parish Meeting 22nd April
Annual Meeting of the Parish Council 13th May,
10th June, 8th July, 9 September, 14th October, 11th November

Items for inclusion on next meeting's agenda.

Flood Warden
High Street / Climate Group (only if something to report)
Handrail extension on Ram Bank - if anything received
Layby by Holiday Inn – only if something to report
Land behind Holiday Inn –June

Meeting closed at 8.30 pm

FLORE ANNUAL PARISH MEETING

22nd April 2025 at 7.00 pm

To be held in the Millennium Hall

AGENDA

1. **Apologies for absence**
2. **Minutes of the last Parish Meeting – 23rd April 2024**
(these were signed off at the main Parish Council meeting on 14th May 2024).
3. **Any matters arising therefrom (there were no matters arising)**
4. **Report by the Chairman of the Parish Council**
5. **Presentations by:**
 - **Women in the Land Army – Mrs Helen Frost**
 - **Flore Flood Mitigation Report – Cllr John Thomason**
6. **Report from, or on behalf of the Police – If no Police present – to be read by Cllr Fellows**
7. **Report from, or on behalf of Flore's Unitary Councillors**
8. **Reports from Village Charities**
 - **The Flore Charity**
 - **Richard Capell Charity**
9. **Financial report for year ending March 2025**
10. **Issues raised by parishioners and members of the public, from the floor, for consideration by the Parish and Unitary Councils**

Christine Littlewood

Parish Council Chairman

Clerk to the Council: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL
Tel: 01327 341057 Email: florepc@btinternet.com

FLORE PARISH COUNCIL

ANNUAL PARISH MEETING

Held in the Millennium Hall, Flore on
Tuesday 22nd April 2025 at 7.00pm

MINUTES

Tea/coffee and biscuits were offered at the start of the meeting.

Present Parish Cllrs: Mrs Kathryn Baines, Miss Freya Davies, Mr Geoff Fellows, Mr Tom Higginson, Mr Simon Levell, Mrs Chris Littlewood, Mr John Thomason
Unitary Cllrs Mr Phil Bignell, Mr Charles Morton
5 Members of the public

The meeting was chaired by the Chair of the Parish Council, Mrs Christine Littlewood
The Chair welcomed everyone to the meeting.

- 1. Apologies for absence** had been received from Parish Cllrs Mr Andy Anderson, Mr Kev Beasley
- 2. Minutes of the last Annual Parish Meeting on 23rd April 2024.** These minutes were signed and agreed at the Parish Council's AGM in May 2024.
- 3. Any matters arising:** Nothing arising, questions were answered at meeting.

4. Chairman's report – Cllr Littlewood read out her report

Firstly, thank you to all the councillors who have supported me this year.

John – All aspects of flooding in the village

Geoff - Technology - Police Matters, Flagpoles, Litter picking – with wife Lyndsey, to name a few

Tom – Neighbourhood Plan, Planning issues, High St chicanes.

Andy – Neighbourhood Plan, Planning issues

Freya – PC Messenger pages, Flagpoles

Simon – Highways issues in general, High Street chicanes

Kathryn – Vice Chair and wise owl!

Geoff H – Finance

Kev - Street lights, War Memorial, Social Media

Sue – Clerk, Special thanks; as the clerk who knows everything a chair needs to know.

The bypass has been very good for the village taking away the traffic, but there have been a few bad accidents which we have asked highways to look into. We have been active in ensuring that they replant all the trees/shrubs that died, we will be keeping any eye on this.

Flooding has been a big problem to a lot of properties, over this last year with heavy rainfall. John has been monitoring this and helping people where he could. John, Sue and myself met with the flood risk officers from West Northants Council to look at the problems affecting the village. John will enlarge on this in his report.

We also met with West Northants Council to get some kerbs dropped at the top of Bricketts Lane – to make all footpaths in the village, more accessible for wheelchairs users and disability vehicles, they are hopeful that this could happen this year.

The painting of white lines was completed this year, when they fade its dangerous at some junctions, particularly Spring Lane/ Nether Lane area, for the children going to school. We also got the 'Slow' re-painted on Kings Lane, near the Orchard as there was an incident a couple of months ago involving a cyclist and a car. We haven't had much luck in getting the potholes filled in on Brington Road, but we are still working on it, it seems to be an ongoing problem.

The housing development on Brington Rd. goes to re-appeal in May and we hope that there is good news at the end of it! The trees in the memorial garden are growing very well and as the trees get bigger primroses and

bluebells can be introduced. The grass has been contracted out for four cuts in the year, and paths sprayed to keep the weeds down, and around the benches.

We have refugees living at the hotel, we have been told likely for about a year, but that is about all the information we have.

The Council now has a dot gov dot uk website address. Since taking over the Messenger, we have allowed local businesses to advertise. We have replaced the polycarbonate sheets in the bus shelter adjacent to the White Hart and installed a seat in the bus shelter at the top of Bricketts Lane. We replaced a flagstaff with one we had in stock and have carried out minor works throughout the year. A resident kindly donated money towards the re-enamelling on the war memorial, for which we were really grateful. We have responded to 31 planning applications, and helped adjacent villages with contentious applications that could affect us.

We look forward to welcoming new Councillors, following the elections this May although this is my last meeting for the Council as I will be standing down after 20 years!!!!

This concludes my report for this year ending 31st March 2025.

Comments (C) Questions (Q) from the floor

C: Thanks were given to Chris for her 20 years as she is retiring from the Council at the elections

Q: Resident asked about CIL and S106 and mentioned that she was not happy that the S106 money gets returned if not spent in 5 years. Cllr Higginson advised of the process and that we are involved in these decisions early on. Cllr Bignell also advised that he is working with planning at West Northants Council to get parishes involved at an early stage.

5. Presentation: Women In the Land Army –Helen Frost

Helen gave computer based presentation with music on the Women in the Land Army during the Great War. Helen advised that this project to get her book published has taken 7 years of work.

C: Helen also thanked Chris for her time working for the village and also the people who fly the flags for commemorative days.

Q: It was mentioned that many women died – how? There were lots of accidents, women working in new industries building roads, working with hazardous materials and also naturally with illnesses.

Q: Whereabouts did the women come from? The first phase was primarily trying to get a new workforce in place, it was not worth taking people who naturally were farmers so they aimed their recruitment at professionals/university students – primarily the middle class

Helen Frost was thanked for her presentation.

Presentation: Flore Flood Mitigation Report – Cllr John Thomason

Cllr Thomason gave a slide presentation showing graphs with the difference in the rain. November and March were exceptions and stood out on the graphics. There was a lot of rain in such a short space of time. He recently met with West Northants Council flood team of 3 who are covering the whole county and having to put many Section 19 reports in place. He asked for a new drain/ditch to be formed on the corner by Mill Barn.

John Campbell Close residents had helped by digging channels in the verge of Brockhall Road to take the water that floods in that area, this leads onto the bypass which was then closed on both occasions of floods.

Q: Flood report was done before and needs updated in view of the river, is this being done? **Yes** the Section 19 will be up to date and will advise where issues are although WNC do not do the work they get the relevant agencies to sort.

Q: The climate change is becoming increasingly concerning what is being done? It doesn't help with developments further up the Nene in Daventry/Long Buckby get the go ahead as run off gets into the river there increasing the threats to Flore. The planning system needs to be looked at.

Mr Thomason was thanked for his presentation.

6. Report by Northants Police. Cllr Fellows gave a summary of issues around the village.

CRIME IN FLORE PARISH

Reports and incidents of crime in the village have been very low indeed over the last year. There have been a few thefts from motor vehicles, 2 thefts of motor vehicles and 3 burglaries of various kinds.

TRAFFIC ON THE HIGH STREET.

Northamptonshire Police carried out their latest survey of traffic on the High Street between the 20th and the 28th March, 2025 at the request of the Parish Council.

Results of past surveys –

2017-08-29 for a week (before the bypass opened) - 118,414 vehicles in total – including 8,780 HGVs.

2018-12-14 for a week (after the bypass opened) - 38,278 vehicles in total.

2019-04-09 for a week - 29,939.

2020-02-11 for a week - 30,632.

2022-11-15 for a week (after the chicanes installed June/July, 2022) - 23,523.

Result of the latest survey –

2025-03-20 for a week - 30,645 – including 373 HGVs.

So you can see from the above figures that the chicanes initially had an impact on the number of vehicles but between 2022 and now the effect of that has "worn off", so to speak and we are back to the same level of traffic as that experienced after the bypass completion but before the chicanes were installed.

The figures for vehicles in each direction are –

Vehicles travelling from Northampton towards the Daventry direction - 13,937.

Vehicles travelling from Daventry towards Northampton direction - 16,708.

Total vehicles in survey - 13,937 + 16,708 = 30,645.

POLICE "BEAT BUS" VISITS.

The Daventry district PCSO "Beat Bus" visited Flore three times during the past year. The next scheduled visit is on the 1st May, 2025 at 14:30 hrs.

UNDOCUMENTED MIGRANTS.

Some villagers have expressed concerns about the "undocumented migrants" currently housed at the Holiday Inn just outside Flore. I can tell the meeting that there have been no incidents of crime reported in relation to them, either in Flore, Weedon or Northampton, although some residents have reported feelings of disquiet on a few occasions.

RURAL CRIME.

There have been quite a number of incidents of field slaughter (mostly of sheep) in the area in the past year. The Rural Crime policing unit is attempting to address this, but it is really difficult to police because fields are generally insecure by nature and not subject to surveillance or oversight. Please keep your eyes and ears open for suspicious activity. Sheep bleating in the night-time is a real clue!

Q: Fly-tipping – is this getting worse? Not as such, seems to go in phases of deposits left. Report these when you see them

Cllr Fellows was thanked for his presentation

7. Report by Unitary Councillors – Unitary Cllr Bignell gave West Northants Council's report

It has been a pleasure for the three of us to continue working as Ward Councillors for the Long Buckby Ward in the new West Northamptonshire Council. The Council has made significant progress on delivering new road schemes, additional highways repairs worth over £10m, town centre regeneration projects in Northampton and improving Children's Services. We have secured a nine-figure investment from the English Cities Fund in the area to the north of Market Square, and completed the renovation project at the market, as well as at Fish Street. The works to Abington Street are nearly complete.

We continue to take a prudent approach to managing the Council's finance, with over £115m saved across the first four years and the budget balanced. We are starting to realise some of the benefits from the use of information technology, artificial intelligence, and other service transformation projects resulting in cost savings and service improvements.

Plans to invest an extra £1.35 million into services for children and young people with special educational needs and/or disabilities (SEND) and those in need of alternative provision were approved by Cabinet. The investment will help address a significant and ongoing rise in service demand, which in the last three years has seen a 40% increase

An independent review of how our Council is working three years after inception highlighted our strong positive start as a new unitary authority with 'much achieved at pace'. Feedback from the Local Government Association's (LGA) Corporate Peer Challenge also emphasised the 'positive culture' and 'tangible upbeat energy' of staff at WNC, who it said took a 'thoughtful people-centred approach' to engaging with residents. Additional funding of £10m for Highway repairs was approved at Council. It followed on from the £2.8 million investment in new machinery in 2023, which has already increased the efficiency of road maintenance and repairs in our area. We understand that the state of our roads is extremely important to residents and we're

keen to make sure we're doing everything we can to maintain and improve them. This additional investment will allow us to carry out even more much needed resurfacing and repair works and explore innovative new technologies that will improve our service.

Our Council and North Northamptonshire Council partnered with four other authorities in the South Midlands on an expression of interest to Government toward devolution for the region. Unfortunately later in the year some of our neighbours backed out of this expression of interest to pursue an alternative geography.

Recycling centres across West Northants were confirmed to be opening 7 days a week from April 1. It's one of a number of improvements being made as part of a new contract with FCC Waste Services, who have taken over management of our six recycling centres at Sixfields, Ecton Lane (Northampton), Daventry, Towcester, Brixworth and Farthinghoe.

More than 270 people joined us to mark the opening of the first Family Hub in West Northamptonshire. Based at The Forum, the Towcester Family Hub, offers services for children, young people, and their parents from pre-birth to 19 years, and up to 25 years for those with additional needs, providing a variety of bookable and drop-in sessions. Following the successful opening, we will be consulting this May on proposed locations for additional Family Hubs.

It has been a pleasure working with the Parish Council and the residents over the last year, thank you.

C; Thanks were given for both Phil and Charles Morton who have represented Flore and come to the majority of Flore PC's meeting.

Unitary Cllr Phil Bignell was thanked for his presentation.

8. Reports by Village Charities

The Flore Charity. This Charity is made up of the merged Muscott & Sears Town Close Charity and the Flore Widows (Cartwright & Curtis) Charity.

The Trustees of the Charity administer the money. These are made up of no less than 5 competent persons. Three are nominative Trustees – one each from the Parish Council (Chris Littlewood), Parochial Church Council (Sue Raven) and the United Reformed Church (Liz Nye), one ex-officio (Revd Stephen Burrow) and 2 co-optative trustees (Wendy Pittman & Paul Minton).

The income for the Charity derives from investments and the leasing of two areas of agricultural land in Flore. In 2023/24 two student grants of £400 each and one relief in need grant of £100 were given out totalling £900.

Richard Capell Educational Foundation. The income from this Charity derives from investments made through the Charities Office Investment Fund. The Capital comes from the sale, many years ago, of land and property in the Parish. The grants paid out are limited to improving education and the beneficiaries include the School and the two church youth programmes. For 2023/24 the grants totalled £2,300. The Trustees are – 2 persons are nominated by the Parish Council (Mike Penn and Chris Littlewood), 2 persons are nominated by the Parochial Church Council (Sue Raven & Ann Maud), Ex-officio (The Revd Stephen Burrow) and 1 person nominated by the Local Education Authority (Unitary Councillor Dan Lister).

9. Financial Report. The Clerk informed the meeting that the Council had received £49,412 income (£40,870 Precept) and spent £43,281. Money in the bank totalled, at the year end, £43,787.42. Bank Statement was available if anyone wished to view it.

10. Issues raised:

Q: Resident asked about the solar farm. U/Cllr Morton advised that the company were assessing whether it was a viable option or not, we would hear shortly.

Q: Are WNC U/Cllrs going down to two seats instead of three? Yes, and Flore is moving to the Campion Ward.

Thanks were given to the Council for the continued help with the mowing of the Brodie Lodge playing field.

There being no further business the meeting was closed at 8.25pm.

The Chair thanked all for attending and advised that tea/coffee and biscuits are available.

Signed: Chair
13th May 2024

FLORE PARISH COUNCIL

Clerk: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL

Tel: 01327 341057

Email: florepc@btinternet.com

8th May 2025

Dear Councillor

This is your summons to the **Annual Meeting of the Parish Council** to be held on **Tuesday 13th May 2025 at 7.00 pm in the Schoolroom of the United Reformed Church**. If you are not able to attend, please let me know. Members of the Public and Press are invited to attend.

Yours sincerely



S Halkett

Clerk & Proper Officer to the Council

AGENDA

2051.0 To consider the election of Chairman for 2025-26.

Signing of Chairman's Declaration of Office

To welcome all Councillors to the new term of office following the election process

Acceptance of Apologies for absence

2052.0 To consider the election of Vice Chairman for 2025-26

2053.0 To confirm receipt of signed legal paperwork following the election: Declaration of Acceptance to Office, GDPR, Electronic summons authorisation.

2054.0 To confirm re-adoption of the Code of Conduct and to received Councillor papers on the Undertaking of Compliance with the Code of Conduct. Councillors to let the Clerk have their Registrable Interests Form as soon as possible to update the register for WNC.

2055.0 To receive declarations of interests under the Council's Code of Conduct regarding business to be discussed at this meeting

2056.0 To consider and adopt the following resolution for this Council's term of office:

'Flore Parish Council, having met the criteria (Localism Act 2011 s8) of having a qualified Clerk and a minimum of two thirds of its 10 Councillors elected at the May 2025 elections, adopts The Parish Council's (General Power of Competence)(Prescribed Conditions) Order 2012'

2057.0 Allocation of areas of interest for Councillors

Finance & Employment Advisory Committee:

Nominated Internal Controller

Pensions Regulator

Newsletter editor

Parish Path Warden

Parish Flood Warden

Parish Highways Warden

Website Administrator

Facebook Editor:

Town & Parish Council meeting rep

Police Liaison Representative

To also confirm full contact details for all Councillors

2058.0 Nominations to outside bodies:

2 Trustees for the Brodie Lodge playing field committee
2 Trustees for the Richard Capell Educational Trust (2 residents)
1 Trustee & 1 Co-optative Trustee for The Flore Charity (2 residents)
1 Trustee for the Millennium Hall
Commonwealth Flags Group
Any other nominations that are decided at meeting

2059.0 To consider Council documents:

Standing Orders. To amend S18 Financial Controls & Procurement and S14 Code of Conduct complaints sections

Financial Regulations. To amend S5 wording to Procurement section

Risk Management to consider overall Risk Management to the Council and / **Risk Assessments**, to nominate Cllrs for asset checks on Council owned items

GDPR. To consider the documents relating to GDPR

Asset register: To consider the revised asset register

All other policies. Internal Control Policy and Reserves Policy re-written; Expanded IT and Data Protection policies

2060.0 To confirm bank account/signatories, Direct Debits/Variable Direct Debits and transfer of earmarked funds to reserves

2061.0 End of Year Accounts:

- a To receive the bank account statement, Salix loan statement, Financial Cashbook statement plus regular monthly statement for the year end 24/25.
- b To receive and consider the final account figure submission to audit for 24/25
- c To note the commencement date for the Period of Exercise of Public Rights.
- d To note the CIL return for 24/25
- e To receive the signed AIAR and consider changes following the report from the Internal Auditor

2062.0 Public Forum for parishioners and reports by Unitary Councillors

2063.0 To approve the minutes of the Meeting of the Parish Council held on 8th April 2025 and the minutes of the Annual Parish Meeting held on the 22nd April 2025.

2064.0 To receive any updates on outstanding items (not covered elsewhere on the agenda)

- Flood Warden

2065.0 To deal with general correspondence which may require a decision

- 2065.1 To consider any applications for co-option to the Council
- 2065.2 To consider paying for work on website to include more details/information and layout if necessary.
- 2065.3 To consider getting the Village Sign re-painted
- 2065.4 To confirm the funding for the High Street

2066.0 FINANCIAL/ADMIN MATTERS

2066.1 Finance update, including income received since last meeting

2066.2 Internal control. Report on procedures since last meeting

2066.3 To note that WNC has given a new date for the spending of the S106 money and to consider what could be claimed

2067.0 ACCOUNTS FOR PAYMENT:

To whom paid	Reason	Total	VAT element
SSE	Street lighting April payment DD	203.49	16.05
To whom paid	Reason	Total	VAT element
Halkett	Salary£787.27/Office rent £17	804.27	0
HMRC	PAYE	281.86	0
David Brown	Mowing memorial garden	72.00	12.00
Design to Print	Messenger	159.00	0
M Freeman	Playing field/church grass cutting	396.00	66.00
NCALC	Aspiring Chair Course x 2	110.40	18.40
Thomas Drinkwater	Strimming trees/benches memorial garden	120.00	0

LC Hedging & Grass	Weed spraying £216/part grass cut x 2 £600/full cut x 1 £300	1116.00	186.00
Weedon Bec PC	Third share telephone/broadband, office costs (6 months)	187.65	0
Unity Trust	Bank charges	6.00	0
Total monthly spend		3253.18	282.40

2068.0 PLANNING

- 2068.1 Application: 2025/1474/FULL Pant Glas, 41 Nether Lane. Garage conversion
 2068.2 Application: 2025/1755/FULL. 2A Kings Lane. New single storey pitched roof extension to form ground floor, bedroom and ensuite bathroom with link to existing house.
 2068.3 Appeal Hearing: Land to east of Brington Road. Update (result of this not known at date of meeting)

2069.0 REPORTS FROM REPRESENTATIVES ON VILLAGE ORGANISATIONS

- 2069.1 Brodie Lodge Playing Field
 2069.2 Millennium Hall
 2069.3 Commonwealth Flags and Disaster Relief Fund
 2069.4 Charities

2070.0 CORRESPONDENCE RECEIVED

- a. NCALC Audit report. 2061e
- b. Residents Co-option x 2 2065.1
- c. WNC S106 spend. 2066.3
- d. WNC planning applications x 2
- e. WNC Planning Appeal details. 2068.3
- f. Resident Request to get banking cut, advised after 17th May

NCALC Updates
 WNC Town & Parish Briefing
 NCALC training sessions
 ACRE Bulletin
 WNC Flyers

CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

Date of next full Council meetings: 10th June, 8th July, 9th September, 14th October, 11th November

FLORE PARISH COUNCIL

Clerk: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL
Tel: 01327 341057 Email: clerk@flore-pc.gov.uk website: www.flore-pc.gov.uk

5th June 2025

Dear Councillor

This is your summons to the Parish Council Meeting to be held on **Tuesday 10th June at 7.30 pm in the Schoolroom of the United Reformed Church**. If you are not able to attend, please let me know. Members of the Public and Press are invited to attend.

Yours sincerely



S Halkett
Clerk & Proper Officer to the Council

AGENDA

Chair of Council: Mr Tom Higginson

Acceptance of Apologies for absence

To record that Mrs Baines has confirmed that she will not be taking up her position on the Council

2072.0 To receive declarations of interest under the Council's Code of Conduct regarding business to be discussed at this meeting

2073.0 Public Forum for parishioners and reports by Unitary Councillors

2074.0 To approve the minutes of the Annual Meeting of the Parish Council held on 13th May 2025

2075.0 To receive any updates on outstanding items (not covered elsewhere on the agenda)

- Flooding issues – Flood Warden
- To confirm that Zeta has gone into Voluntary Creditors Liquidation.

2076.0 To deal with general correspondence which may require a decision

2076.1 To confirm who will be the Parish Highways Warden, and who will be responsible for the street light/memorial/lightening conductor quarterly inspections.

2076.2 Co-option. To consider the vacancy that was not filled in the elections. Now there are two vacancies but only one position can be filled currently, the other would have to be re-advertised and considered in July.

2076.3 To consider the re-painting of the Village Sign

2076.4 Reconsideration of the High Street Phase II works

2076.5 To consider the Urban Highways Grass mowing 2025

2076.6 To consider the offer for the free tree packs for the community

2077.0 FINANCIAL/ADMIN MATTERS

2077.1 Finance update, including income received since last meeting

2077.2 Internal control. Report on procedures since last meeting

2078.0 ACCOUNTS FOR PAYMENT: under General Power of Competence

To whom paid	Reason	Total	VAT
SSE	Street light electricity (Variable Direct Debit)	196.92	15.53
	Additional May payments	196.92	15.53

To be considered and agreed at the meeting

To whom paid	Reason	Total	VAT
Halkett	Salary £787.27, office rent £17	804.27	0
HMRC	PAYE	281.86	0
Design to Print	Messenger	195.00	0
LG Hedging x 2 invoices	Grass cutting	900.00	150.00
Millennium Hall	Rent for meetings Apr/May/Jun + APM	109.38	0
G Fellows	Website upgrading	100.00	0
Unity Trust	Service charge	6.00	0
	Total	2396.51	150.00
Awaiting known invoices			
Freeman/SSE			

2079.0 PLANNING

- 2079.1 Application - To consider: 2025/1886/LBC. 11 The Green. Renovate rear of thatch and ridge with matching materials. (Due to the response date, the Council submitted the following comment: 'As this application is a primarily repair and maintenance issue, we have no objections and totally support the maintenance of listed buildings'.
- 2079.2 Application: 2025/0880/FULL. 36 Sutton Street. Ground floor extension to rear of property on the side of an existing single storey extension. First floor extension over existing and new ground floor extension. Replace white UPVC windows with new black UPVC windows.
- 2079.3 Appeal Hearing: WNC/22/00035/MINFUL. Land off A45 Roundabout (June 16) Upper Heyford. Tuesday 17th June at Towcester.

2080.0 REPORTS FROM REPRESENTATIVES ON VILLAGE ORGANISATIONS

- 2080.1 Brodie Lodge Playing Field
- 2080.2 Millennium Hall
- 2080.3 Commonwealth Flags and Disaster Relief Fund
- 2080.4 Charities

2081.0 CORRESPONDENCE RECEIVED

- | | | |
|----|------------------|---|
| a. | Village Sign | Quote for repainting the sign. 2076.3 |
| b. | WNC | Urban Highways Grass mowing. 2076.5 |
| c. | Woodland Trust | Free tree packages. 2076.6 |
| d. | WNC | Planning applications x 2, Planning Appeal x 1. 2079 |
| e. | Northants Police | Free Mature Drivers Roadshow. Emailed and on social media |

NCALC Updates and Training
WNC Town & Parish Briefing
WNC Media Updates
WNC weekly planning register
ACRE newsletter

2082.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

Items for inclusion at the next meeting

Date of next full Council meetings: 8th July, 9th September, 14th October, 11th November

FLORE PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN THE UNITED REFORMED CHURCH SCHOOLROOM ON 10th JUNE 2025 at 7.30 pm

PRESENT: Councillors: Mr Andy Anderson, Mrs Hayley Cox, Miss Freya Davies. Mrs Hayley Davies,
Mr Geoff Fellows, Mr Tom Higginson, Mr Nigel Strang, Mr John Thomason
1 Members of the public present
Unitary Cllr Mr Phil Bignell

Chair: Mr Tom Higginson

The Chair advised that Mrs Kathryn Baines would not be taking up her place on the Council. As she was an elected Cllr, the papers have been submitted and we will hear whether we can fill the vacancy after the permitted time.

Acceptance of Apologies for absence: Unitary Cllr Debra King

2072.0 Declarations of Interest under the Council's Code of Conduct, regarding business tabled for discussion. Cllr Strang declared an interest in item 2079.2, sharing a property boundary.

2073.0 Public Forum.

- Resident asked about first aiders at the car boots and how to identify them. Cllr Fellows advised that he was a qualified first aider and wears a Hi Viz jacket. Other staff members are aware and would be able to find him if necessary
- Cllr Bignell advised that he was not happy about the decision for Brington Road. Chair thanked him for his support at the Hearing.

2074.0 The minutes of the Annual Meeting of the Parish Council held on the 13th May 2025 were confirmed as being accurate and signed by the Chair.

2075.0 Updates:

- Flooding issues. Flood Warden advised that there was no S19 doc yet. He was concerned about the flooding impact following the Brington Road proposed development. Chair advised that we write to WNC with our concerns once these were all put together.
- It is noted that Zeta has going into Liquidation and that the parish has lost its LED warranties. The Council is working with other Councils to find a contractor that could be called upon, should the need arise

July
agenda

2076.0 GENERAL CORRESPONDENCE

2076.1 Parish Highway Warden representative – Ex Cllr Mr Simon Levell has agreed to be the Parish Highways Warden.

Street lighting/War memorial/ lightening conductor- asset checker - Ex Cllr Kev Beasley advised that he would be happy to continue to monitor these council assets

Memorial Garden asset checker – Ex Cllr Mrs Chris Littlewood would check out this area.

2076.2 Co-option – One vacancy can be filled following elections: Two good applications had been received, **Resolved:** After discussion it was agreed to co-opt Joy Rippon. The other vacancy has been submitted to West Northants Council and once approval received, will be re-advertised.

July
agenda

2076.3 Village Sign. The quote to undertake this work was £2,019. As there is no money in the budget for this, it was agreed to budget for it for next year.

2076.4 Reconsideration of High Street Phase II works. Brief discussion ensued the Chair wants all new Cllrs to be aware of what was proposed by the previous Council and advised them to look at the plans.

July
agenda
Clerk

2076.5 Urban Highways Grass Cutting 2025. It was noted that WNC could not offer any further money than the figure of £1348.33 quoted. Council happy to accept this and Clerk signed the Agreement.

2076.6 Free tree packs. Flore Parish Council has no need, info will be put in Messenger to see if any groups want to take some trees.

Cllr F
Davies

2077.0 FINANCIAL/ADMIN

2077.1 Finance update: Monthly figures submitted to the Councillors show payments for last few months including current (at time of agenda published).

Income received during May: WNC litter picking £ 454.27 and payments Messenger adverts £345.00
Income total for month: £799.27.

VAT spent in month: £150

Current reserves £21,000 (est six months Precept) plus £4,000 general reserves

- 2077.2 Internal control: Cllr H Davies confirmed that she has seen the Cashbook, monthly figures submitted to the Council and the current bank statements and all is above board.

2078.0 ACCOUNTS FOR PAYMENT

To whom paid	Reason	Total	VAT
SSE (May)	Street light electricity (Variable Direct Debit)	196.92	15.53

To whom paid	Reason	Total	VAT
Halkett	Salary £787.27, office rent £17	804.27	0
HMRC	PAYE	281.86	0
Design to Print	Messenger	195.00	0
LG Hedging x 2 invoices	Grass cutting	900.00	150.00
Millennium Hall	Rent for meetings Apr/May/Jun + APM	109.38	0
G Fellows	Website upgrading	100.00	0
Unity Trust	Service charge	6.00	0
Agenda published total		2396.51	150.00

Invoices received after agenda published and agreed to be paid at meeting

To whom paid	Reason	Total	VAT
M Freeman	Playing field/closed C/yard grass cutting	396.00	66.00
Thos Drinkwater	Memorial garden strimming	120.00	0
D Brown	Memorial garden mowing	72.00	12.00
Bliss Lane Nursery	Tree stakes/ties for memorial garden	80.97	0
Additional payments		668.97	78.00
Monthly to date		3065.48	228.00

Awaiting SSE	Street light electricity (DD)	TBC	TBC
---------------------	--------------------------------------	------------	------------

2079.0 PLANNING

- 2079.1 Application - To consider: 2025/1886/LBC. 11 The Green. Renovate rear of thatch and ridge with matching materials. Due to the response date, the Council submitted the following comment: 'As this application is a primarily repair and maintenance issue, we have no objections and totally support the maintenance of listed buildings.'
- 2079.2 Application: 2025/0880/FULL. 36 Sutton Street. Ground floor extension to rear of property on the side of an existing single storey extension. First floor extension over existing and new ground floor extension. Replace white UPVC windows with new black UPVC windows. The Council's original comments remain. They do welcome the change (point 4 to our comments) back to white windows however the level of detail for the scale of the building in a conservation area is inadequate.
- 2079.3 Appeal Hearing: WNC/22/00035/MINFUL. Land off A45 Roundabout (June 16) Upper Heyford. Tuesday 17th June at Towcester. Noted

2080.0 REPORTS FROM VILLAGE ORGANISATIONS

- 2080.1 Brodie Lodge Playing Field. Well attended car boot, next one 6th July. Cllr F Davies advised that there were Brodie Lodge key rings for sale.
- 2080.2 Millennium Hall. Nothing to report
- 2080.3 Commonwealth Flags. There is a possibility of a request for a few flags, likely July meeting if received in time
- 2080.4 Charities: The Flore Charity held its AGM. Chris Littlewood was elected Chair.

2081.1 CORRESPONDENCE RECEIVED

- Village Sign Quote for repainting the sign. 2076.3
- WNC Urban Highways Grass mowing. 2076.5
- Woodland Trust Free tree packages. 2076.6
- WNC Planning applications x 2, Planning Appeal x 1. 2079
- Northants Police Free Mature Drivers Roadshow. Emailed and on social media

NCALC Updates and Training
WNC Town & Parish Briefing
WNC Media Updates
WNC weekly planning register

2082.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

- a. Planning Inspectorate. Land East of Brington Road Appeal Decision. The Appeal was allowed. Noted. Cllrs are concerned about flooding issues in the village and will consider writing to WNC about drainage issues.
- b. Consultations: Services for children, young people and families, alternative education provision and doorstep clothing collections – Cllr H Davies to look at
- c. Planning application 2025/1837/TCA. The Old Vicarage, The Avenue. Removal of Leylandii in Conservation Area. The Council has no objections to this application which does not affect the street scene.

Items for inclusion on next agenda

Flood Warden report
 Brington Road flooding issues
 Risk Assessment - Village Asset Check
 Reconsideration of High Street work
 Consideration of the purchase of some flags – if information received.
 First Aid Course if information received
 Co-option to the Council if applications received
 S106 money allocation if information received

The meeting closed at 2010 hrs

Date of next meetings, 8th July, 9th September, 14th October, 11th November

PAYMENTS MADE 2025-26

	Annual Budget	April	May	June	Spend to Yr End
Grass cutting - Playing field	1,700.00	110.00	220.00	220.00	550.00
Grass cutting - closed churchyard	950.00	110.00	110.00	110.00	330.00
Grass cutting - PCC/URC	770.00				0.00
Grass cutting - highway verges	8,000.00	750.00	750.00	750.00	2,250.00
Memorial Garden*	1,000.00		180.00	260.97	440.97
Trees/wall/memorial- closed churchyard *	0.00		680.00		680.00
Biodiversity/Climate Group	0.00				0.00
General maintenance repairs	100.00				0.00
Highways maintenance - spraying/verges	500.00		180.00		180.00
Lights - energy	2,200.00	187.44	181.39		368.83
Lights - replacement/new*	1,250.00				0.00
Bus shelter - maintenance/materials	0.00				0.00
Seats/bollards/Gateways/Memorial-replace/maint	0.00				0.00
Bins - litter/dog replacements/repairs	750.00				0.00
flagpoles *	750.00				0.00
Cenotaph	500.00				0.00
planters/plants *	50.00				0.00
Clerk's salary (plus HMRC tax/Ni)	12,350.00	984.15	984.07	984.07	2,952.29
Employer NI contribution	500.00	85.07	85.06	85.06	255.19
Clerk's office rent	210.00	17.00	17.00	17.00	51.00
Office costs	400.00		187.65		187.65
Office equipment/ Website running*	150.00			100.00	100.00
Chairman's allowance	200.00				0.00
Subs - NALC etc	1,000.00	738.22			738.22

Training *	500.00		92.00		92.00
Insurance	850.00				0.00
Audits	600.00	294.00			294.00
Room hire (Council/Library)	350.00			109.38	109.38
Messenger	1,700.00		159.00	195.00	354.00
S137 including first aid courses	0.00				0.00
Elections *	500.00				0.00
Grants *	500.00				0.00
Bank Charges	100.00	6.00	6.00	6.00	18.00
Salix Street light loan repayment	1,830.00				0.00
Flood projects	0.00				0.00
New Village Hall/land *	1,250.00				0.00
Contingency	750.00				0.00
CIL spend	0.00				0.00
Budget total	42,260.00				
Use of income	0.00				
Use of Reserves	0.00				
Precept	42,260.00				
Monthly expenditure Net		3,281.88	3,832.17	2,837.48	9,951.53
VAT		291.25	297.93	228.00	817.18
Total Monthly expenditure		3,573.13	4,130.10	3,065.48	10,768.71
Running total		3,573.13	7,703.23	10,768.71	

* Money earmarked for specific item and put into reserves, if not spent in financial year.

Financial Position as at 31st May 2025

Receipts

Precept	21,130.00
Messenger (Oliver/RE)	85.00
WNC litter picking	454.27
Messenger (Cloverlea/Rathore/Landlord/PO)	345.00

Total	22,014.27
Brought forward	43,787.42
	65,801.69
Payments to date	7,703.23
Balance in hand	58,098.46

Reconciliation with banks

Unity Trust current account **58,098.46**

Notes: The reserve fund contains the following 'ring-fenced' sums

New Village hall/Land	£5,709.00
Memorial Garden	£225.00
Street light replacements	£2,000.00
Election expenses reserve	£1,500.00

Page 1609

Flood projects	£1,250.00
Closed Churchyard trees	£3,120.00
Training	£309.00
Website	£804.40
Office equipment	£834.00
biodiversity	£436.68
Grants	£800.00
Flagpoles	£0.00
Seats	£1,112.00
Cleaning cart - capital spend	£200.00
CIL - capital spend	£1,698.16
sub total	£19,998.24

FLORE PARISH COUNCIL

Clerk: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL
Tel: 01327 341057 Email: clerk@flore-pc.gov.uk website: www.flore-pc.gov.uk

3rd July 2025

Dear Councillor

This is your summons to the Parish Council Meeting to be held on **Tuesday 8th July at 7.30 pm in the Schoolroom of the United Reformed Church**. If you are not able to attend, please let me know. Members of the Public and Press are invited to attend.

Yours sincerely



S Halkett
Clerk & Proper Officer to the Council

AGENDA

Chair of Council: Mr Tom Higginson

Acceptance of Apologies for absence

2083.0 To receive declarations of interest under the Council's Code of Conduct regarding business to be discussed at this meeting

2084.0 **Public Forum** for parishioners and reports by Unitary Councillors

2085.0 To approve the minutes of the Meeting of the Parish Council held on 10th June 2025

2086.0 UPDATES

- To receive an update from the Climate Change Group
- To receive an update regarding Rights of Way footpath
- To note that Cllr Strang will attend the Local Transport Plan Supporting Strategies Workshop
- To note that Cllr Fellows will attend the WNC Annual Parish Council conference on 23rd October
- To receive an update regarding the First Aid course
- To receive an update on the recent meeting with WNC regarding S106

2087.0 GENERAL

2087.1 Co-option. To confirm that permission has been received to fill the vacancy created by the resignation of Mrs Baines, to note that this has been advertised. To consider any applications received

2087.2 Health & Safety Risk Assessment check on assets

2087.3 Flooding issues – update and concerns relating to potential flooding from the Brington Road development

2087.4 Reconsideration of the High Street Phase II works

2087.5 Consultations: To consider responding to:

- Grand Union & Oxford Canal Conservation Area Appraisal and Management Plan
- How people are involved in local planning
- Draft Statement of Community Involvement (SCI) for West Northamptonshire Council's Planning Service.

2087.6 To consider the purchase of flags for the Commonwealth Flag Project

2088.0 FINANCE

2088.1 Finance update incl Income received, VAT spend and current reserves

2088.2 Internal control. Report on procedures since last meeting

2089.0 ACCOUNTS FOR PAYMENT: under General Power of Competence

To whom paid	Reason	Total	VAT
SSE	Street light electricity (Variable Direct Debit)	203.49	16.05
	Late June payments	203.49	16.05

To be considered and agreed at the meeting

To whom paid	Reason	Total	VAT
Halkett	Salary £787.27, office rent £17	804.27	0
HMRC	PAYE	281.86	0
Design to Print	Messenger	195.00	0
LG Hedging x 2 invoices	Grass cutting	900.00	150.00
G Fellows	Website annual fee	129.60	0
Unity Trust	Service charge	6.00	0
	Total	2316.73	150.00
Awaiting known invoices Freeman/SSE			

2090.0 PLANNING

2091.0 REPORTS FROM REPRESENTATIVES ON VILLAGE ORGANISATIONS

- 2091.1 Brodie Lodge Playing Field
- 2091.2 Millennium Hall
- 2091.3 Commonwealth Flags
- 2091.4 Charities

2092.0 CORRESPONDENCE RECEIVED

- a. WNC Rights of Way. 2086
- b. WNC Local Transport Plan Workshop. 2086
- c. WNC Annual Parish Council conference. 2086
- d. EMA First Aid Course. 2086
- e. WNC Permission to fill vacancy. 2087.1
- f. Resident Application for co-options. 2087.1
- g. WNC Consultations. 2087.5
- h. Flag Committee Replacement flags. 2087.6

NCALC Updates and Training
WNC Town & Parish Briefing
WNC Media Updates
WNC weekly planning register
ACRE newsletter

2093.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

Items for inclusion at the next meeting

Date of next full Council meetings: 9th September, 14th October, 11th November

FLORE PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN THE UNITED REFORMED CHURCH SCHOOLROOM ON 8th JULY 2025 at 7.30 pm

PRESENT: Councillors: Mrs Hayley Cox, Miss Freya Davies. Mrs Hayley Davies, Mr Geoff Fellows,
Mr Tom Higginson, Mr Nigel Strang, Mr John Thomason
1 Members of the public present
Unitary Cllr Mr Phil Bignell

Chair: Mr Tom Higginson

Chair welcomed Cllr Joy Rippon to the Council.

Acceptance of Apologies for absence: Cllrs Andy Anderson, Nigel Strang. U/Cllr Debra King

2083.0 Declarations of Interest under the Council's Code of Conduct, regarding business tabled for discussion. Nothing declared

2084.0 Public Forum.

- Resident asked whether work would be carried out on the footpath down Flore Hill. Advised that we don't know at present but assume once the Coroner and Police reports were available that WNC would act on the recommendations. Hedge has been cut back by farmer.
- Resident advised that he was thinking about putting in a planning application for properties on Hillside Road – Advised to work with the Neighbourhood Plan and seek advice from West Northants Council planners.
- Resident asked whether the verge, as you turn into Hillside Road, could be cut back again. Clerk to see whose responsibility this is. (*Note: It was WNC who cut back the trees last time- will be reported on Fixmystreet*)
- U/Cllr Bignell advised that no date has been set to open the 'road to nowhere' (off A45 near Kislingbury). WNC has released that it does have a 5 year land supply.

2085.0 The minutes of the Meeting of the Parish Council held on the 10th June 2025 was confirmed as being accurate and signed by the Chair.

2086.0 Updates:

- Climate Change Group. Noted that they have a meeting on 29th August
- Rights of Way footpath EU7 – updated noted
- Local Transport Plan Supporting Strategies Workshop – Cllr Strang to attend.
- WNC Annual Parish Council Conference, 23rd October – Cllr Fellows to attend
- First Aid Course – EMS happy to run the course, just waiting for confirmation of date
- S106 meeting – Noted. Cllr H Davies advised that the Scouts are progressing the application for funding to decorate and change the heating in the Scout Hut. She is also working on an application for the School to claim some of the funding for indoor sports, however some work to the School needs to be undertaken before this can proceed.

2087.0 GENERAL CORRESPONDENCE

2087.1 Co-option – The vacancy has been approved to be filled. One application received and discussed, **Resolved:** To co-opt Mrs Patricia Currant the Council.

2087.2 Health & Safety checks:

Closed Churchyard/Planters/Memorial Garden – all ok – Mrs Littlewood
Bus shelters- All ok – Cllr F Davies
Seats – All ok – Cllr Fellows
Notice boards – All ok – Cllr Higginson
Bins – to be checked with Cllr Anderson
Street lights – All ok – Mr Beasley
War Memorial/lightening conductor – all ok – Mr Beasley
Flore Well – All ok – Cllr Thomason
Flagpoles – All ok – Cllrs F Davies, H Davies, Fellows
Village Sign, Map, Gateways – All ok – Cllr Higginson

Cllr
Anderson

2087.3 Flooding issues. Brington Road. Cllr Thomason advised that he was meeting with the Flood team from WNC who were coming to look at two locations in the village. He would speak to them about potential issues with Brington Road development's link to the main in the High Street.

2087.4 Reconsideration of High Street Phase II work. Cllr Higginson gave an update to new Councillors about the proposed work, agreed by the previous Council. New Councillors to consider issues and this item would be on the agenda for the next meeting following a discussion with Highways about options.

September
Agenda

2087.5 Consultations:

- Grand Union & Oxford Canal Conservation Area Appraisal and Management Plan. Cllr Fellows would look at this consultation and response if necessary.
- How people are involved in local planning – linked to the below consultation.
- Draft Statement of Community Involvement (SCI for West Northants Council's planning service. Cllr Higginson would look at this and, where appropriate, comment about Council concerns regarding potential issues with the Brington Road development's link to the main underground system.

2087.6 Purchase of flags for Commonwealth Flag Project.

Resolved: Council agreed to purchase three flags for the group.

Clerk

2088.0 FINANCIAL/ADMIN

2088.1 Finance update: Monthly figures submitted to the Councillors show payments for last few months including current (at time of agenda published).

Income received during June: WNC grass cutting for 2025 season £1348.33 and Messenger adverts £25.00

Income total for month: £1373.33.

VAT spent in month: £150.00

Current reserves £20,000 (plus six months Precept) plus £5,000 general reserves

2088.2 Internal control: Cllr H Davies confirmed that she has seen the Cashbook, monthly figures submitted to the Council and the current bank statements and all is above board. Chair also has copy of bank statement.

2089.0 ACCOUNTS FOR PAYMENT

To whom paid	Reason	Total	VAT
SSE (June)	Street light electricity (Variable Direct Debit)	203.49	16.05
To whom paid	Reason	Total	VAT
Halkett	Salary £787.27, office rent £17	804.27	0
HMRC	PAYE	281.86	0
Design to Print	Messenger	159.00	0
LG Hedging x 2 invoices	Grass cutting	900.00	150.00
G Fellows	Website annual fee	129.60	0
Unity Trust	Service charge	6.00	0
Agenda published total		2280.73	150.00
Awaiting SSE	Street light electricity (DD)	TBC	TBC

2090.0 PLANNING – nothing received

2091.0 REPORTS FROM VILLAGE ORGANISATIONS

2091.1 Brodie Lodge Playing Field. Car boot successful even with downpour. The Charity needs new Trustees

2091.2 Millennium Hall. Nothing to report

2091.3 Commonwealth Flags. Dealt with under 2087.6

2091.4 Charities: No meetings held

2092.1 CORRESPONDENCE RECEIVED

- WNC Rights of Way. 2086
- WNC Local Transport Plan Workshop. 2086
- WNC Annual Parish Council conference. 2086
- EMA First Aid Course. 2086
- WNC Permission to fill vacancy. 2087.1
- Resident Application for co-options. 2087.1

- g. WNC Consultations. 2087.5
h. Flag Committee Replacement flags. 2087.6

NCALC Updates and Training
WNC Town & Parish Briefing
WNC Media Updates
WNC weekly planning register
ACRE newsletter

2093.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

- a. MP Nominate Local Pubs – noted
b. NCALC Climate and Nature Champion Scheme (CAN). Cllr Thomason to ask Climate Group to nominate someone to take on this role.
c. MP Nominate your favourite pub. Noted.

Items for inclusion on next agenda

Flood Warden report
First Aid Course if information received

The meeting closed at 2050 hrs

Date of next meetings: 9th September, 14th October, 11th November

PAYMENTS MADE 2025-26

	Annual Budget	June	July	Spend to Yr End
Grass cutting - Playing field	1,700.00	220.00		550.00
Grass cutting - closed churchyard	950.00	110.00		330.00
Grass cutting - PCC/URC	770.00			0.00
Grass cutting - highway verges	8,000.00	750.00	750.00	3,000.00
Memorial Garden*	1,000.00	260.97		440.97
Trees/wall/memorial- closed churchyard *	0.00			680.00
Biodiversity/Climate Group	0.00			0.00
General maintenance repairs	100.00			0.00
Highways maintenance - spraying/verges	500.00			180.00
Lights - energy	2,200.00	187.44		556.27
Lights - replacement/new*	1,250.00			0.00
Bus shelter - maintenance/materials	0.00			0.00
Seats/bollards/Gateways/Memorial-replace/maint	0.00			0.00
Bins - litter/dog replacements/repairs	750.00			0.00
flagpoles *	750.00			0.00
Cenotaph	500.00			0.00
planters/plants *	50.00			0.00
Clerk's salary (plus HMRC tax/Ni)	12,350.00	984.07	984.07	3,936.36
Employer NI contribution	500.00	85.06	85.06	340.25
Clerk's office rent	210.00	17.00	17.00	68.00
Office costs	400.00			187.65
Office equipment/ Website running*	150.00	100.00	129.60	229.60
Chairman's allowance	200.00			0.00
Subs - NALC etc	1,000.00			738.22
Training *	500.00			92.00

Insurance	850.00			0.00
Audits	600.00			294.00
Room hire (Council/Library)	350.00	109.38		109.38
Messenger	1,700.00	195.00	159.00	513.00
S137 including first aid courses	0.00			0.00
Elections *	500.00			0.00
Grants *	500.00			0.00
Bank Charges	100.00	6.00	6.00	24.00
Salix Street light loan repayment	1,830.00			0.00
Flood projects	0.00			0.00
New Village Hall/land *	1,250.00			0.00
Contingency	750.00			0.00
CIL spend	0.00			0.00
Budget total	42,260.00			
Use of income	0.00			
Use of Reserves	0.00			
Precept	42,260.00			
Monthly expenditure Net		3,024.92	2,130.73	12,269.70
VAT		244.05	150.00	983.23
Total Monthly expenditure		3,268.97	2,280.73	13,252.93
Running total		10,972.20	13,252.93	

* Money earmarked for specific item and put into reserves, if not spent in financial year.

Financial Position as at 30th June 2025

Receipts

Precept	21,130.00
Messenger (Oliver/RE)	85.00
WNC litter picking	454.27
Messenger (Cloverlea/Rathore/Landlord/PO)	345.00
WNC grass cutting 2025 season	1,348.33
Messenger (WI)	25.00
Total	23,387.60
Brought forward	43,787.42
	67,175.02
Payments to date	10,972.20
Balance in hand	56,202.82

Reconciliation with banks

Unity Trust current account	56,202.82
------------------------------------	------------------

Notes: ** The reserve fund contains the following 'ring-fenced' sums

New Village hall/Land	£5,709.00
Memorial Garden	£225.00
Street light replacements	£2,000.00
Election expenses reserve	£1,500.00

Page 1614

Flood projects	£1,250.00
Closed Churchyard trees	£3,120.00
Training	£309.00
Website	£804.40
Office equipment	£834.00
biodiversity	£436.68
Grants	£800.00
Flagpoles	£0.00
Seats	£1,112.00
Cleaning cart - capital spend	£200.00
CIL - capital spend	£1,698.16
sub total	£19,998.24

Sue Halkett
Clerk to the Council/RFO

FLORE PARISH COUNCIL

Clerk: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL
Tel: 01327 341057 Email: clerk@flore-pc.gov.uk website: www.flore-pc.gov.uk

4th September 2025

Dear Councillor

This is your summons to the Parish Council Meeting to be held on **Tuesday 9th September at 7.30 pm in the Schoolroom of the United Reformed Church**. If you are not able to attend, please let me know. Members of the Public and Press are invited to attend.

Yours sincerely



S Halkett
Clerk & Proper Officer to the Council

AGENDA

Chair of Council: Mr Tom Higginson

Acceptance of Apologies for absence

2094.0 To receive declarations of interest under the Council's Code of Conduct regarding business to be discussed at this meeting

2095.0 Public Forum for parishioners and reports by Unitary Councillors

2096.0 To approve the minutes of the Meeting of the Parish Council held on 8th July 2025

2097.0 UPDATES

- To receive an update from the Flood Warden
- To note the date and information for the Defib/First Aid training course
- To receive and update on the Solar Farm
- To note an update on the land behind the Holiday Inn
- To note that Flore won a free training place in NCALC's monthly draw. Cllr Rippon has used it being first to undertake a training course following win.
- To note that Cllr Strang will attend the Agricultural Forum on 17th October

2098.0 GENERAL

2099.1 To receive an update from Climate Group, to nominate a Climate & Nature Champion and to confirm the purchase of some wildflower seeds @ £50.

2099.2 To consider the purchase of a Vanuatu flag for the Commonwealth Flag Project

2099.3 To consider attendance at the NCALC AGM on 4th October (Cllr Thompson to confirm)

2099.4 Consultations: To consider responding to:

- Draft Northampton Cycling/Walking Infrastructure Plan
- Planning Application Requirements
- Emergencies: How prepared are you?

2099.5 To consider a resident recognition award

2100.0 FINANCE

2100.1 Finance update incl Income received, VAT and current reserves

2100.2 Internal control. Report on procedures since last meeting

2100.3 To consider adding more signatories for the Unity online banking

2100.4 To consider official gov.uk email addresses for all Cllrs.

2100.5 To consider the annual insurance premium (three year contract – last year of contract)

2100.6 To note that the Salix loan agreement has now been completed, final payment was August

2100.7 To note the conclusion of audit, paperwork received from PKF. Result: Clear audit.

2101.0 ACCOUNTS FOR PAYMENT: under General Power of Competence

To whom paid	Reason	Total	VAT
SSE	Street light electricity (Variable Direct Debit)	196.92	15.53
	Late July payments	196.92	15.53
	Total July payments	2477.65	165.53

August payments

To whom paid	Reason	Total	VAT
Salix	Street light loan repayment	1829.42	0
Halkett	Salary £905.84 (incl pay rise/backpay, 'office rent £17	922.84	0
HMRC	PAYE	344.36	0
J Amos	Flags	274.64	0
NCALC	Course – H Davies	63.60	10.60
M Freeman	Playing field grass cutting	528.00	88.00
LG Hedging x 3 invoices	Highways Grass cutting	1200.00	200.00
Unity Trust	Service charge	6.00	0
	Total	5168.86	298.60
Awaiting known invoices			
SSE	Street light electricity DD	203.490	16.05
	Total August payments	5372.35	314.65

To be considered and agreed at the meeting

To whom paid	Reason	Total	VAT
Halkett	Salary £812.36, office rent £17	829.36	0
HMRC	PAYE	292.98	0
Design to Print	Messenger	195.00	0
Zurich	Council annual insurance	825.12	0
Millennium Hall	Rent for library/first aid course	106.25	0
Weedon Bec PC	Office costs	101.66	0
Bliss Lane Nursery	Pruning memorial garden trees/wildflower seeds £50	118.99	0
Cuttlefish	Website domain renewal and email account gov.uk	132.00	22.00
PKF Littlejohn	External Audit	252.00	42.00
LG Hedging & Grass Maint	Grass cutting	600.00	100.00
Unity Trust	Service charge	.00	0
	Total	3453.36	164.00
Awaiting known invoices			
Freeman/SSE			

2102.0 PLANNING

- 2102.1 **Application: 2025/0880/FULL. 36 Sutton Street.** Ground floor extension to rear of property on the side of an existing single storey extension. First floor extension over existing and new ground floor extension. Replace white UPVC windows. Responded due to deadline of application date.
Application: 2025/3166/TCA. Nene View, Kings Lane Removal of populous Nigra trees to alleviate concerns of damage to properties. Responded due to deadline of application date
- 2102.2 **Appeal:** To note the response from the Planning Inspectorate regarding APP/W2845/W/24/3354897: Land off M1- A45 Roundabout Junction 16,

2103.0 REPORTS FROM REPRESENTATIVES ON VILLAGE ORGANISATIONS

- 2103.1 Brodie Lodge Playing Field
 2103.2 Millennium Hall
 2103.3 Commonwealth Flags
 2103.4 Charities

2104.0 CORRESPONDENCE RECEIVED

- a. EDF Solar Farm update. 2097
- b. WNC Brief update on land behind Holiday Inn. 2097
- c. NCALC Draw for free training course. 2097
- d. MP Invite to Agricultural Forum. 2097
- e. Resident Request for Vanuatu flag. 2098.2
- f. WNC 3 x consultations. 2099.4
- g. WNC 2 x planning applications. 2102
- h. NCALC Pre-Application developer interactions guide
- i. Resident Request for resident recognition award. 2099.5
- j. PKF Audit completion paperwork. 2100.7
- k. WNC Appeal decision on land off M1. 2102.2

NCALC Updates and Training
WNC Town & Parish Briefing
WNC Media Updates
WNC weekly planning register
ACRE newsletter

2093.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

Items for inclusion at the next meeting

Date of next full Council meetings: 14th October, 11th November

FLORE PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN THE UNITED REFORMED CHURCH SCHOOLROOM ON 9th SEPTEMBER 2025 at 7.30 pm

PRESENT: Councillors: Mrs Pat Curran, Mrs Hayley Cox, Miss Freya Davies. Mrs Hayley Davies,
Mr Geoff Fellows, Mr Tom Higginson, Mrs Joy Rippon, Mr Nigel Strang,
1 Member of the public present
Unitary Cllrs Mr Phil Bignell & Mrs Deborah King

Chair: Mr Tom Higginson

Chair welcomed Cllr Pat Curran to the Council.

Acceptance of Apologies for absence: Cllrs Andy Anderson, John Thomason

2094.0 Declarations of Interest under the Council's Code of Conduct, regarding business tabled for discussion. Nothing declared

2095.0 Public Forum.

- Resident came to listen
- U/Cllr King advised that WNC are fighting the hotel issues at no costs to parishes. She also mentioned that M&S were moving to DIRFT and the closure of the Flore Hill with the bus diversions. Chair advised that Stagecoach were copied in but no responses to date.
- U/Cllr Bignall asked if there was any feedback on the new lining at the Bypass – nothing received to the Council although comments were on social media.

2096.0 The minutes of the Meeting of the Parish Council held on the 8th July 2025 was confirmed as being accurate and signed by the Chair. There was one amendment to a name.

2097.0 Updates:

- Flood Warden: Read by clerk: Still no S19 doc received. Keir has installed six grips on Brington Road, these concreted outlets will hopefully reduce water flowing down the road and reduce flooding into the gardens of Champions Field. They have also installed a new drain at the bottom of Sutton Street although it is full of mud!
- First Aid Course – Tuesday 23rd September in the Millennium Hall, from 7.00 pm.
- Solar Farm update – noted
- Land behind Holiday Inn update – noted
- NCALC training course – Free course won in ballot, Cllr Rippon undertaking Off to a Flying Start
- Agricultural Forum – Cllr Strang to attend

2099.0 GENERAL CORRESPONDENCE

2099.1 Climate Group: The group held its recent annual meeting and flooding was on the agenda. A request for another flood warden was mentioned. Clerk to speak to Cllr Thomason and if he would like support, a request will go into the Messenger. Also a request for a store for sand bags was mentioned. John to look at and come back to meeting. Noted the wildflower area on the High Street. Cllr Strang volunteered to be the CAN for Flore Parish.

Cllr
Thomason

Resolved: To purchase some wildflower seeds

2099.2 Purchase of flag for Commonwealth Flag Project - Vanuatu flag request:

Resolved: To purchase a new flag £88.32 plus carriage and VAT

2099.3 NCALC AGM. Unfortunately, no one can attend his year.

2099.4 Consultations:

- Draft Northampton Cycling/Walking Infrastructure Plan. No comments from Flore PC
- Planning Application Requirements: Cllr Higginson has responded
- Emergencies: How prepared are you? Cllrs to look at.

2099.5 Resident's recognition award. Cllr Curran to look at this and come back to the Council at a later date.

2100.0 FINANCIAL/ADMIN

2100.1 Finance update: Monthly figures submitted to the Councillors show payments for last few months including current (at time of agenda published).

Income received during July/August: Messenger adverts £275.00

Income total for 2 months: £275.

VAT spent: July £165.53/Aug £314.65

Current ring-fenced reserves £20,000 plus £6,800 general reserves

2100.2 Internal control: Cllr H Davies confirmed that she has seen the Cashbook, monthly figures submitted to the Council and the current bank statements and all is above board. Chair also has copy of bank statement.

2100.3 Bank Account Signatories: Currently Cllrs Anderson, F Davies, Fellows & Higginson.

Resolved: To add Cllrs Rippon and H Davies.

2100.4 Gov.uk email addresses for Cllrs. After discussion it was agreed to not progress this at this time.

2100.5 Insurance: Third year term with Zurich: Premium £825.12

Resolved: To pay insurance premium

2100.6 Salix loan Agreement: Noted that this has now come to an end with the last payment being August.

2100.7 Audit: The audit return has been received from PKF – Flore has a clear audit.

2101.0 ACCOUNTS FOR PAYMENT

To whom paid	Reason	Total	VAT
SSE	Street light electricity (Variable Direct Debit)	196.92	15.53
	Late July payments	196.92	15.53
	Total July payments	2477.65	165.53
To whom paid	Reason	Total	VAT
Salix	Street light loan repayment	1829.42	0
Halkett	Salary £905.84 (incl pay rise/backpay, office rent £17)	922.84	0
HMRC	PAYE	344.36	0
J Amos	Flags	274.64	0
NCALC	Course – H Davies	63.60	10.60
M Freeman	Playing field grass cutting	528.00	88.00
LG Hedging x 3 invoices	Highways Grass cutting	1200.00	200.00
Unity Trust	Service charge	6.00	0
	Total	5168.86	298.60
Awaiting known invoices			
SSE	Street light electricity DD	203.490	16.05
	Total August payments	5372.35	314.65
To whom paid	Reason	Total	VAT
Halkett	Salary £812.36, office rent £17	829.36	0
HMRC	PAYE	292.98	0
Design to Print	Messenger	195.00	0
Zurich	Council annual insurance	825.12	0
Millennium Hall	Rent for library/first aid course	106.25	0
Weedon Bec PC	Office costs	101.66	0
Bliss Lane Nursery	Pruning memorial garden trees/wildflower seeds £50	118.99	0
Cuttlefish	Website domain renewal and email account gov.uk	132.00	22.00
PKF Littlejohn	External Audit	252.00	42.00
LG Hedging & Grass Maint	Grass cutting	600.00	100.00
Unity Trust	Service charge	.00	0
	Total to date	3453.36	164.00
Awaiting known invoices/ late invoices			
LG Hedging & Grass Maint	Grass cutting war memorial	300.00	50.00
	Monthly total to date	3753.36	214.00
Awaiting invoices from M Freeman and SSE			
Cllrs Higginson / Fellows signed off payments on Unity			

2102.0 PLANNING

2102.1 **Application: 2025/0880/FULL. 36 Sutton Street.** Ground floor extension to rear of property on the side of an existing single storey extension. First floor extension over existing and new ground floor extension. Replace white UPVC windows. Responded due to deadline of application date. Whilst the Council is pleased to see the additional detail now applied to the drawings for this proposal, the fundamental elements of the project remain to all intents and purposes unchanged. In

consequence the remaining points of concern expressed in our previous responses remain almost in their entirety.

The now fully resolved roof layout retains the blank north wall capped by an incongruously shallow pitched roof (a 30° minimum pitch is the norm for slate roofs in the area) and the visual bulk of the building is unchanged so that it still dominates the existing building.

The full height glazed panels either side of the entrance door are incongruous in an otherwise traditionally inspired design and the window configuration to the front of the existing dwelling would probably have been vertical sliding sash windows. However, the proposed side-hung casements are an improvement on the existing fenestration.

Application: 2025/3166/TCA. Nene View, Kings Lane Removal of populous Nigra trees to alleviate concerns of damage to properties. Responded due to deadline of application date. The Parish Council is happy to support the removal of these trees with a recommendation of replacing with more appropriately sized trees.

2102.2 **Appeal:** To note the response from the Planning Inspectorate regarding APP/W2845/W/24/3354897: Clerk Land off M1- A45 Roundabout Junction 16. Noted. The Climate Group has asked to see the ecological report. Clerk to locate

2103.0 REPORTS FROM VILLAGE ORGANISATIONS

2103.1 Brodie Lodge Playing Field. Good car boot, approx. £7,000 profit this year so Trustees looking and what can be done to enhance the field. Possibly there will be two new Trustees joining.

2103.2 Millennium Hall. Nothing to report

2103.3 Commonwealth Flags. Nothing to report

2103.4 Charities: Nothing to report

2104.1 CORRESPONDENCE RECEIVED

- a. EDF Solar Farm update. 2097
- b. WNC Brief update on land behind Holiday Inn. 2097
- c. NCALC Draw for free training course. 2097
- d. MP Invite to Agricultural Forum. 2097
- e. Resident Request for Vanuatu flag. 2098.2
- f. WNC 3 x consultations. 2099.4
- g. WNC 2 x planning applications. 2102
- h. NCALC Pre-Application developer interactions guide
- i. Resident Request for resident recognition award. 2099.5
- j. PKF Audit completion paperwork. 2100.7
- k. WNC Appeal decision on land off M1. 2102.2

NCALC Updates and Training
WNC Town & Parish Briefing
WNC Media Updates
WNC weekly planning register
ACRE newsletter

2105.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

- a. WNC Advised of invoice for costs in uncontested election. Noted
- b. ACRE Rural Housing Roadshow. Cllr Strang to attend

Items for inclusion on next agenda

Flood Warden report

The meeting closed at 2040 hrs

Date of next meetings: 14th October, 11th November

FLORE PARISH COUNCIL

PAYMENTS MADE 2025-26

	Annual Budget	Aug	Sep	Spend to Yr End
Grass cutting - Playing field	1,700.00	440.00		990.00
Grass cutting - closed churchyard	950.00			330.00

Grass cutting - PCC/URC	770.00			0.00
Grass cutting - highway verges	8,000.00	1,000.00	750.00	4,750.00
Memorial Garden*	1,000.00		70.00	510.97
Trees/wall/memorial- closed churchyard *	0.00			680.00
Biodiversity/Climate Group	0.00		48.99	48.99
General maintenance repairs	100.00			0.00
Highways maintenance - spraying/verges	500.00			180.00
Lights - energy	2,200.00	187.44		925.10
Lights - replacement/new*	1,250.00			0.00
Bus shelter - maintenance/materials	0.00			0.00
Seats/bollards/Gateways/Memorial-replace/maint	0.00			0.00
Bins - litter/dog replacements/repairs	750.00			0.00
flagpoles *	750.00	274.64		274.64
Cenotaph	500.00			0.00
planters/plants *	50.00			0.00
Clerk's salary (plus HMRC tax/Ni)	12,350.00	1,141.52	1,015.56	6,093.44
Employer NI contribution	500.00	108.68	89.78	538.71
Clerk's office rent	210.00	17.00	17.00	102.00
Office costs	400.00		101.66	289.31
Office equipment/ Website running*	150.00		110.00	339.60
Chairman's allowance	200.00			0.00
Subs - NALC etc	1,000.00	53.00		791.22
Training *	500.00			92.00
Insurance	850.00		825.12	825.12
Audits	600.00		210.00	504.00
Room hire (Council/Library)	350.00		106.25	215.63
Messenger	1,700.00		195.00	708.00
S137 including first aid courses	0.00			0.00
Elections *	500.00			0.00
Grants *	500.00			0.00
Bank Charges	100.00	6.00		30.00
Salix Street light loan repayment	1,830.00	1,829.42		1,829.42
Flood projects	0.00			0.00
New Village Hall/land *	1,250.00			0.00
Contingency	750.00			0.00
CIL spend	0.00			0.00
Budget total	42,260.00			
Use of income	0.00			
Use of Reserves	0.00			
Precept	42,260.00			
Monthly expenditure Net		5,057.70	3,539.36	21,048.15
VAT		314.65	214.00	1,527.41
Total Monthly expenditure		5,372.35	3,753.36	22,575.56
Running total		18,822.20	22,575.56	

* Money earmarked for specific item and put into reserves, if not spent in financial year.

FLORE PARISH COUNCIL

Financial Position as at 31st August 2025

Receipts

Precept	21,130.00	Apr
Messenger (Oliver/RE)	85.00	Apr
WNC litter picking	454.27	May
Messenger (Cloverlea/Rathore/Landlord/PO)	345.00	May
WNC grass cutting 2025 season	1,348.33	June
Messenger (WI)	25.00	June
Messenger (Irons-kettles/W F R/FloreHouse)	275.00	August
Total	23,662.60	
Brought forward	43,787.42	
	67,450.02	
Payments to date	18,822.20	
Balance in hand	48,627.82	

Reconciliation with banks

Unity Trust current account **48,627.82**

Notes: ** The reserve fund contains the following 'ring-fenced' sums

New Village hall/Land	£5,709.00
Memorial Garden	£225.00
Street light replacements	£2,000.00
Election expenses reserve	£1,500.00
Flood projects	£1,250.00
Closed Churchyard trees	£3,120.00
Training	£309.00
Website	£804.40
Office equipment	£834.00
biodiversity	£436.68
Grants	£800.00
Flagpoles	£0.00
Seats	£1,112.00
Cleaning cart - capital spend	£200.00
CIL - capital spend	£1,698.16
sub total	£19,998.24

Sue Halkett

Clerk to the Council/RFO

FLORE PARISH COUNCIL

Clerk: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL

Tel: 01327 341057

Email: clerk@flore-pc.gov.uk

25th September 2025

Dear Councillor

This is your summons to the Extraordinary Meeting of the Parish Council to be held on **Tuesday 30th September 2025 at 7.00 pm in the United Reformed Church Schoolroom**. If you are not able to attend, please let me know. Members of the Public and Press are invited to attend.

Yours sincerely



S Halkett
Clerk & Proper Officer to the Council

AGENDA

Acceptance of Apologies for absence

2094.0 To receive declarations of interests under the Council's Code of Conduct regarding business to be discussed at this meeting

2095.0 Public Forum for parishioners and reports by Unitary Councillors

2096.0 PLANNING

2096.1 **Application:** 2025/3619/FULL. Orchard House, 70 High Street.
Proposed single storey garden outbuilding to create annexe and home office.

2096.2 **Application:** 2025/3631/FULL. 6 The Crescent
Rear Extensions and remodelling

2096.3 **Application:** 2025/3815/TCA. Grey Leys, 43 Nether Lane.
Work to tree within a conservation area (1 x crab apple)

Date of next full Council meetings: October 14th, November 11th

FLORE PARISH COUNCIL

MINUTES OF THE EXTRAORDINARY MEETING OF THE PARISH COUNCIL HELD IN THE UNITED REFORMED CHURCH SCHOOLROOM ON 30TH SEPTEMBER 2025 at 7.00 pm

PRESENT: Councillors: Mr Andy Anderson, Mrs Patricia Curran, Miss Freya Davies, Mrs Hayley Davies,
Mr Tom Higginson, Mr Nigel Strang, Mr John Thomason

Acceptance of Apologies for absence: Councillors: Mrs Hayley Cox, Mr Geoff Fellows, Mrs Joy Rippon
Chair: Mr Tom Higginson

- | | |
|--------|---|
| 2094.0 | Declarations of Interest under the Council's Code of Conduct, regarding business tabled for discussion. No interested declared. |
| 2095.0 | Public Forum: for parishioners and reports by Unitary Councillors: No one present |
| 2096.0 | PLANNING |
| 2096.1 | Application: 2025/3619/FULL. Orchard House, 70 High Street. Proposed single storey garden outbuilding to create annexe and home office. The Parish Council has no objections to this application which complies with the neighbourhood plan and is not visible from the street. |
| 2096.2 | Application: 2025/3631/FULL. 6 The Crescent. Rear extensions and remodelling
The Council has the following comments to make on this proposal:
1. The application should be precise on the finish to be employed for external walls. It is not enough to say "cladding to client's choice". Cladding materials have a significant impact on the visual impact of a building's surroundings.
2. We have considerable concern over the size of the proposal which seems disproportionately large in relation to its immediate surroundings. The walls have a minimum height approaching 3m effectively on the boundaries and, as a whole, the structure will have an overbearing impact on adjacent buildings.
3. Building operations will need to be carefully considered to take account of the tight manoeuvring space in the cul-de-sac |
| 2096.3 | Application: 2025/3815/TCA. Grey Leys, 43 Nether Lane. Work to tree within a conservation area (1x crab apple). The Parish Council has no objections to the work on the tree which would not unduly affect the street scene. |

Date of next meeting: October 14th, November 11th

The meeting closed at 1925 hrs